



ForeFlight LOGBOOK Guide

ENDORSEMENT DETAILS

	Student Name	Title	Date Issued	Date Expires
260.6 >				
1.2 >				
3.0 >				
21.3 >				
23.7 >				
86.6 >				

I certify that Student Pilot has received the required training to qualify for solo flying. I have determined they meet the applicable requirements of § 61.87(p) and is proficient to make solo flights in Cessna 172.

Look up

Solo flight (first 90-day period)

Student Pilot

Jun

SIGNATURE

8 Days REMAINING



ForeFlight

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DEFINITIONS

Abbreviation	Definition
AM	Amphibian
AMEL	Airplane Multi-Engine Land
AMES	Airplane Multi-Engine Sea
ASEL	Airplane Single-Engine Land
ASES	Airplane Single-Engine Sea
ATD	Aviation Training Device
CFI	Certified Flight Instructor
CFR	Code of Federal Regulations
CSV	Comma Separated Value (Digital Logbook File Format)
EASA	European Union Aviation Safety Agency
FAA	Federal Aviation Administration
FC	Fixed Tailwheel
FFS	Full Flight Simulator
FT	Fixed Tricycle
FTD	Flight Training Device
ILS	Instrument Landing System
IPC	Instrument Proficiency Check
LA	Lighter Than Air Airship
LB	Light Than Air Balloon
NVG	Night Vision Goggles
NVGOps	Night Vision Goggle Operations
PIC	Pilot in Command
PL	Powered Parachute Land
PS	Powered Parachute Sea
RC	Retractable Tailwheel
RG	Rotorcraft Gyroplane

DEFINITIONS

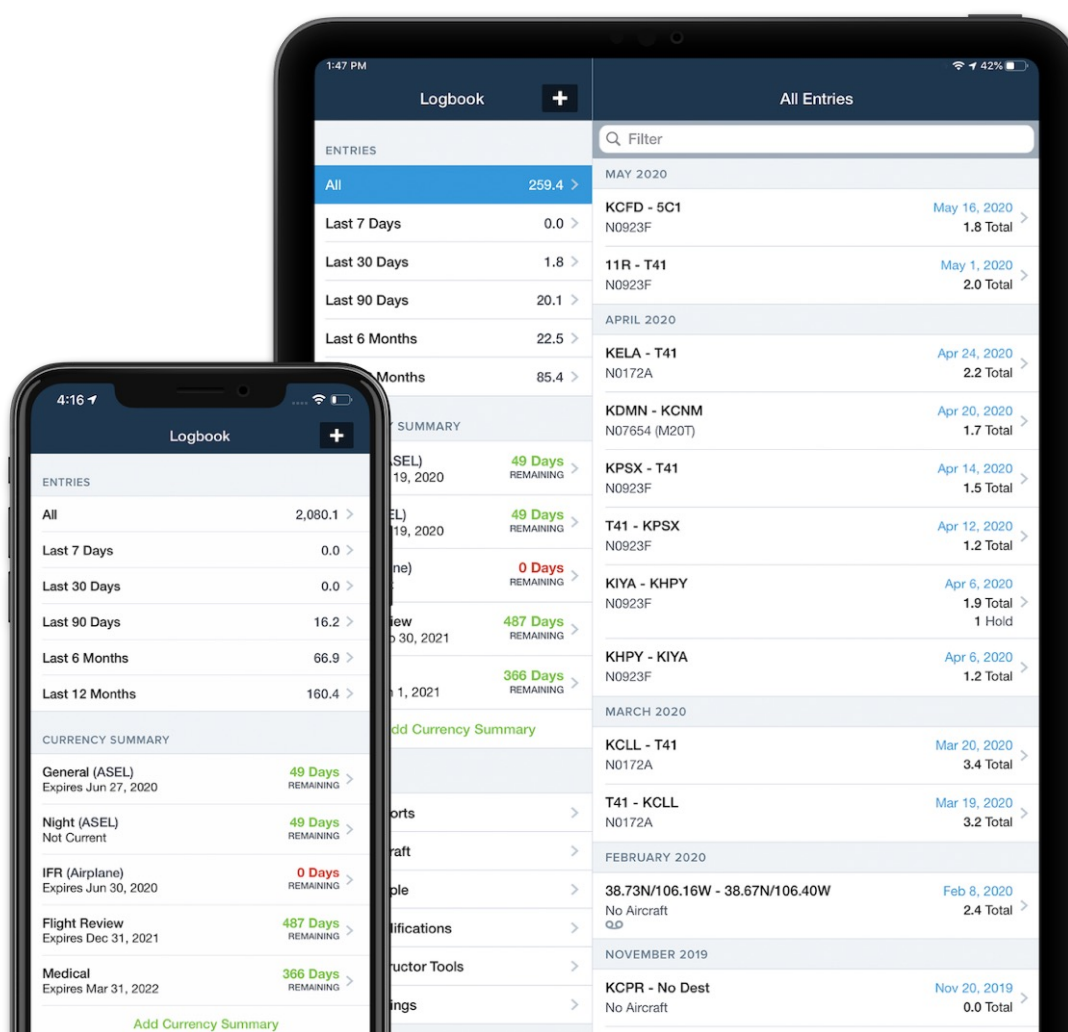
Abbreviation	Definition
RH	Rotorcraft Helicopter
RT	Retractable Tricycle
SIC	Second in Command
TAA	Technically Advanced Airplane
TSV	Tab Separated Value (Digital Logbook File Format)
WL	Weight Shift Control Land
WS	Weight Shift Control Sea

INTRODUCTION

This guide provides a detailed overview of the ForeFlight Logbook feature. Logbook lets pilots log flights, track flight time and currency, record certificates and ratings, receive electronic endorsements, and generate flight experience reports.

Logbook is included with all ForeFlight subscriptions and is available on iPad, iPhone, and **ForeFlight on the Web**. With the exception of the **Logbook on the Web** chapter, this guide focuses on using Logbook on the iPad.

Logbook entries and settings sync automatically across all devices and ForeFlight on the Web, making it a useful tool for all types of pilots.



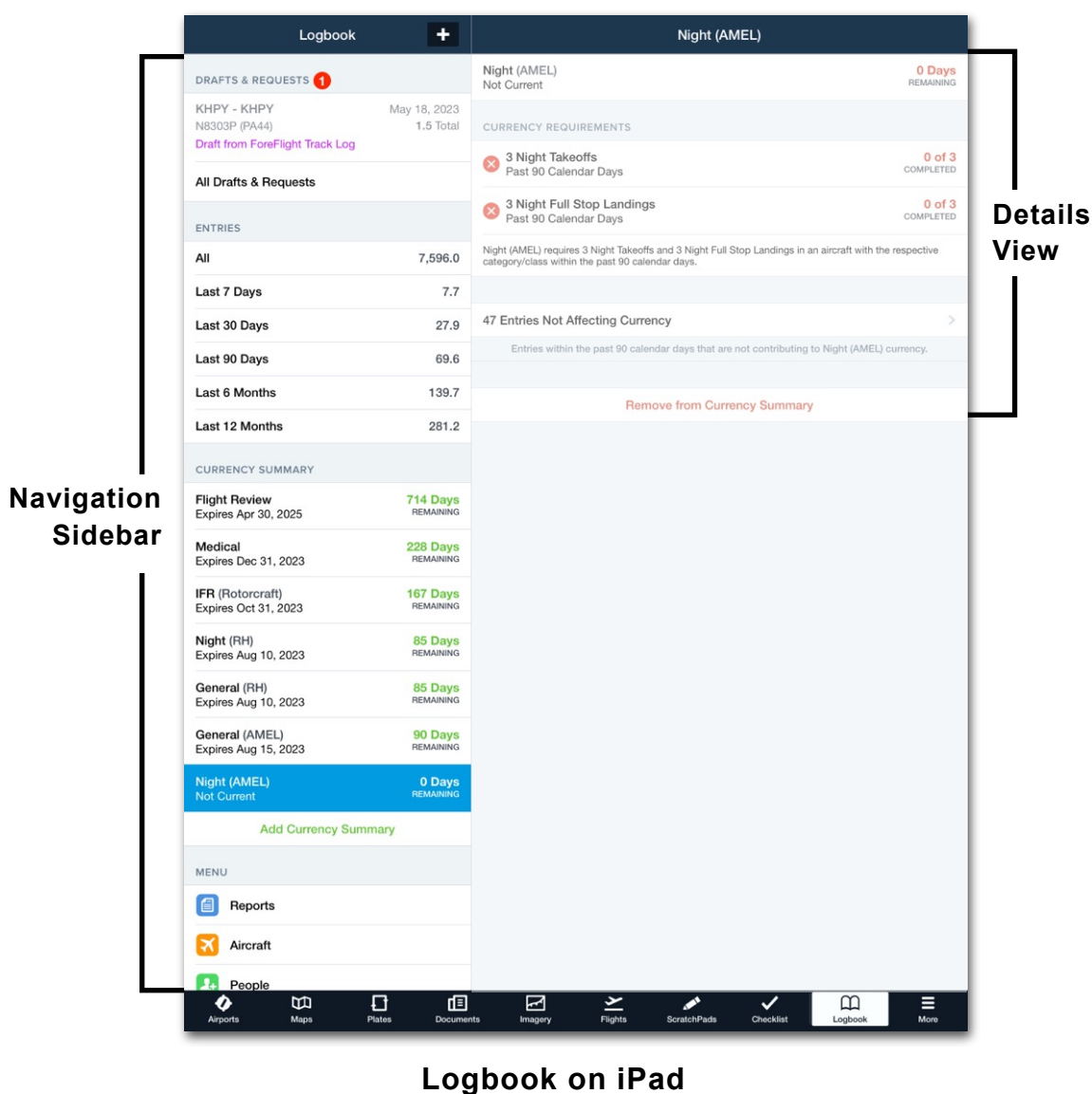
ForeFlight Logbook

1. INTRODUCTION

1.1 Logbook Design

The design of the Logbook interface varies slightly by device:

- **iPad:** A navigation sidebar is used to access different Logbook features. Tap an item in the sidebar to view its contents in the Details View.
- **iPhone:** Navigation options appear in a full-screen list. Tap an item to view its contents. Use the **Logbook** (back) button in the upper toolbar to return to the navigation view.
- **Web:** The navigation toolbar is displayed across the top of the screen.



1. INTRODUCTION

1.1.1 Navigation Sidebar

The navigation sidebar (iPad) or main navigation list (iPhone) includes the following sections, arranged from top to bottom:

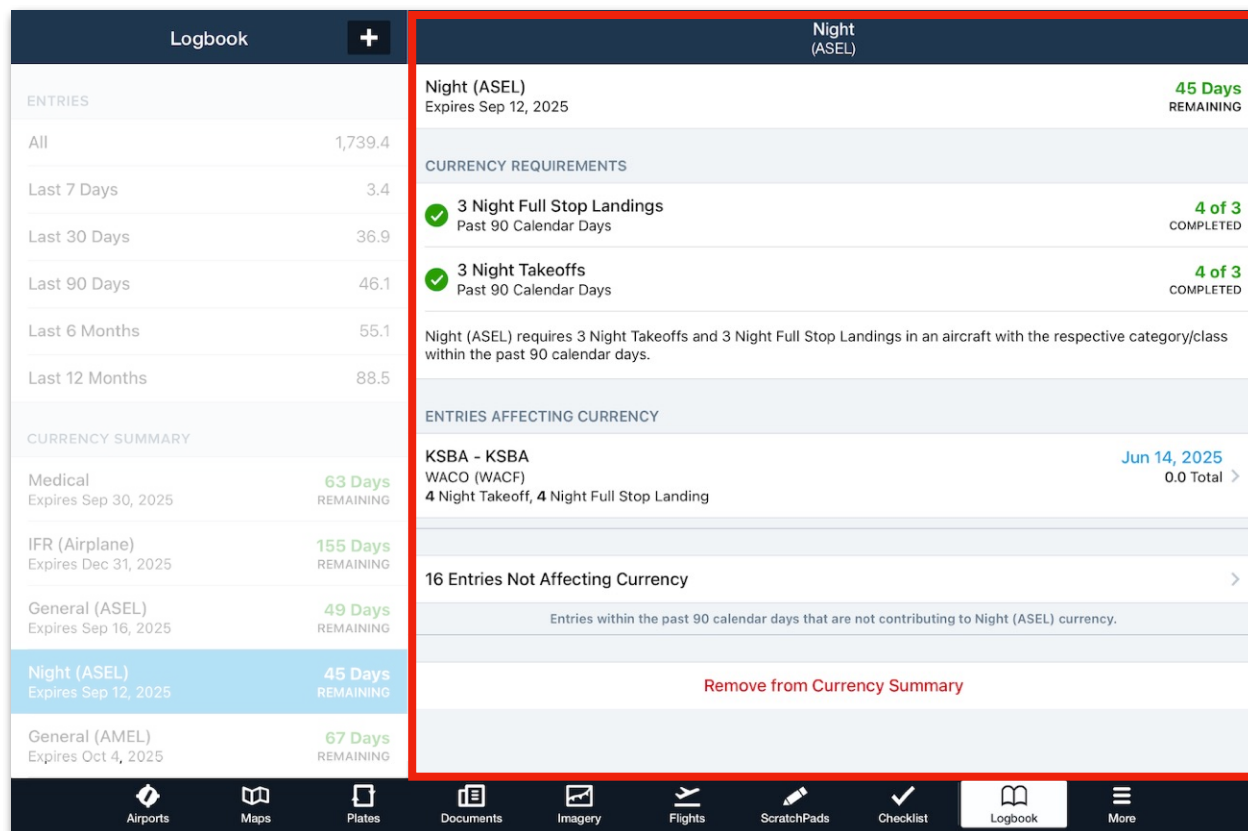
- **Drafts & Requests:** Displays **draft logbook entries** and pending **signature requests**. This section is hidden when empty.
- **Entries:** Contains completed logbook entries filterable by days or months into the past.
- **Currency Summary:** A customizable section for tracking **regulatory and personal currency**.
- **Menu:** Provides access to the following tools:
 - **Reports**
 - **Logbook Aircraft**
 - **People**
 - **Qualifications**
 - **Instructor Tools**
 - **Settings**.



1. INTRODUCTION

1.1.2 Details View

The Details View displays the content associated with the item selected in the navigation sidebar (iPad) or main navigation list (iPhone).



Logbook Details View

GETTING STARTED

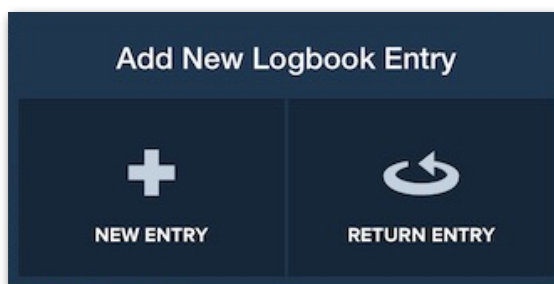
Logbook entries can be added using any of the following methods:

- Manually **add a logbook entry**.
- **Approve a draft entry** when a track log is recorded or a flight plan is filed.
- **Send a route to Logbook** to create a new entry.
- **Import an existing digital logbook** using Logbook on the Web.
- **Import a paper logbook** or add catch-up entries.

2.1 Adding a Logbook Entry

To manually add a logbook entry in ForeFlight Mobile:

1. Select **More > Logbook**.
2. Tap the **[+]** button in the upper toolbar.
3. Select either:
 - **New Entry**: Auto-fills the aircraft and departure airport fields using the most recent entry.
 - **Return Entry**: Auto-fills the aircraft, departure airport, and destination airport fields using the previous entry in reverse.



4. Enter the flight details or tap the **USE** button where available. Edits are saved automatically.
5. Tap the back button when the entry is complete.

2. GETTING STARTED

2.1.1 USE Buttons

Some fields offer a **USE** button to auto-fill suggested data derived from the associated track log or other entered data. The **USE** button is hidden if the suggested data matches an existing entry.

Logbook		+	Entries	KOMA - KFAR	7/31/25	📄
ENTRIES			GENERAL			
All	1,739.4		Date	Jul 31, 2025		
Last 7 Days	0.0		Aircraft	C560XLS (C56X) >		
Last 30 Days	36.9		From	KOMA		
Last 90 Days	46.1		To	KFAR		
Last 6 Months	55.1		Route			
Last 12 Months	88.5		START & END			
CURRENCY SUMMARY			Hobbs Start	0.0		
			Hobbs End	0.0		
			Tach Start	0.0		
			Tach End	0.0		
			Time Out	USE 1643Z	0000	
			Time Off	USE 1643Z	0000	
			Time On	USE 1643Z	0000	
			Time In	USE 1643Z	0000	
			On Duty	USE 1643Z	0000	

Example USE Buttons

2. GETTING STARTED

2.1.1.1 Use Button Definitions

Definitions for fields that may have a **USE** button are listed in the accompanying table.

Field	Definition
Date	The date from the earliest associated track log.
From	The departure airport derived from the associated track log.
To	The destination airport from the associated track log.
Time Out/In	Out/In time from the associated track log or the device's current Zulu time.
Time Off/On	Off/On time from the associated track log or the device's current Zulu time.
On/Off Duty	The device's current Zulu time.
Total Time	Total time of the associated track log.
PIC	The logbook entry's current Total Time.
SIC	
Night	
Solo	
Cross Country	
Distance	Straight-line distance based on the From, To, and Route fields. Not the actual distance from the track log.
Actual Instrument	The logbook entry's current Total Time.
Simulated Instrument	
NVG	
Dual Given	
Dual Received	
Simulated Flight	
Ground Training	

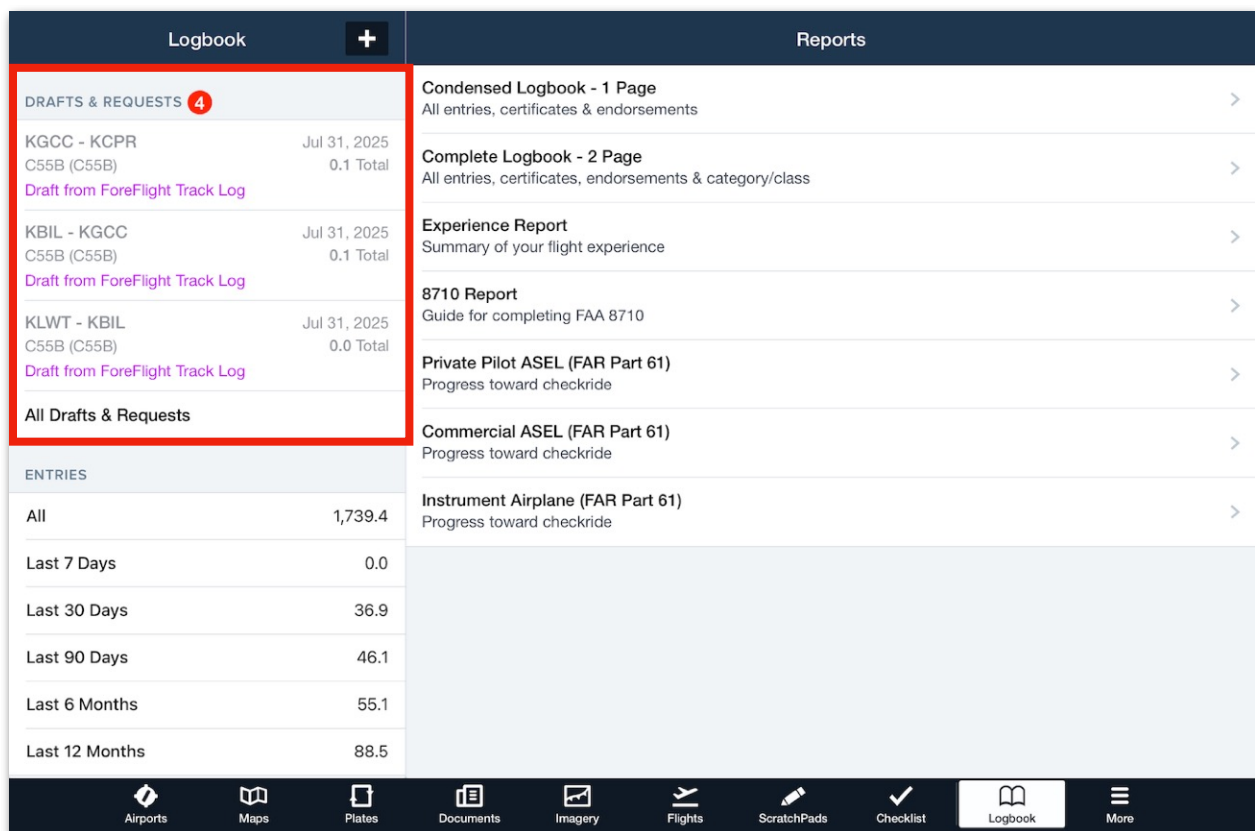
2. GETTING STARTED

2.2 Draft & Requests

Draft entries are automatically created when:

- A track log is recorded.
- A flight plan is filed.
- Another pilot **shares a logbook entry**.

Draft entries appear at the top of the navigation sidebar. A red notification bubble indicates how many draft entries are available for review. Draft entries are not counted toward currency until approved.



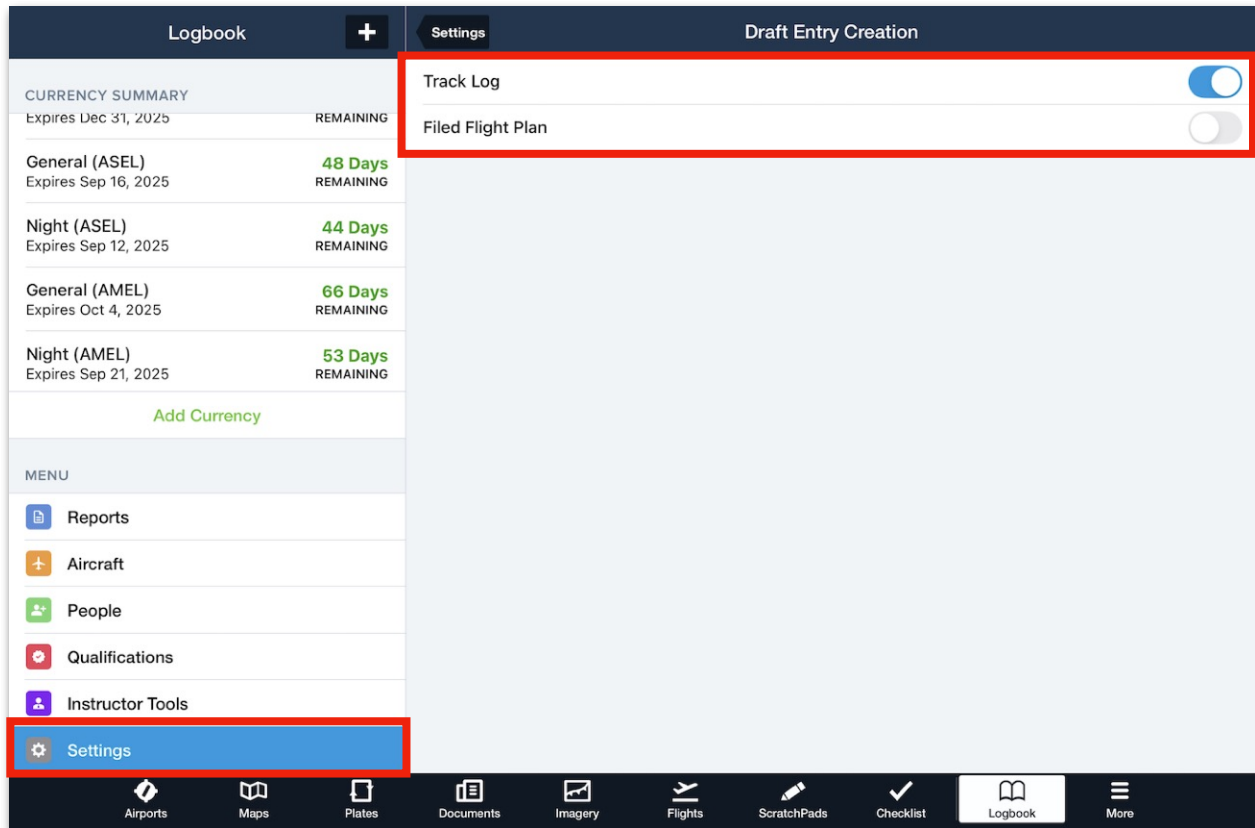
Drafts & Requests Section

2. GETTING STARTED

2.2.1 Enabling Draft Entries

To enable draft logbook entries:

1. Tap **More > Logbook > Settings > Draft Entry Creation**.
2. Enable draft entries for **Track Log**, **Filed Flight Plan**, or both.



Logbook Draft Entry Creation Settings

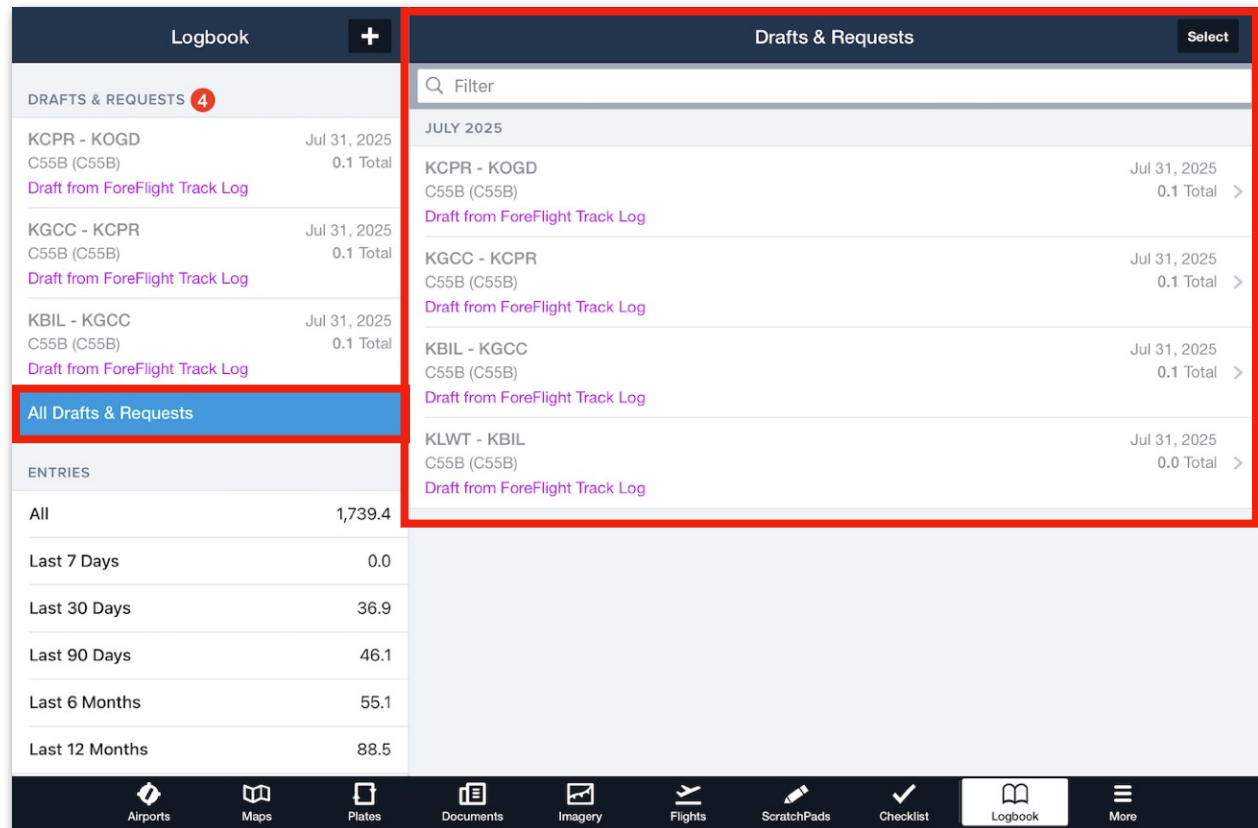
NOTE: Draft entries are not enabled by default. If both settings are enabled, two draft entries may be created for the same flight.

2. GETTING STARTED

2.2.2 Viewing Draft Entries

The three most recent draft entries appear in the Drafts & Requests section of the navigation sidebar.

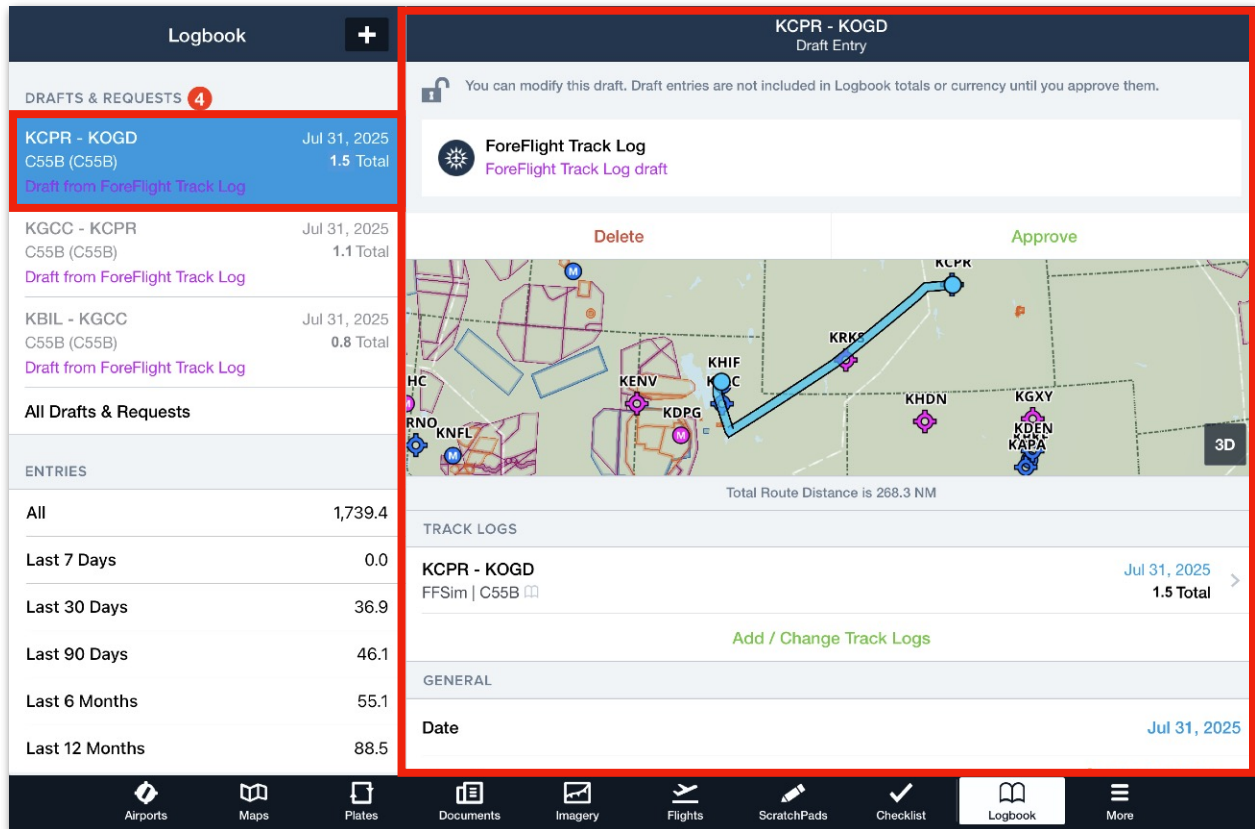
To display all draft entries in the Details view, tap **All Drafts & Requests**. Draft entries are sorted by date, with the most recent entries listed first. A search bar above the list enables filtering by tail number, destination airport, or departure airport.



All Draft Entries and Requests in Details View

2. GETTING STARTED

To view a draft entry in detail, tap the entry in either the Drafts & Requests section or the full list. The entry opens in the Details view, with a banner at the top indicating its current status.



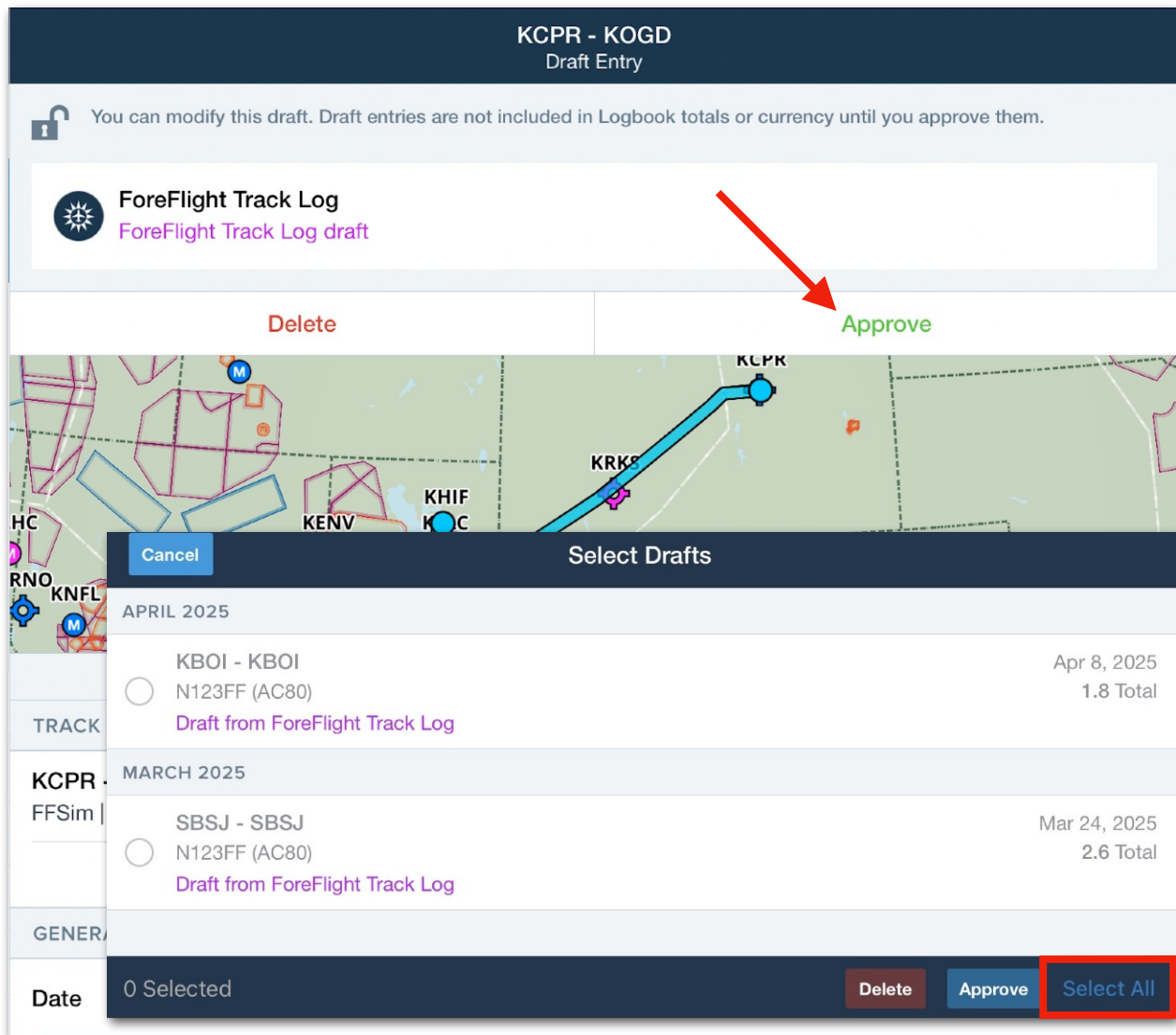
Draft Entry in Details View

2. GETTING STARTED

2.2.3 Approving Draft Logbook Entries

To approve a draft logbook entry:

1. Select the draft from the list.
2. Review each field and make any necessary edits.
3. When complete, tap **Approve** at the top of the entry to add the flight to the logbook.



Approve a Draft Logbook Entry



2. GETTING STARTED

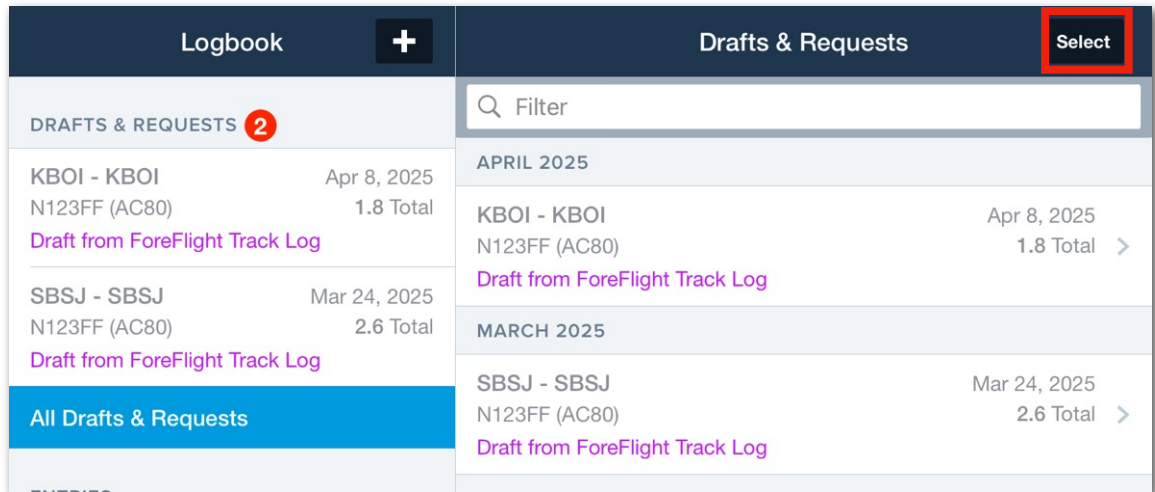
NOTE: After a draft entry is approved, it can be viewed, edited, or deleted from the logbook entries.

2. GETTING STARTED

2.2.4 Bulk Draft Approval and Deletion

To approve or delete draft entries in bulk:

1. In the Drafts & Requests section, select **All Drafts & Requests**.
2. Tap **Select**.



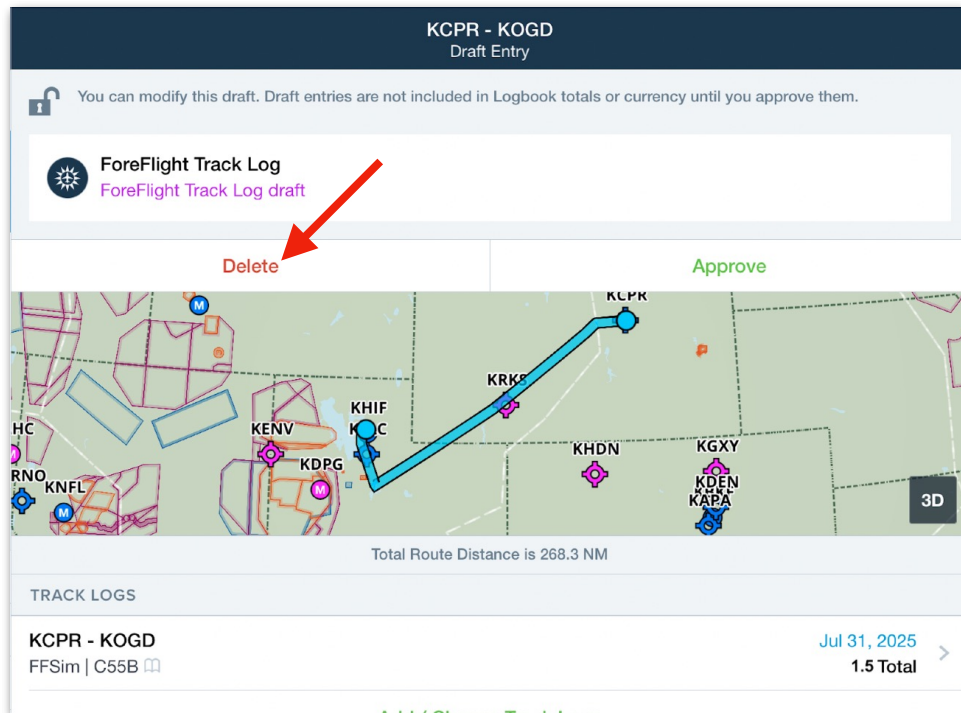
3. From the **Select Drafts** view, tap the radio button to select desired drafts, or tap **Select All**.
4. Tap **Approve** to enter the drafts into the logbook or **Delete** to erase the drafts.

2. GETTING STARTED

2.2.5 Removing Draft Logbook Entries

To remove the flight without adding it to the logbook:

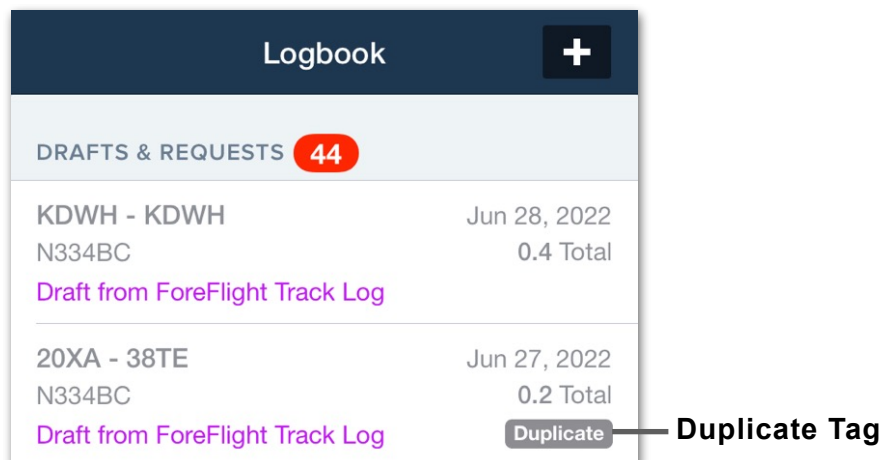
1. Select the draft from the list.
2. Tap **Delete**.



Remove a Draft Logbook Entry

2.2.6 Duplicate Draft Entries

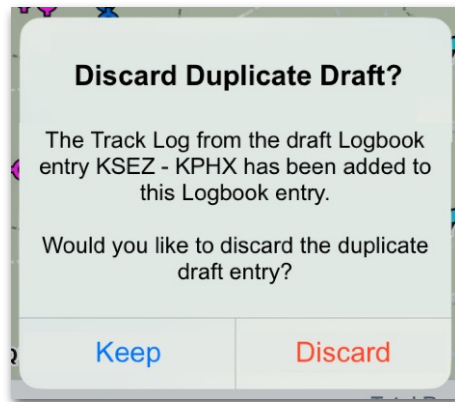
When a draft entry is created from a track log and that same **track log** is later added to a separate logbook entry, the draft will show a duplicate tag.



2. GETTING STARTED

2.2.6.1 Discarding Duplicate Drafts

When multiple track logs are added to a single draft entry, a pop-up may appear upon approving the draft. This pop-up provides an option to discard duplicate draft entries.



Duplicate Discard Pop-up

A duplicate draft entry includes a track log that is already associated with another logbook entry.

Once a draft entry is discarded, it cannot be restored.

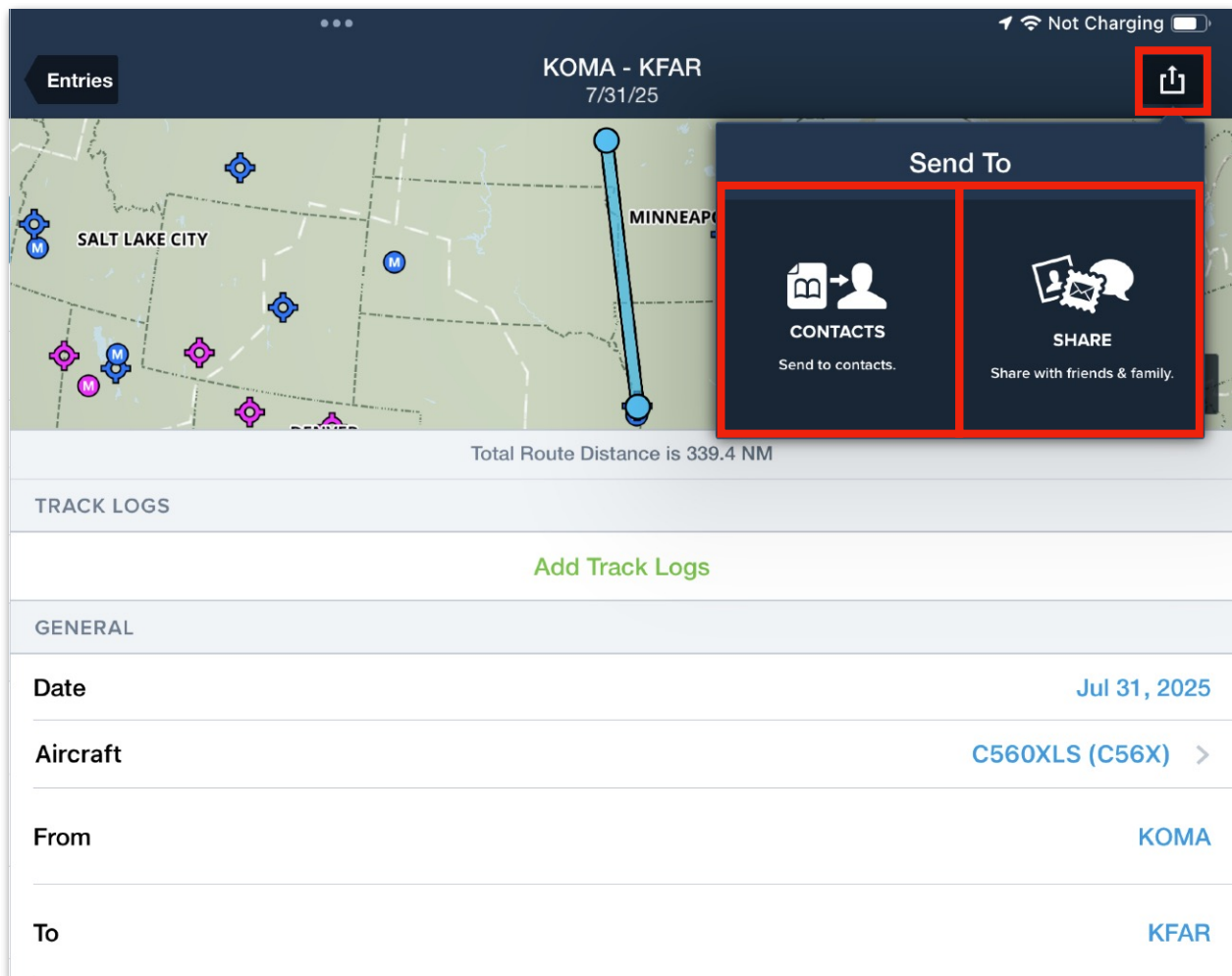
2. GETTING STARTED

2.2.7 Shared Flight Draft Entries

Shared logbook entries appear in the recipient's Drafts & Requests section.

To share a draft entry:

1. Select a draft logbook entry.
2. Complete the entry.
3. Select **Approve** to add the flight to the logbook.
4. Tap **Send To**.
5. Select **Contacts** or **Share**.
6. Enter the recipient's ForeFlight email.
7. Tap **Share**.



Logbook Entry Share Menu

2. GETTING STARTED

2.2.7.1 Sharing with Friends and Family

Selecting **Share with friends & family** sends a flight summary along with any flight photos. Flights shared using this option are not added to the recipient's logbook.

The screenshot displays the ForeFlight app interface. At the top, a map shows the flight path from KCXO to KCXO. Below the map, a summary table provides flight details:

KCXO - KCXO	TOTAL TIME	DISTANCE	LANDINGS	APPROACHES
Grant G. • 9/30/2020	5.6hrs	748nm	2	2

Below the summary, four photos are displayed in a 2x2 grid:

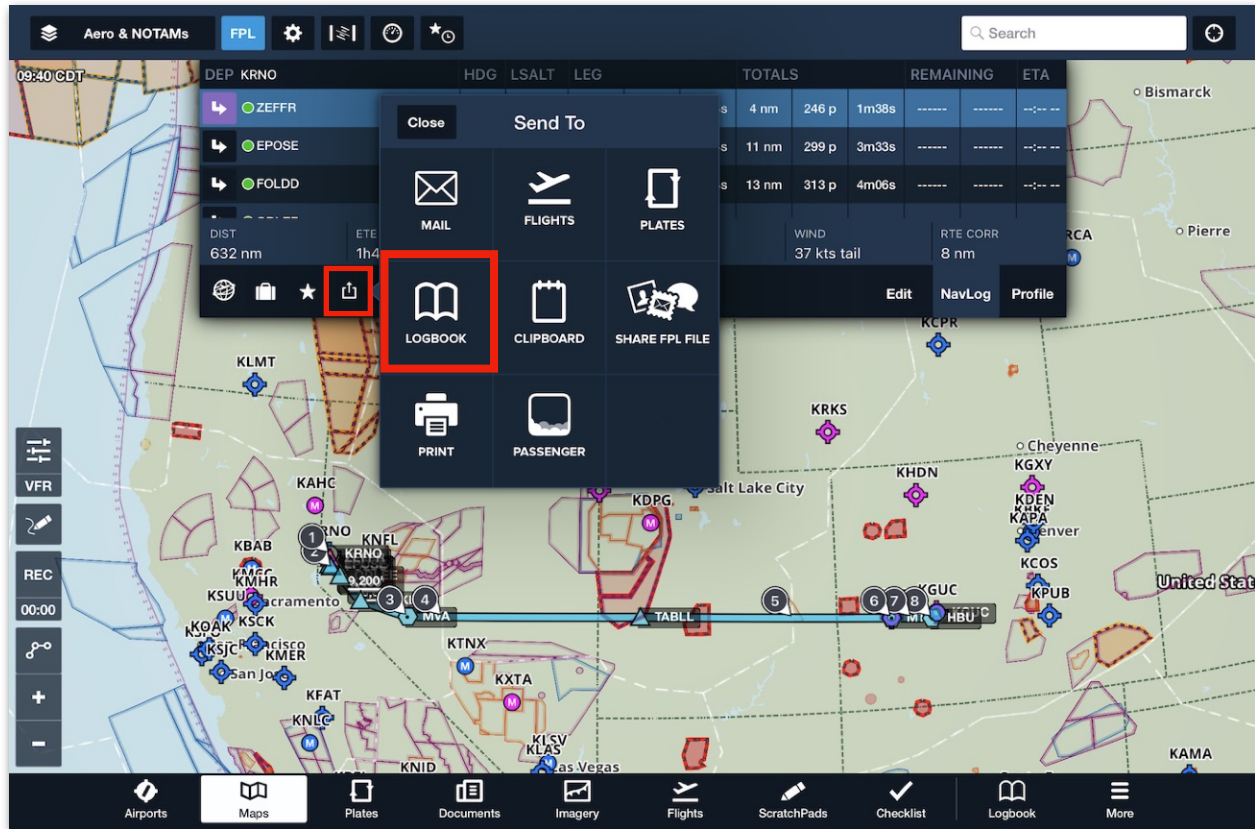
- Top-left: Cockpit view looking out over the ocean.
- Top-right: Interior view of a lounge or waiting area.
- Bottom-left: Interior view of a lounge or waiting area.
- Bottom-right: View of the wing and tail section of the aircraft.

Flight shared with Friends and Family

2. GETTING STARTED

2.3 Sending Flights to Logbook

Flights can be sent to the logbook using the **Send To** button in the **Maps**, **Flights**, and **Track Logs** views. This action auto-fills fields such as departure and destination airports, route, aircraft, and total time.



Maps - Send to Logbook

NOTE: Track Logs auto-populate the aircraft field only if the aircraft is equipped with ADS-B Out and the recording device receives the traffic signal while connected to an ADS-B receiver.

2. GETTING STARTED

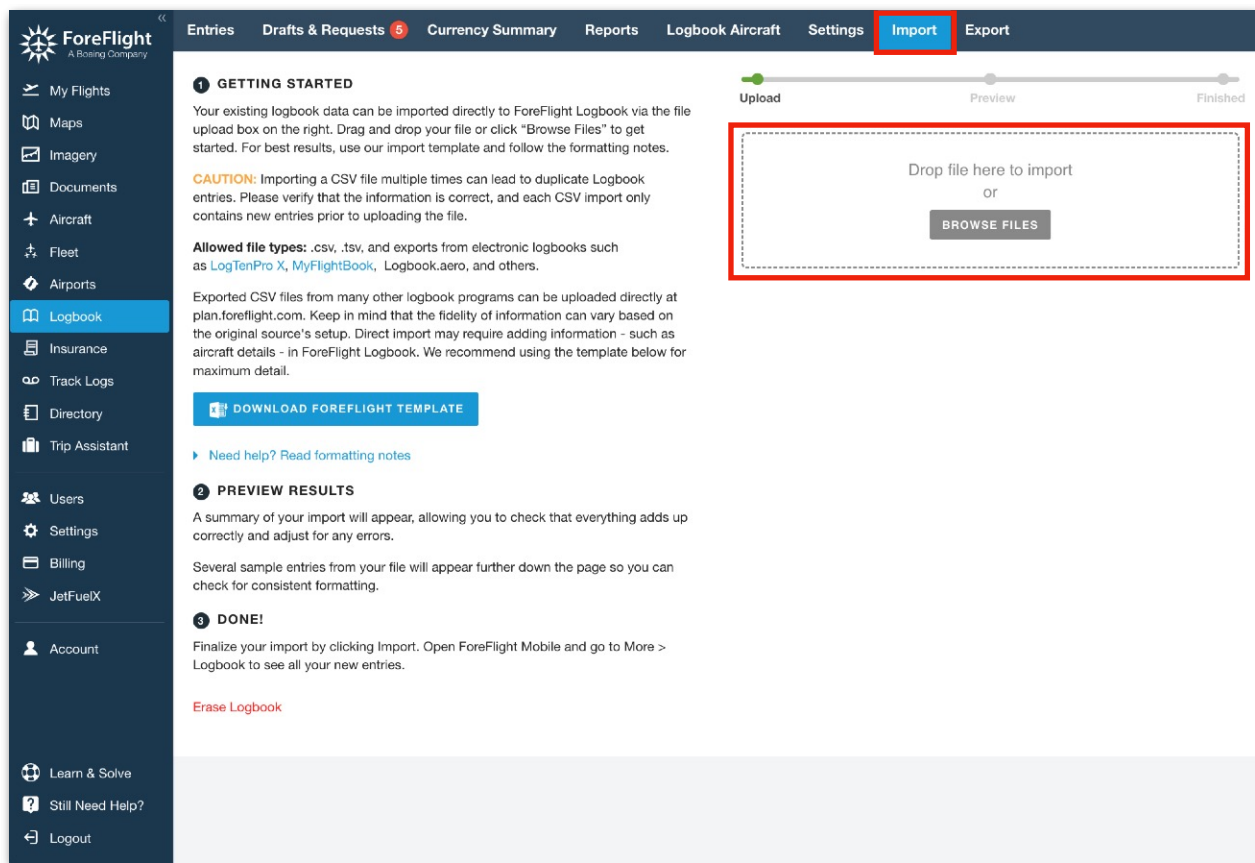
2.4 Importing a Digital Logbook

Many existing digital logbooks can be imported into ForeFlight using the [Logbook on the Web](#).

IMPORTANT: Imported logbooks are appended to existing entries. Re-importing the same file can result in duplicate entries.

To import a digital logbook:

1. Sign in to plan.foreflight.com/logbook.
2. Select the **Import** tab.
3. Use **Browse Files** or drag and drop the file (CSV or TSV) to upload.
4. Review the Import Preview.
5. If corrections are needed, select **Cancel**, make the necessary changes to the file, and repeat the import process.
6. If the Import Preview is correct, select **Import to Logbook**.



Logbook on the Web Importation Tab

2. GETTING STARTED

2.4.1 ForeFlight Logbook Import Template

ForeFlight provides a logbook template to ensure accurate import of logbook data. To reduce the risk of data loss, the use of the ForeFlight logbook template is recommended.

To import using the ForeFlight logbook template:

1. Sign in to plan.foreflight.com/logbook.
2. Select the **Import** tab.
3. Click **Download ForeFlight Template** to download the import template.
4. Open the template using spreadsheet software (e.g., Microsoft Excel, Apple Numbers, Google Sheets).
5. Copy data into the template. Do not alter column names or order.
6. Import the completed file using **Browse Files** or drag-and-drop.
7. Review the Import Preview.
8. If corrections are needed, select **Cancel**, make the necessary changes to the file, and repeat the import process.
9. If the Import Preview is correct, select **Import to Logbook**.

2. GETTING STARTED

2.4.2 ForeFlight Logbook Import Template Structure

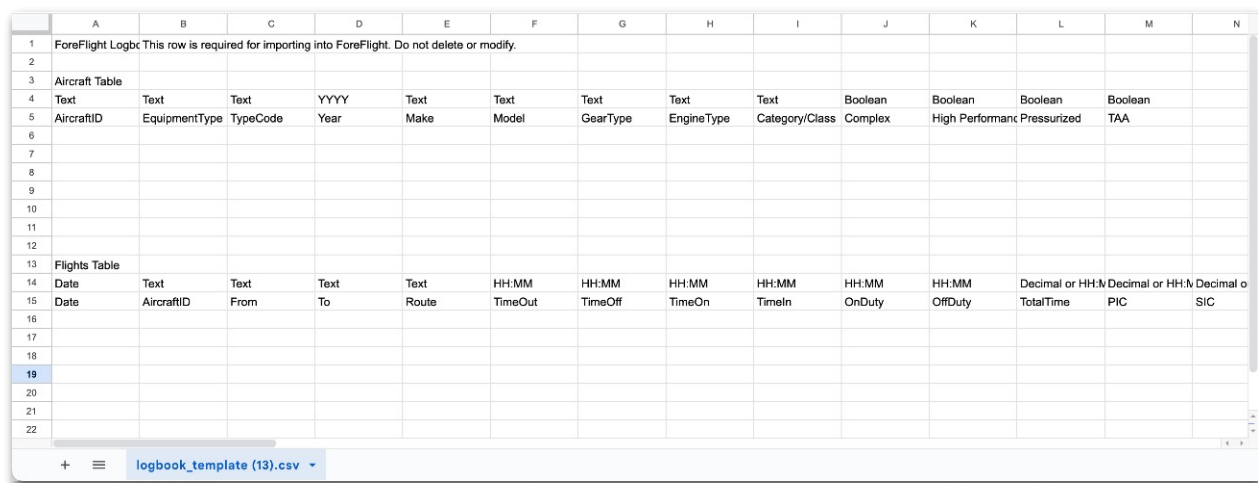
The ForeFlight Logbook Template contains two sections:

- **Aircraft Table:** Includes aircraft details.
- **Flights Table:** Includes flight records.

Aircraft IDs must match between tables to ensure the correct calculation of currency and experience. The header row of each column includes formatting guidance. For example, **TotalTime** requires a decimal format (e.g., 2.5).

NOTE: Maintain consistency when entering aircraft identifiers. For example, using “N1975X” and “1975X” results in separate aircraft records.

When using the ForeFlight Logbook Template, do not edit the pre-populated contents of the file.



The screenshot displays a spreadsheet titled "logbook_template (13).csv". It is divided into two main sections: "Aircraft Table" and "Flights Table".

Aircraft Table (Rows 3-5):

- Row 3: Headers for columns A through N.
- Row 4: Data types for each column: Text, Text, Text, YYYY, Text, Text, Text, Text, Text, Boolean, Boolean, Boolean, Boolean.
- Row 5: Column names: AircraftID, EquipmentType, TypeCode, Year, Make, Model, GearType, EngineType, Category/Class, Complex, High Performance, Pressurized, TAA.

Flights Table (Rows 14-15):

- Row 14: Headers for columns A through N.
- Row 15: Data types for each column: Text, Text, Text, Text, Text, HH:MM, HH:MM, HH:MM, HH:MM, HH:MM, HH:MM, Decimal or HH:MM, Decimal or HH:MM, Decimal or HH:MM.
- Row 16: Column names: Date, AircraftID, From, To, Route, TimeOut, TimeOff, TimeOn, TimeIn, OnDuty, OffDuty, TotalTime, PIC, SIC.

ForeFlight Logbook Import Template

2. GETTING STARTED

2.4.3 ForeFlight Logbook Import Template Formatting Requirements

Formatting requirements for the Aircraft and Flight Tables are detailed in the formatting notes provided under the **Import** tab in [Logbook on the Web](#). These notes specify required formats for each column to ensure successful import and accurate data interpretation.

To view the notes:

1. Sign in to plan.foreflight.com/logbook.
2. Select the **Import** tab.
3. Click [Need help? Read formatting notes](#).

The screenshot shows the ForeFlight web interface with the 'Import' tab selected. The left sidebar contains navigation links for My Flights, Maps, Imagery, Documents, Aircraft, Fleet, Airports, Logbook (selected), Insurance, Track Logs, Directory, Trip Assistant, Users, Settings, Billing, JetFuelX, Account, Learn & Solve, Still Need Help?, and Logout. The main content area is titled 'GETTING STARTED' and includes instructions on how to import logbook data. A red arrow points to the link 'Need help? Read formatting notes' under the 'DOWNLOAD FOREFLIGHT TEMPLATE' button. The right side of the page shows a progress bar with 'Upload', 'Preview', and 'Finished' stages, and a file upload box with a 'BROWSE FILES' button.

FIELD	FORMATTING NOTES
Date	The date of flight in YYYY-MM-DD format. Example: 2002-01-02
AircraftID	The aircraft's registration, or "tail number." Example: N201TH
From	The code for the departure airport. Example: KBVU
To	The code for the destination airport. Example: KVGJ
Route	The points between departure and destination, separated by a space. Example: KCDG 67L
TimeOut	Hours and minutes in 24-hour format. Example: 1823
TimeOff	Hours and minutes in 24-hour format. Example: 1823
TimeOn	Hours and minutes in 24-hour format. Example: 1823
TimeIn	Hours and minutes in 24-hour format. Example: 2137
OnDuty	Hours and minutes in 24-hour format. Example: 1700
OffDuty	Hours and minutes in 24-hour format. Example: 2200
TotalTime	Duration in decimal format or in hours and minutes (HH:MM) format. Example: 3.6 (Decimal format) or 03:36 (HH:MM format).

Formatting Notes on Logbook Import Page

2. GETTING STARTED

2.4.4 Import Warnings and Errors

During import, the logbook is verified for compatibility. Issues found are noted with:

- **Warnings** (yellow): Minor issues that do not prevent import. Review and correct for accuracy.
- **Errors**: Major issues that prevent import and must be corrected.

The screenshot displays the ForeFlight Logbook Import interface. The left sidebar contains navigation options: My Flights, Maps, Imagery, Documents, Aircraft, Fleet, Airports, Logbook (selected), Insurance, Track Logs, Directory, Trip Assistant, Users, Settings, Billing, JetFuelX, and Account. The main content area is titled 'GETTING STARTED' and provides instructions for importing logbook data. It includes a 'CAUTION' note about duplicate entries and a list of allowed file types (.csv, .tsv, etc.). A 'DOWNLOAD FOREFLIGHT TEMPLATE' button is visible. On the right, a progress bar shows 'Upload', 'Preview', and 'Finished' stages. The 'Preview' stage is active, displaying 3 warnings and 1 error. The warnings are listed in a yellow box, and the error is listed in a red box. Below the error box, a table shows the error details for row 149.

Row	Field	Value	Error
149	TotalTime	0.1.0	Invalid Type ?

Import Errors and Warnings

2. GETTING STARTED

2.5 Importing a Paper Logbook

Importing a paper logbook requires evaluating how much detail is necessary based on flight experience.

Entries must be manually added to the logbook or imported using a spreadsheet. The number of unique entries depends on the pilot's experience and preference.

- Pilots with limited flight time are encouraged to document each flight individually. Manually enter all flights using the ForeFlight Logbook Template, then import the file using Logbook on the Web.
- Pilots with extensive flight time may choose to summarize prior experience. Entering each flight may be time-consuming and offer limited benefit.

A catch-up entry may be used to summarize accumulated flight time, reducing the workload while retaining relevant historical data. When creating a catch-up entry:

- Create one entry for each aircraft type.
- Include an approximate date for when the flights occurred on average.
- Use a representative aircraft identifier.
- Group flights based on standard criteria such as aircraft type, engine type, or aircraft identifier.

Once the summary data is entered, import the file using Logbook on the Web.

ForeFlight Logbook Import														
Aircraft Table														
Text	Text	Text	YYYY	Text	Text	Text	Text	Text	Text	Boolean	Boolean	Boolean	Boolean	
AircraftID	EquipmentType	TypeCode	Year	Make	Model	Category	Class	GearType	EngineType	Complex	HighPerformance	Pressurized	TAA	
N123AB	Cessna	C172	1975	Cessna	Skylane	Airplane	ASEL	FT	Piston					
N456AB	Cessna	C208	1999	Cessna	Caravan	Airplane	ASEL	RT	Turboprop	x	x		x	
N789AB	Bombardier	CRJ700	2003	Bombardier	RJ	Airplane	AMEL	RT	Turbofan	x	x	X	x	
Flights Table														
Date	Text	Text	Text	Text	hhmm	hhmm	hhmm	hhmm	hhmm	hhmm	Decimal	Decimal	Decimal	Decimal
Date	AircraftID	From	To	Route	TimeOut	TimeOff	TimeOn	TimeIn	OnDuty	OffDuty	TotalTime	PIC	SIC	Night
1/1/1998	N123AB	KPHX	KPHX								245.7	245.7		23.3
1/1/2002	N456AB	KONT	KONT								742.9	310.2	432.7	189.7
1/1/2011	N789AB	KMKE	KMKE								1472.5	205.4	1267.1	477.4

Example Logbook Catch-Up Entry

LOGBOOK ENTRY LIST AND FILTERS

The logbook entry list displays all recorded flights in a consolidated view, with search and filtering options.

To view logbook entries:

1. Tap **More > Logbook**.
2. In the **Entries** section, select **All** or a preferred time period filter. Total hours for each available time period are automatically calculated and displayed next to each time period.

Logbook entries are listed and can be searched or filtered using available options.

Tap a logbook entry summary to open the **Logbook Entry View**, where the entry can be reviewed or edited.

Time Period Filter

Search Bar

Logbook Entries

Time Period	Total Time
All	7,638.9
Last 7 Days	0.0
Last 30 Days	0.0
Last 90 Days	30.3
Last 6 Months	102.8
Last 12 Months	244.7

Entry	Date	Total
JULY 2023		
KSGR - KTME N95044 (P28A)	Jul 18, 2023	1.0 Total
No Route N8303P (PA44)	Jul 17, 2023	10.0 Total
KHOU - No Dest N8303P (PA44)	Jul 17, 2023	0.0 Total
KAUS - KHOU N8303P (PA44)	Jul 10, 2023	1.0 Total 1 Approach
JUNE 2023		
38TE - KDWH N453MH	Jun 18, 2023	1.8 Total
KCXO - KCXO N95044 (P28A)	Jun 17, 2023	1.3 Total
KDWH - KDWH N455MH (EC145)	Jun 17, 2023	1.4 Total
KDWH - KDWH	Jun 16, 2023	

Last 6 Month Time Filtered Entries

3. LOGBOOK ENTRY LIST AND FILTERS

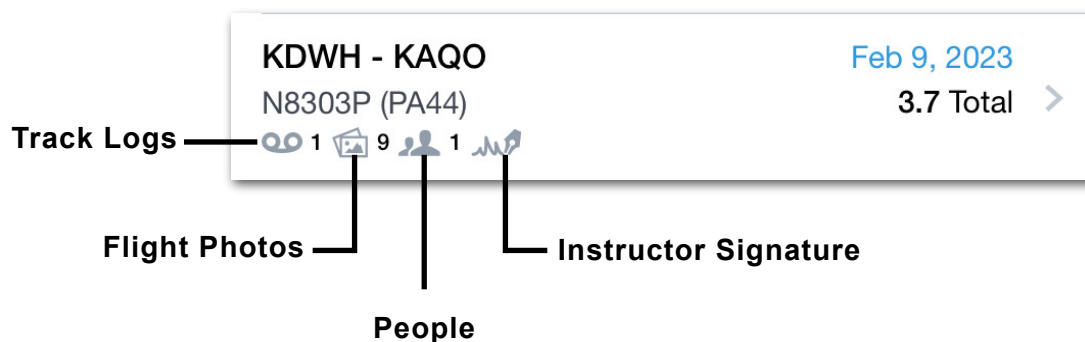
3.1 Logbook Entry Summary Design

Each logbook entry is summarized in the entry list view. The summary displays the following information:

- Departure and destination locations
- Aircraft identifier (tail number)
- Aircraft type
- Flight date
- Total flight time.

If included in the entry, the following icons appear in the summary:

- **Track Log** icon, with a count if more than one
- **Flight Photo** icon, with a count if more than one
- **People** icon, with a count if more than one
- **Logbook Signature** icon.



3. LOGBOOK ENTRY LIST AND FILTERS

3.1.1 Logbook Summaries with Signatures

When a **logbook signature** has been requested, the signature status is displayed in the summary. After the entry is signed and accepted, the status is replaced with the **Instructor Signature** icon.

KSSF - KCXO N9370X (C182) Requested Signature	Aug 22, 2021 1.9 Total >
KSSF - KCXO N9370X (C182) Declined Your Request	Aug 22, 2021 1.9 Total >

Logbook Signature Status

3.2 Filtering Logbook Entries

Logbook entries can be filtered using the **Search Bar** or the **Filter By** button. Searches apply to all entries within the time period selected in the **Entries** section. Matching results display chronologically in the Logbook entries column. If no matches are found, “No Entries” is displayed.

Filter By Button	Filtered Entries 2,268 Entry, 7,630.7 Total Time
	 All
Search Bar	 Date, Tail Number, Route, etc.
	AUGUST 2023
	KTME - KSAT N123TA Aug 30, 2023 1.8 Total >

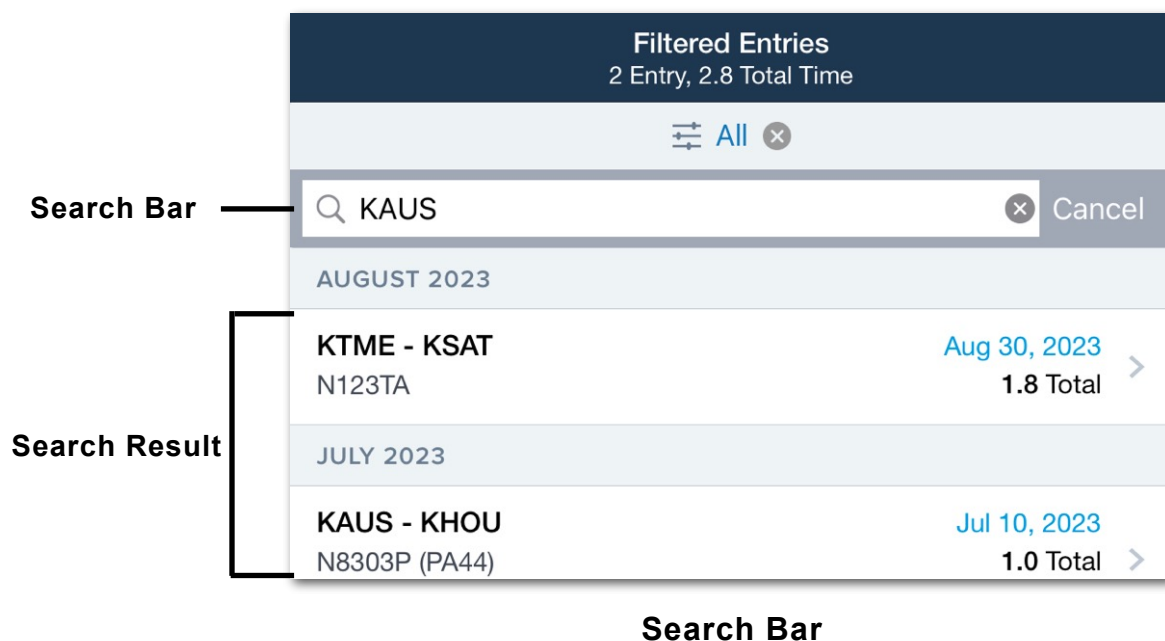
Filter Logbook Entries

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.1 Filtering Logbook Entries Using the Search Bar

The search bar returns all flights that contain any of the entered terms. Search terms may include:

- Aircraft tail number
- Departure or arrival airport
- Date
- Route
- Tags
- Comments.



3.2.1.1 Searching Multiple Terms

Entering multiple terms separated by spaces broadens the search. Results include entries that contain any of the terms entered.

IMPORTANT: Do not use commas to separate search terms. Commas are treated as part of the search term and may result in no matches.

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.1.2 Search Date Formats

Dates can be searched using any of the following formats:

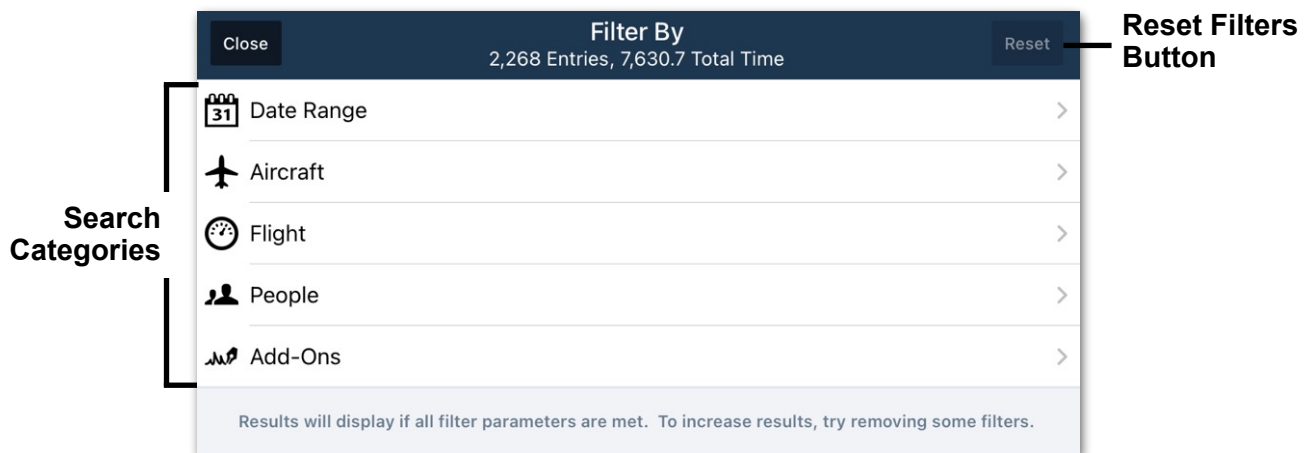
- YYYY-MM-DD
- YYYY.MM.DD
- YYYY/MM/DD
- YYYYMMDD.

3.2.2 Filtering Logbook Entries Using the Filter By Button

The Filter By button enables entry filtering using one or more of the following categories:

- Date Range
- Aircraft
- Flight
- People
- Add-Ons.

Multiple filters can be applied simultaneously. Search terms may also be used in combination for more refined results



Filter By Menu

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.2.1 *Date Range Filter*

The Date Range filter supports both custom and preset ranges.

- **Custom Range:** Tap **From** and **To** fields to manually set the date range.
- **Preset Ranges:** Select from predefined options (e.g., last 7 days to last 12 months).

Back Date Range Reset

From Oct 30, 2004

To Aug 30, 2023

Custom Range

PRESET RANGES

All ☒

Last 7 Days ☐

Last 30 Days ☐

Last 90 Days ☐

Last 6 Months ☐

Last 12 Months ☐

Preset Ranges

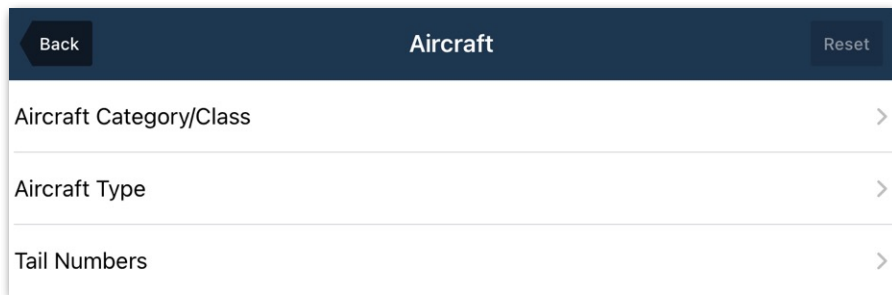
Date Range Filter

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.2.2 *Aircraft Filter*

The Aircraft filter allows searching by any combination of:

- Aircraft category/class
- Aircraft type
- Tail number.



Aircraft	
Aircraft Category/Class	>
Aircraft Type	>
Tail Numbers	>

Aircraft Filter

To filter:

- Tap **Aircraft Category/Class** and toggle one or more categories.
- Tap **Aircraft Type**, then search or scroll to select types.
- Tap **Tail Numbers** and use the search bar to locate and toggle specific tail numbers.

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.2.3 *Flight Filter*

The Flight filter allows filtering using the following flight parameters:

- Departure & Destination
- Route
- Times (Total Time, PIC, Night, Etc.)
- Cross Country
- Takeoffs & Landings
- Instrument
- Training.

The screenshot shows a mobile application interface for the 'Flight Filter'. At the top is a dark blue header bar containing a 'Back' button on the left, the word 'Flight' in the center, and a 'Reset' button on the right. Below the header, the interface is organized into sections. The first section is titled 'DEPARTURE & DESTINATION' and contains two input fields: 'From' and 'To', each with a right-pointing chevron icon. The second section is titled 'ROUTE' and contains a single input field labeled 'Route' with a right-pointing chevron icon. The third section is titled 'TIMES' and contains two toggle switches: 'Total Time' (which is currently turned off) and 'PIC' (which is currently turned on, indicated by a blue slider).

Flight Filter

Select airports using the **From** or **To** filter buttons. Use the **Route** search bar to enter waypoints. Toggle additional filters as needed to include them.

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.2.4 *People Filter*

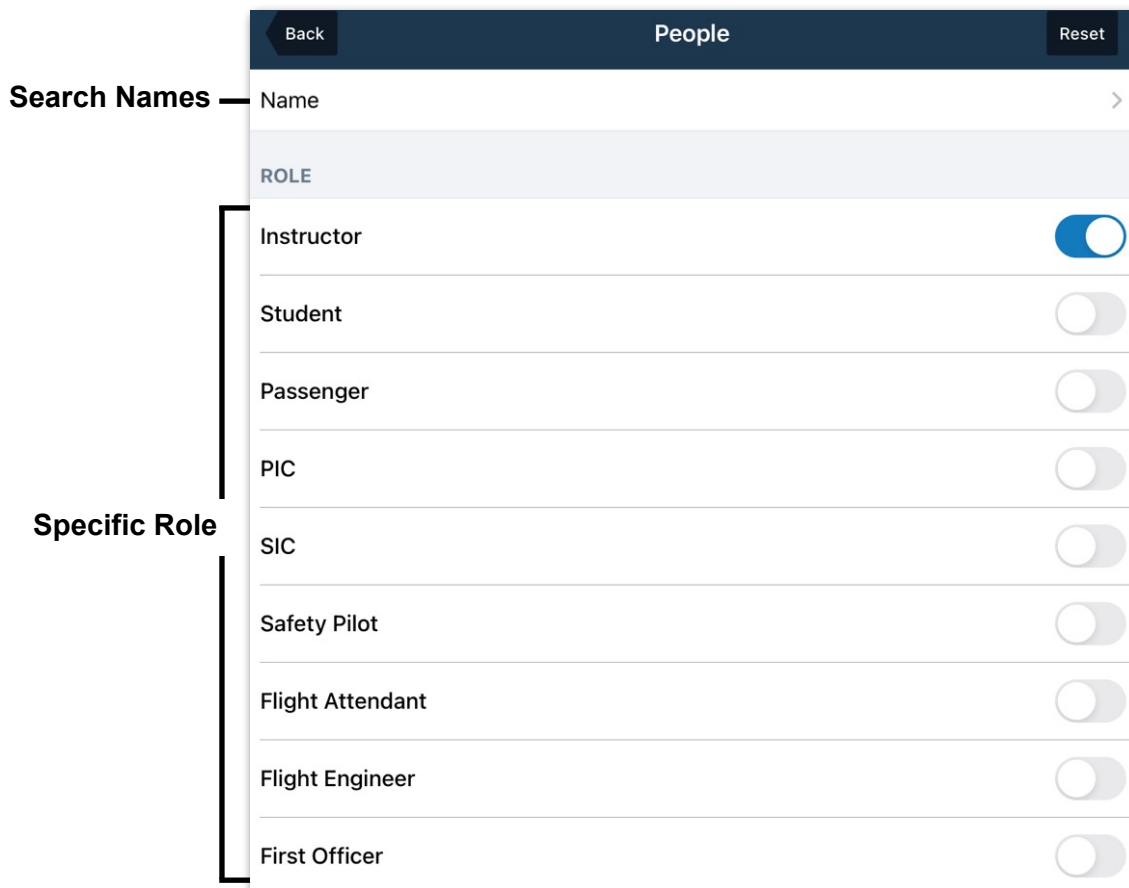
The People filter enables searches of logbook entries by names and roles.

To filter by name:

1. Tap **Name**.
2. Scroll or use the search field to locate names.
3. Toggle the desired names on.

To filter by role:

1. Scroll to the **Role** section.
2. Toggle one or more roles on.



3. LOGBOOK ENTRY LIST AND FILTERS

3.2.2.5 *Add-Ons Filter*

The Add-Ons filter allows searching based on:

- Flight Tags (e.g., currency, proficiency)
- Details unique to logbook entries.

Toggle any item to include it in the search.

The screenshot shows a mobile application interface for the 'Add-Ons Filter'. At the top is a dark blue header bar with a 'Back' button on the left, the title 'Add-Ons' in the center, and a 'Reset' button on the right. Below the header, the interface is divided into two sections: 'FLIGHT TAGS' and 'DETAILS', each with a light blue header. Under 'FLIGHT TAGS', there are five items, each with a toggle switch: 'Flight Review' (turned on), 'IPC' (turned off), 'Checkride' (turned off), 'FAA 61.58' (turned off), and 'NVG Proficiency' (turned off). Under 'DETAILS', there are three items, each with a toggle switch: 'Has Comments' (turned off), 'Has Track Logs' (turned off), and 'Has Signature' (turned off).

Category	Item	Toggle Status
FLIGHT TAGS	Flight Review	On
	IPC	Off
	Checkride	Off
	FAA 61.58	Off
	NVG Proficiency	Off
DETAILS	Has Comments	Off
	Has Track Logs	Off
	Has Signature	Off

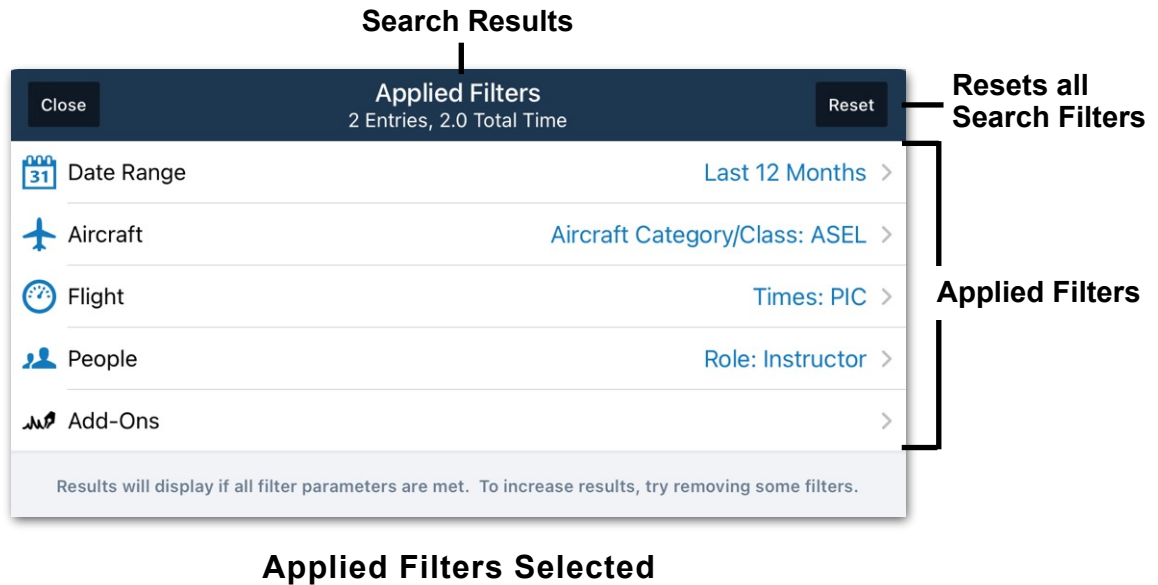
Add-Ons Filter

3. LOGBOOK ENTRY LIST AND FILTERS

3.2.2.6 Search Results

Once filters are applied, the Applied Filters header displays the number of matching entries. Tap **Close** to view results in the **Entries** column.

To clear all filters and search terms, tap **Reset**.



LOGBOOK ENTRY VIEW

The Logbook Entry View is accessed by viewing an existing logbook entry or creating a new entry. This view is divided into multiple sections, each detailed in this chapter.

Logbook entries are completed by entering data into the appropriate fields. Changes are saved automatically. Logbook entries can be edited at any time unless signed by an instructor.

Logbook		+
ENTRIES		
All	1,741.4	
Last 7 Days	2.0	
Last 30 Days	33.2	
Last 90 Days	46.1	
Last 6 Months	57.1	
Last 12 Months	90.5	
CURRENCY SUMMARY		
Flight Review Expires Oct 31, 2026	452 Days REMAINING	
Medical Expires Sep 30, 2025	56 Days REMAINING	
IFR (Airplane) Expires Dec 31, 2025	148 Days REMAINING	
General (ASEL) Expires Sep 16, 2025	42 Days REMAINING	
Night (ASEL) Expires Sep 12, 2025	38 Days REMAINING	

New Entry 8/6/25		+
TRACK LOGS		
Add Track Logs		
GENERAL		
Date	Aug 6, 2025	
Aircraft	No tail number >	
From		
To		
Route		
START & END		
Hobbs Start		0.0
Hobbs End		0.0
Tach Start		0.0
Tach End		0.0
Time Out	USE 1500Z	0000
Time Off	USE 1500Z	0000
Time On	USE 1500Z	0000

Logbook Entry View

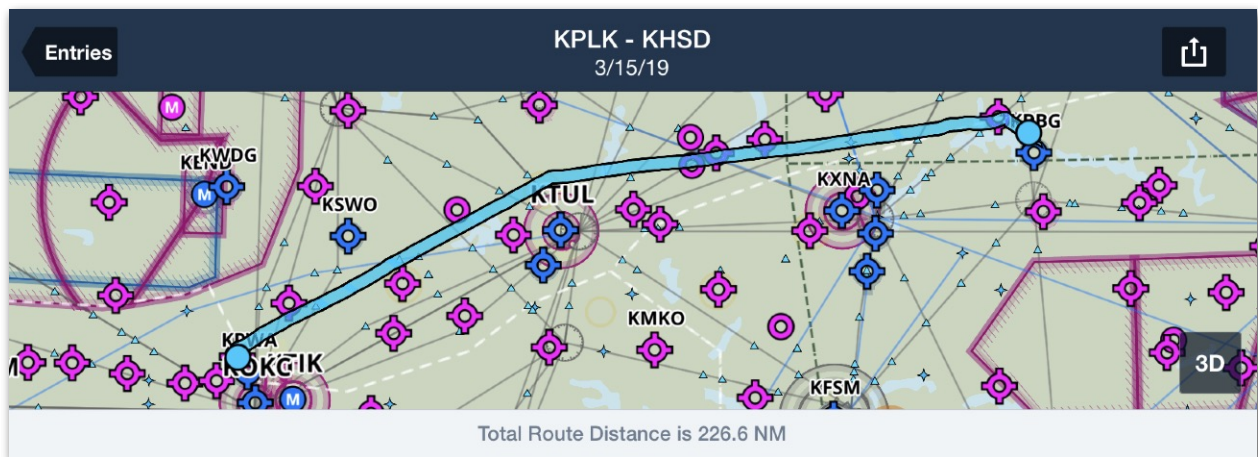
4. LOGBOOK ENTRY VIEW

4.1 Interactive Map Section

When a logbook entry includes an **associated track log** or both **From/To** fields are entered, an interactive map is displayed at the top of the view. This map overlays the route or track log on the ForeFlight Aeronautical Base Map.

The interactive map supports:

- Fullscreen viewing
- 3D flight path visualization
- Track log toggling for entries with multiple track logs
- Display of total route distance.



Interactive Map Section

NOTE: The map will not be displayed if no track log is associated and the **From** and **To** fields are identical with no route entered.

4. LOGBOOK ENTRY VIEW

4.1.1 Interactive Map Fullscreen View

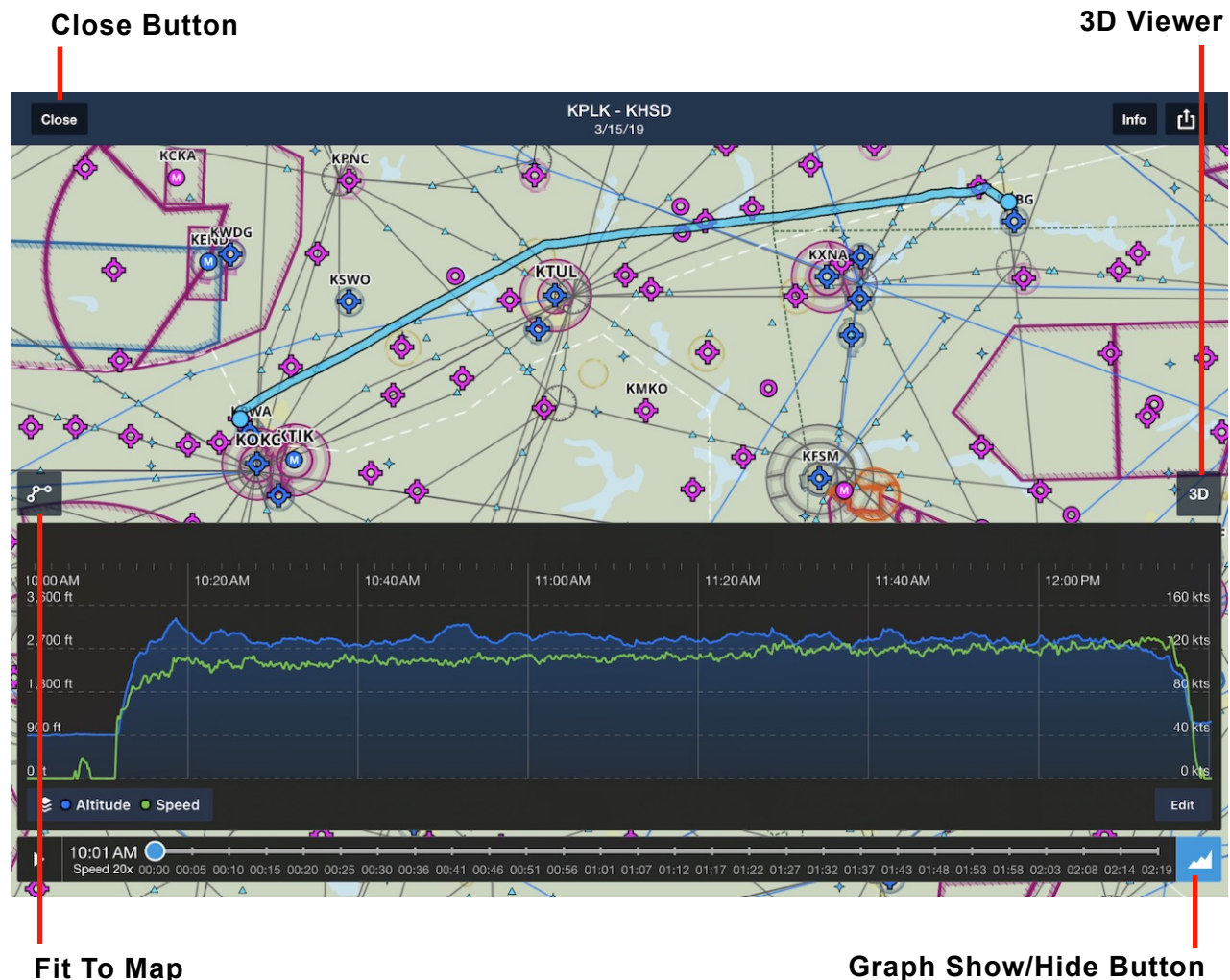
Tap the interactive map to expand it to full screen. Tap the **Close** button in the upper toolbar to return to the entry.

The full-screen map functions similarly to the **Maps** view but does not support interaction with or filtering of map layers.

When opened, the map centers on the flight path and responds to standard touch gestures. To recenter after panning or zooming, tap the **Fit To Map** button.

If the logbook entry has an associated **track log**, the **Track Log Graph** appears overlaid on the map. To hide the graph and enlarge the map view, tap the **Graph** button in the lower right corner.

The 3D button allows for viewing the route in a Map view rendered three-dimensionally.



4. LOGBOOK ENTRY VIEW

4.1.2 3D Route Viewer (Premium and Performance subscribers)

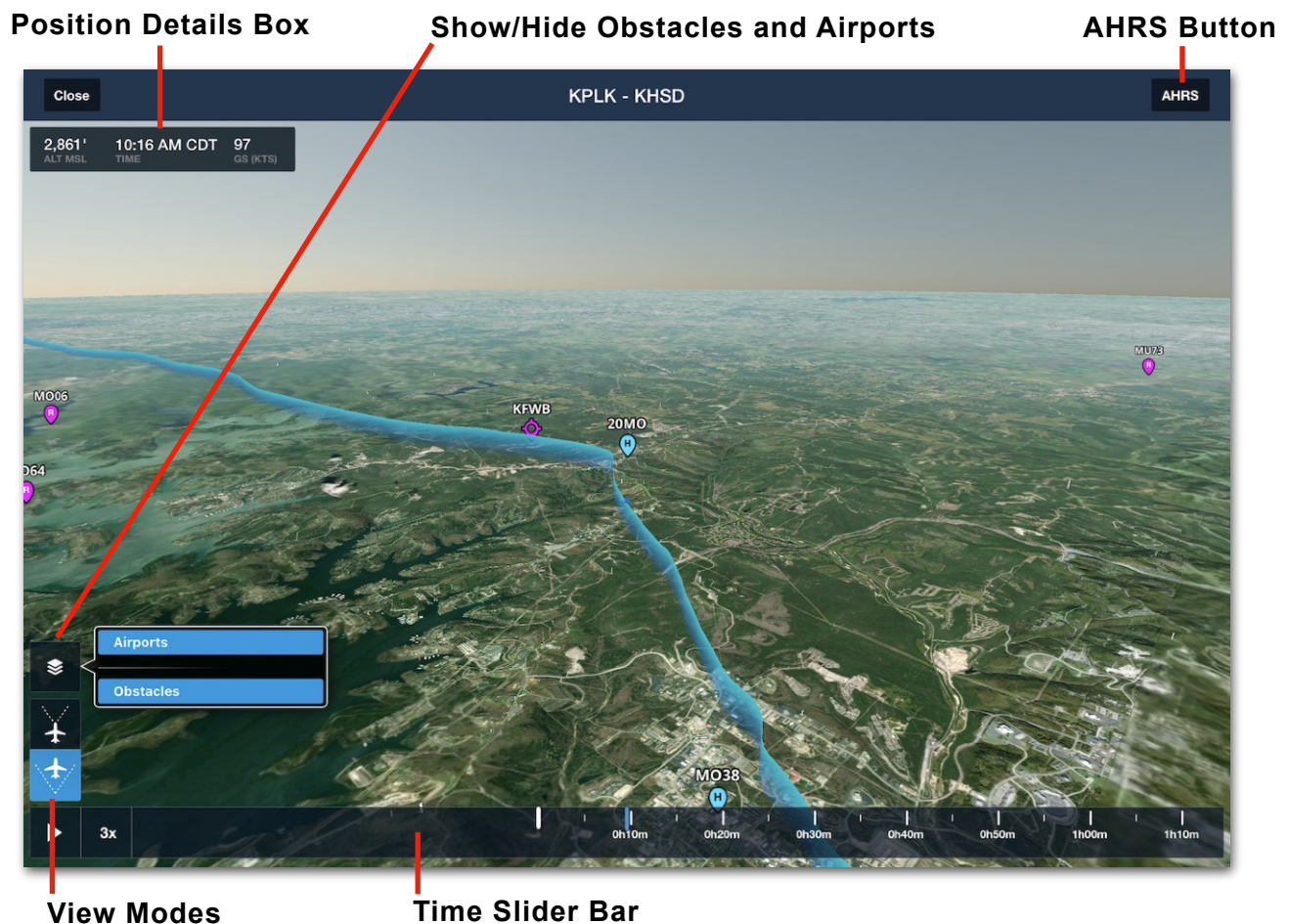
Tap the **3D** button in the interactive map to open the flight in a three-dimensional viewer.

A position details box in the upper left displays the altitude, time, and groundspeed at the selected point along the route. Use the time slider at the bottom of the screen to:

- Play/Pause the flight playback
- Adjust playback speed (1x, 3x, 5x, 10x, 20x)
- Manually scroll through the flight timeline.

Viewer options include toggles to show or hide airports and obstacles. View mode buttons switch between a cockpit perspective and an overhead perspective.

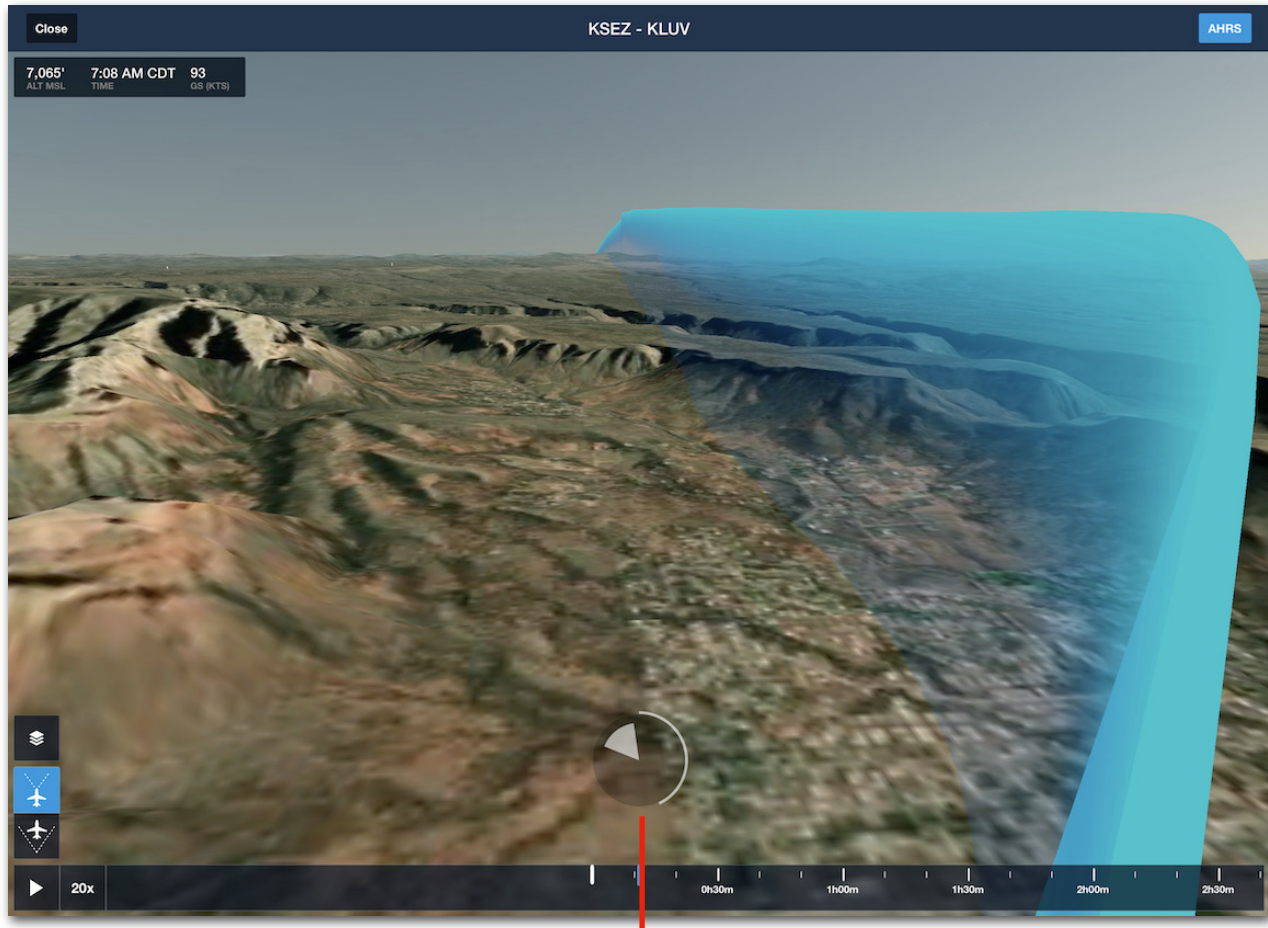
While in cockpit view mode, tap **AHRS** to view pitch and roll data (if part of a track log).



4. LOGBOOK ENTRY VIEW

4.1.2.1 *Glance Mode*

Tap and swipe anywhere in the view to switch to glance mode. This mode allows the user to move and zoom the camera perspective in any direction. When activated, a circular field of view indicator appears, showing the camera orientation relative to the aircraft's ground track and horizon.



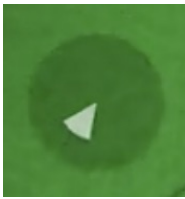
Glance Mode Indicator

4. LOGBOOK ENTRY VIEW

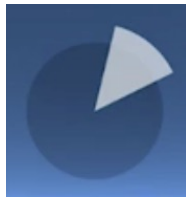
4.1.2.2 *Glance Mode View Indicator*

The glance mode view indicator slice changes dynamically based on user input:

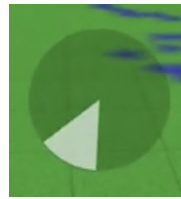
- Shortens as the view tilts downward, showing a narrower view of the ground.
- Lengthens as the view tilts upward, showing a wider view of the sky.
- Narrows when zooming in, indicating a narrowed view of the horizon.
- Widens when zooming out, indicating a broader view of the horizon.



Tilted Down



Tilted Up



Zoomed Out



Zoomed In

To exit **Glance Mode**, tap the view indicator. The mode also exits automatically after six seconds of inactivity, indicated by a radial timer on the glance mode indicator.



Radial Timer

4. LOGBOOK ENTRY VIEW

4.1.3 Entries with Multiple Track Logs

Logbook entries that contain multiple track logs display toggle buttons on the interactive map. Tap a toggle to select a track log. The selected track log's route is highlighted, and all others are dimmed for contrast.



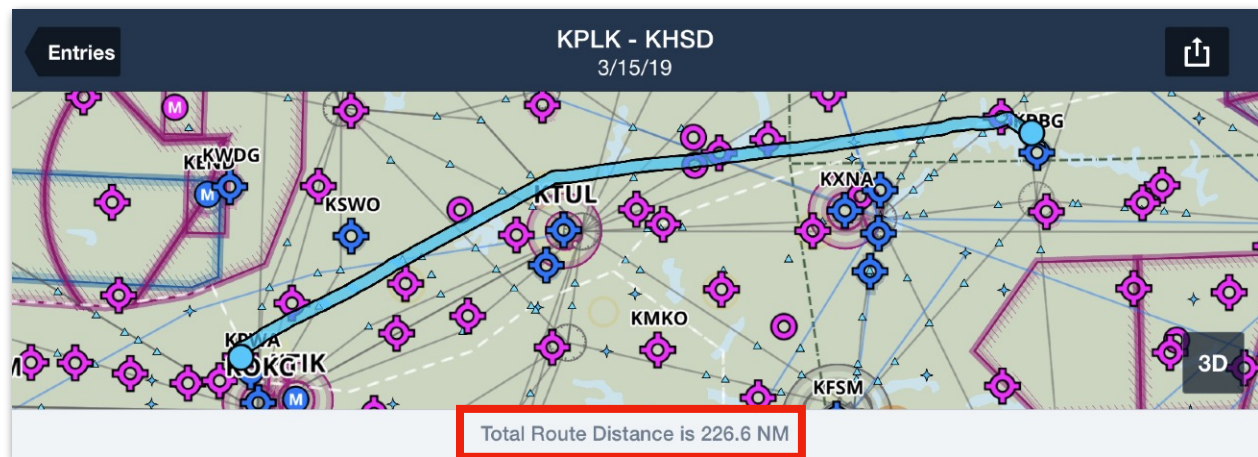
Entry with Multiple Track Logs

NOTE: The 3D button only shows when one track log is selected.

4.1.4 Total Route Distance

When the Distance field is enabled in **Logbook > Settings > Configure Fields**, the Total Route Distance is displayed below the interactive map.

This value represents the straight-line distance between route waypoints. It does not reflect the distance recorded by the track log.

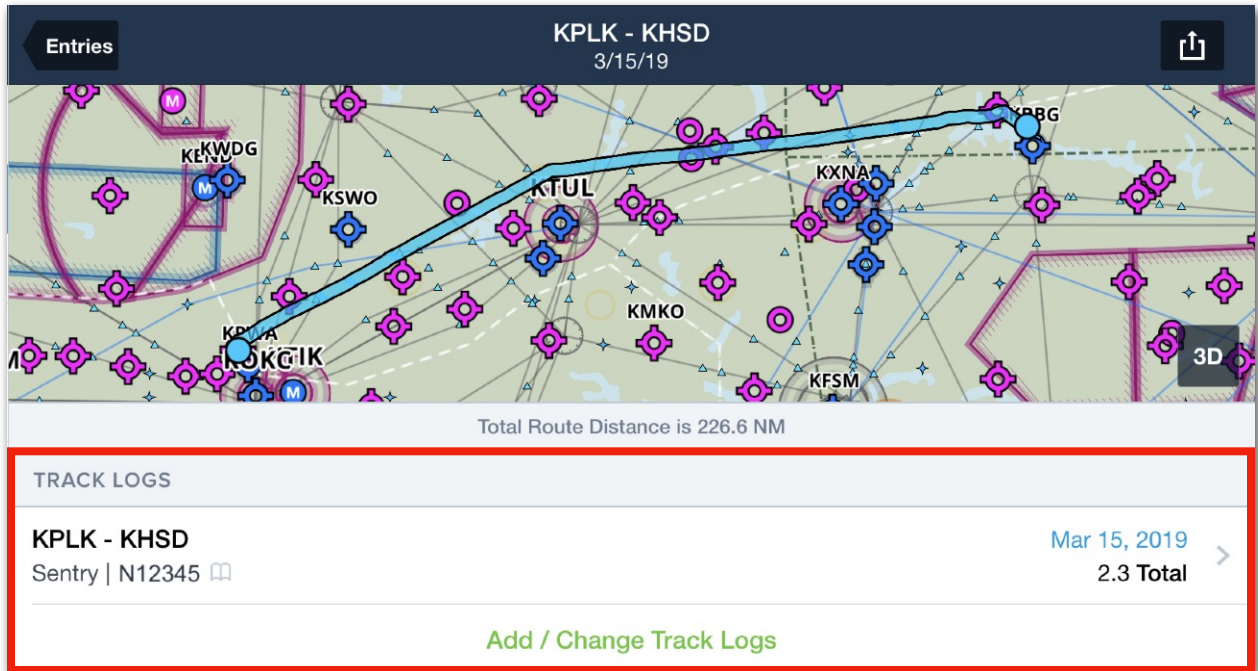


Total Route Distance

4. LOGBOOK ENTRY VIEW

4.2 Track Logs Section

The *Track Logs* section displays flight track logs associated with a logbook entry. Track logs may be added automatically through **Draft Entry Creation** or manually. Each entry can have one or more associated track logs.

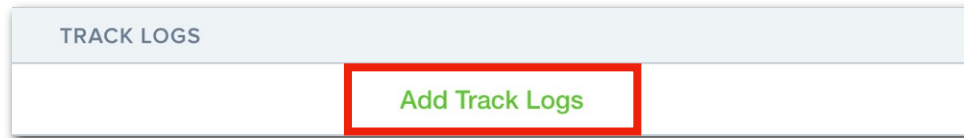


Track Logs Section

4. LOGBOOK ENTRY VIEW

4.2.1 Manually Adding Track Logs to an Entry

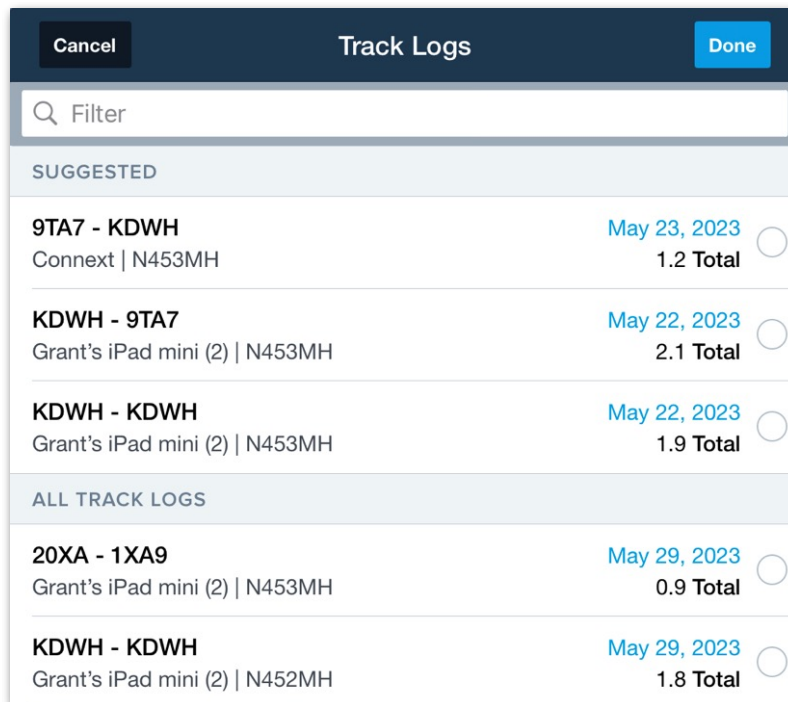
If no track log is associated with a logbook entry, an **Add Track Logs** button appears.



Add Track Logs Button

To manually add track logs:

1. Tap **Add Track Logs** to open the Track Logs pop-up.
2. Use the pop-up to select one or more track logs. Suggested track logs appear at the top of the pop-up in the *Suggested* section. All other logs are listed by date under *All Track Logs*. If needed, use the search bar to filter available track logs.
3. Tap **Done** to associate the selected track logs with the entry.



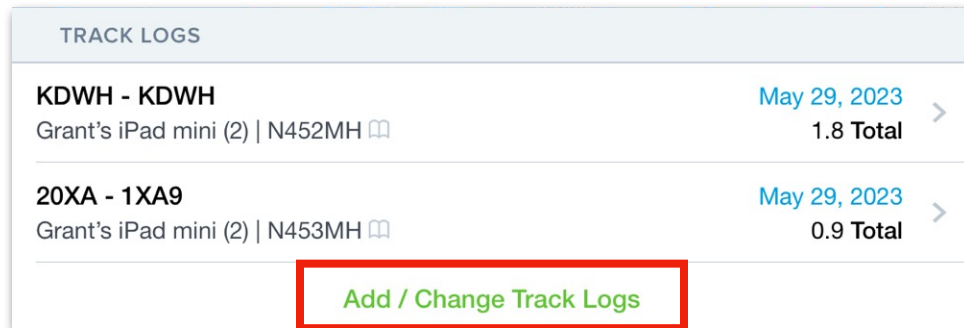
Track Logs Pop-up

4. LOGBOOK ENTRY VIEW

4.2.2 Track Log Association Management

To manage track logs associated with a logbook entry:

1. Tap **Add / Change Track Logs** to open the selection pop-up.
2. Select or deselect track logs as needed.
3. Tap **Done** to apply changes.



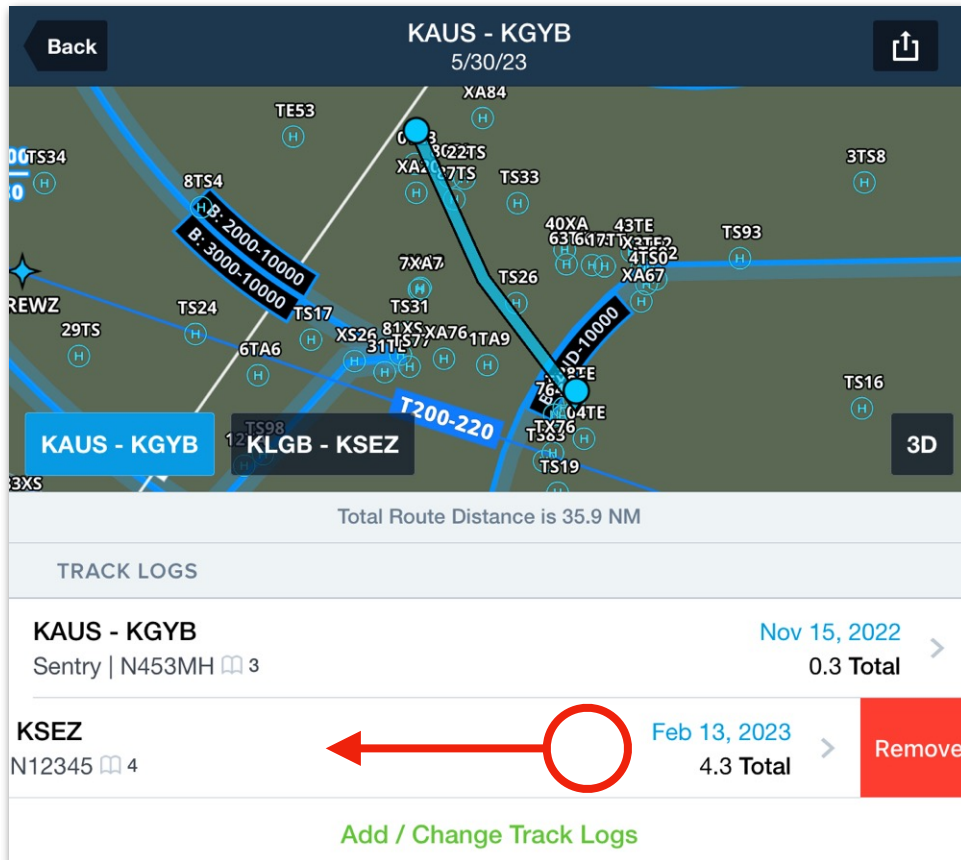
Add/Change Track Logs Button

4. LOGBOOK ENTRY VIEW

4.2.3 Removing Associated Track Logs

To remove a track log:

- Swipe right to left on the track log entry and tap **Remove**, or
- Tap **Add / Change Track Logs**, deselect the track log, then tap **Done**.



Swipe to Remove

4.2.4 Accessing Track Log Viewer from a Logbook Entry

Once added to a logbook entry, track logs appear in the Track Logs section. Tap a listed track log to open it in the **full-screen viewer**.

The track log viewer is described in detail in the ForeFlight Mobile Pilot's Guide.

4. LOGBOOK ENTRY VIEW

4.3 General Section

The General section includes the logbook entry's Date, Aircraft, Departure, Destination, and Route fields.

GENERAL	
Date	Feb 9, 2023
Aircraft	N8303P (PA44)
From	KDWH
To	KAQO
Route	3T5 27R

General Section

4.3.1 Date

When a new entry is created, the Date field is automatically filled with the current date. The date is auto-filled based on the source if the entry is created from a shared flight, filed flight, or track log.

To change the date:

1. Tap **Date**.
2. Use the **USE NOW** button or the scroll wheels to select the desired date.
3. Tap **Close** to save the change.

Close

Flight Date

Flight Date

USE NOW

Jul 31, 2025

April	28	2022
May	29	2023
June	30	2024
July	31	2025
August	1	2026
September	2	2027
October	3	2028

Date Selector Menu

4. LOGBOOK ENTRY VIEW

4.3.2 Aircraft

Tap **Aircraft** to assign an aircraft to the logbook entry. For new entries, the field defaults to the aircraft used in the previous flight. Entries created from shared flights, filed flights, or track logs automatically populate this field with the appropriate aircraft.

To select a different aircraft:

1. Tap **Aircraft**.
2. Select the appropriate aircraft from the list.

Refer to the [Logbook Aircraft](#) chapter for details about managing aircraft in Logbook.

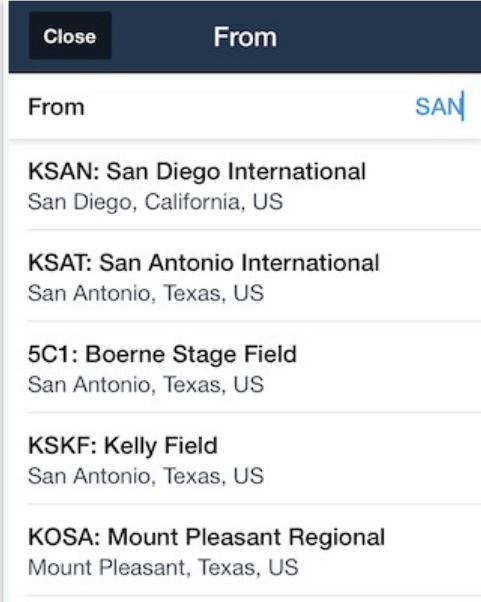
4.3.3 From/To

The **From** and **To** fields are auto-filled when the entry is created from a Track Log, filed flight, or shared flight.

When entering these fields manually:

- Suggestions are based on previously planned flights.
- If the intended airports are not suggested, search by airport name, city, or identifier.

To ensure accurate experience tracking and currency calculations, confirm that the departure and destination airport fields are properly completed using the correct country prefix.



Close	From
From	SAN
KSAN: San Diego International San Diego, California, US	
KSAT: San Antonio International San Antonio, Texas, US	
5C1: Boerne Stage Field San Antonio, Texas, US	
KSKF: Kelly Field San Antonio, Texas, US	
KOSA: Mount Pleasant Regional Mount Pleasant, Texas, US	

From Field Search

4. LOGBOOK ENTRY VIEW

4.3.4 Route

The **Route** field is used to specify waypoints that define a route or en route airports flown to during a flight. Adding airports to a route is necessary for regulatory requirements, such as the U.S. private pilot cross-country requirement, which mandates three full-stop landings at three locations.

When entering a route to satisfy such requirements:

- Record all en route stops in a single logbook entry.
- Separate entries for each leg will not be recognized by the **Progress Towards Checkride Report**.

GENERAL	
Date	Jun 4, 2023
Aircraft	N8303P (PA44) >
From	KHIF
To	KHIF
Route	KLGU KTWf

Route Field with Airports

This field can be enabled or disabled via **More > Logbook > Settings > Configure Fields > Route**.

Settings	
Configure Fields	
GENERAL	
Route	☒

Configure Route Field

4. LOGBOOK ENTRY VIEW

4.4 Start & End Section

The Start & End section records key aircraft and duty time fields.

START & END		
Hobbs Start		892.7
Hobbs End		895.1
Tach Start		745.6
Tach End		748.6
Time Out	USE 2121Z	2120
Time Off	USE 2121Z	2130
Time On	USE 2121Z	2330
Time In	USE 2121Z	2345
On Duty	USE 2121Z	1400
Off Duty	USE 2121Z	2355

Start & End Section

4. LOGBOOK ENTRY VIEW

4.4.1 Start and End Options

Start and end field options include:

- Hobbs
- Tach
- Out/Off/On/In
- Duty On/Off Time.

These fields can be enabled via **More > Logbook > Settings > Configure Fields > Start & End**.



Configure Start and End Fields

4.4.1.1 Hobbs

The **Hobbs Start** and **Hobbs End** fields are manually entered. When creating a new entry, **Hobbs Start** auto-fills with the **Hobbs End** from the previous flight.

Hobbs values are not included in the PDF Logbook Report.

4.4.1.2 Tach

The **Tach Start** and **Tach End** fields are manually entered. **Tach Start** auto-fills with the **Tach End** from the previous flight.

Tach values are not included in the PDF Logbook Report.

4. LOGBOOK ENTRY VIEW

4.4.1.3 *Out/Off/On/In*

These fields represent the following timing events:

- **Out:** Time the aircraft begins to taxi.
- **Off:** Time the aircraft becomes airborne.
- **On:** Time the aircraft touches down.
- **In:** Time the aircraft completes taxi and stops.

These values:

- Are automatically filled when the entry is created from a **Track Log**.
- Can be manually entered or edited.
- Are not included in the PDF Logbook Report.

4.4.1.4 *On Duty/Off Duty*

These fields represent the following crew duty events:

- **On Duty:** The time the pilot begins duty.
- **Off Duty:** The time the pilot ends duty.

These values are manually entered or edited and are not included in the PDF Logbook Report.

4. LOGBOOK ENTRY VIEW

4.4.2 Configuring Time Type Used to Calculate Total Time

Time values in the Start & End section can be used to automatically calculate Total Time. To select a method for total time calculation:

1. Select **More > Logbook > Settings > Total Time Calculation**.
2. Choose from the following options:
 - Hobbs
 - Tach
 - Block Time (Out - In)
 - Flight Time (Off - On)
 - Duty Time (On duty and off duty).

Settings		Total Time Calculation
Hobbs		☐
Tach		☐
Block Time Time Out, Time In		☐
Flight Time Time Off, Time On		☐
Duty Time On Duty, Off Duty		☐

Total Time Calculation Options

4. LOGBOOK ENTRY VIEW

4.5 Times Section

The Times section captures various flight times, including at least **Total Time**, **Pilot in Command (PIC)**, and **Night** time.

TIMES		
Total Time		2.0
PIC		2.0
SIC	USE 2.0	0.0
Night	USE 2.0	1.5
Solo	USE 2.0	0.0
Multi-Pilot		2.0
PICUS		2.0
Examiner	USE 2.0	0.0

Times Section

4.5.1 Entry Time Format

Time may be entered in the Times section in either decimal or hour:minute format.

To change the entry format:

- Select **More > Logbook > Settings > Entry Time Format**.
- When **decimal** is selected, times are rounded to the nearest tenth.

Settings		Entry Time Format
Decimal (N.N)		☒
Decimal (N.NN)		☐
Hours & Minutes (HH:MM)		☐

Entry Time Format

4. LOGBOOK ENTRY VIEW

4.5.2 Times Section

The **Times** section includes fields used to record specific flight durations. Each field is described below.

4.5.2.1 *Total Time*

Total Time may be automatically calculated based on the selected time calculation setting. The default calculation uses Track Log Block Time.

To configure the calculation method, select **More > Logbook > Settings > Total Time Calculation**.

Total Time is editable at any time and is included in the PDF Logbook Report.

4.5.2.2 *PIC*

Pilot in Command (PIC) time can be configured to automatically match Total Time.

To enable auto-fill for PIC time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **PIC**. This setting applies only to new logbook entries.

4.5.2.3 *SIC (FAA Logbook)*

Second in Command (SIC) time can be set to automatically match Total Time.

To enable auto-fill for SIC time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **SIC**. This setting applies only to new logbook entries.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Times**.

4.5.2.4 *Co-Pilot (EASA Logbook)*

Co-Pilot time can be set to automatically match Total Time.

To enable auto-fill for Co-Pilot time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **Co-Pilot**. This setting applies only to new logbook entries.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Times**.

4.5.2.5 *Night*

Night time is automatically calculated using sunset/sunrise and position data from associated track logs.

Night time can be manually edited and is included in the PDF Logbook Report.

4. LOGBOOK ENTRY VIEW

4.5.2.6 *Solo*

Solo time can be set to automatically match Total Time.

To enable auto-fill for Solo time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **Solo**. This setting applies only to new logbook entries.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Times**.

4.5.2.7 *Multi-Pilot*

Multi-Pilot time can be set to automatically match Total Time.

To enable auto-fill for Multi-Pilot time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **Multi-Pilot**. This setting applies only to new logbook entries.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Times**.

4.5.2.8 *PICUS*

PICUS time can be set to automatically match Total Time.

To enable auto-fill for PICUS time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **PICUS**. This setting applies only to new logbook entries.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Times**.

4.5.2.9 *Examiner*

Examiner time can be set to automatically match Total Time.

To enable auto-fill for Examiner time, select **More > Logbook > Settings > Auto-Fill Settings** and toggle **Examiner**. This setting applies only to new logbook entries.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Times**.

4. LOGBOOK ENTRY VIEW

4.6 Cross Country Section

The Cross Country section includes two fields:

- Cross Country (Time)
- Distance.

These fields support tracking for experience and qualification requirements related to cross-country flying.

CROSS COUNTRY		
Cross Country	USE 2.0	0.0
Distance	USE 339.4	0.0

Cross Country Section

4.6.1 Cross Country

Cross Country flight time may be autofilled to match Total Time.

To enable auto-fill:

1. Select **More > Logbook > Settings > Auto-Fill Settings**.
2. Enable Cross Country.

Auto-fill applies only to new logbook entries.

Settings		Auto-Fill Settings	
STANDARD FIELDS			
PIC			☐
Dual Given Instructor, FI			☐
Dual Received Dual			☐
Cross Country			☒

Cross County in Auto-Fill Settings

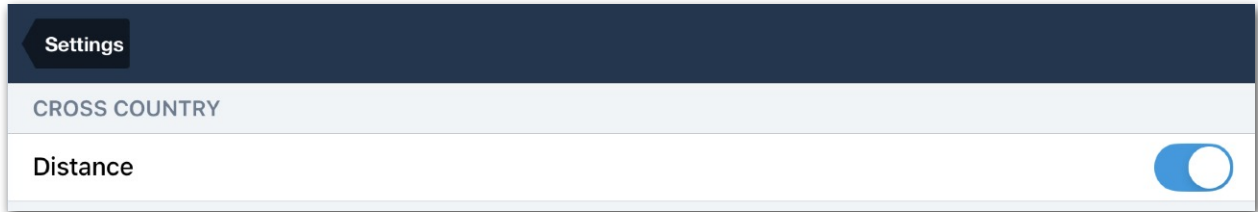
4. LOGBOOK ENTRY VIEW

4.6.2 Distance

The Distance field calculates the straight-line (great-circle) distance between the Departure and Destination airports.

This value is not based on the actual flown distance recorded in a Track Log.

To enable or disable this field, select **More > Logbook > Settings > Configure Fields > Cross Country**.



Configure Cross Country Distance Field

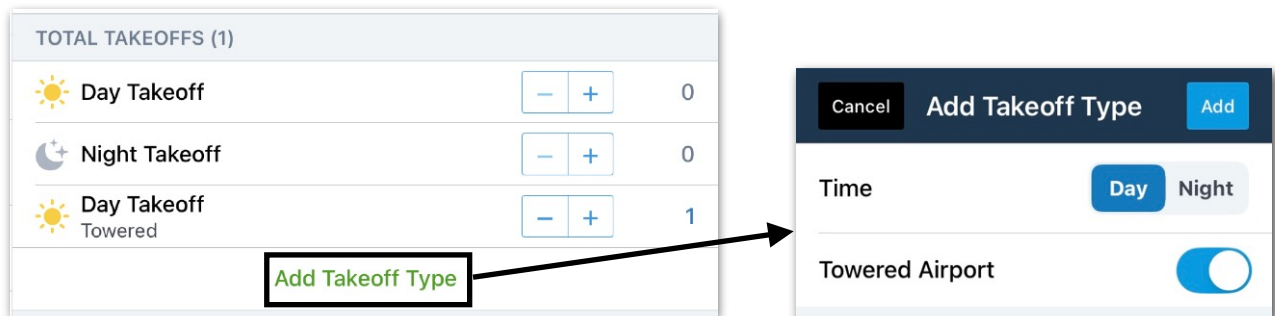
4. LOGBOOK ENTRY VIEW

4.7 Total Takeoffs Section

The Total Takeoffs section is used to log takeoffs and landings for currency tracking purposes. By default, the section displays day and night types.

To log operations that specify day/night and with or without a control tower, tap **Add Takeoff Type** to open the Add Takeoff Type pop-over. Then select the required parameters for the takeoffs performed.

If takeoffs are detected in the associated track log, values will be auto-populated.

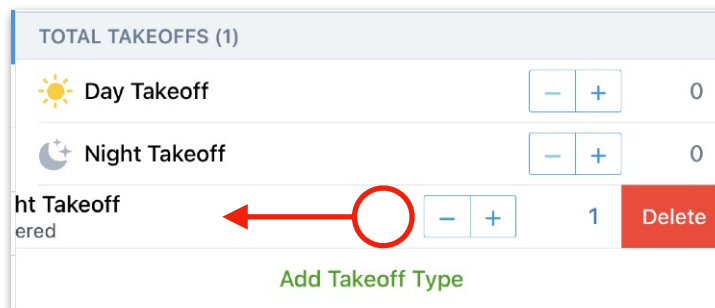


Total Takeoffs

NOTE: The **Add Takeoff Type** buttons is present only in entries created with ForeFlight Mobile v17.9 or later. Takeoff types cannot be modified in logbook entries created before version 17.9.

4.7.1 Delete Takeoff Type

Added takeoff types may be deleted. To delete, swipe from right to left across the takeoff type to reveal a delete button. Tap **Delete**.



Delete Takeoff Type

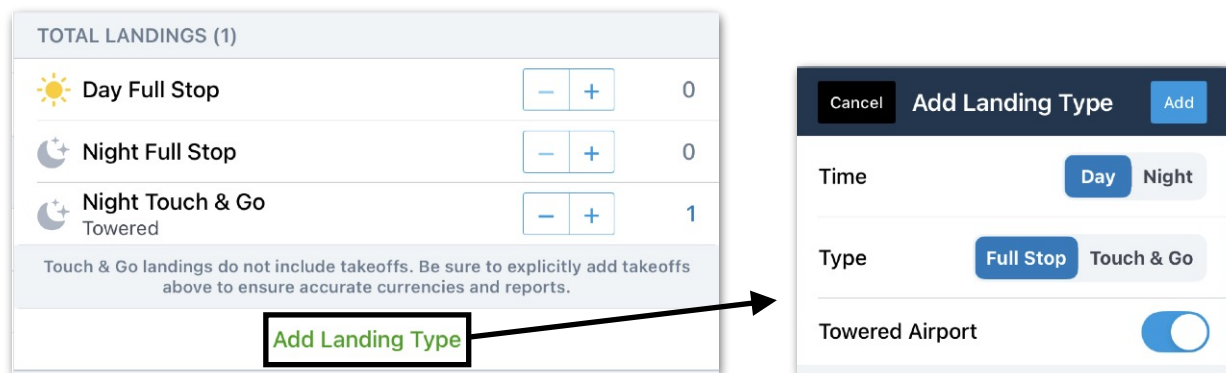
4. LOGBOOK ENTRY VIEW

4.8 Total Landings Section

The Total Landings section is used to log landings for currency tracking purposes. By default, the section displays day and night full stop types.

To log operations that specify day/night, full stop/touch & go, and with or without a control tower, tap **Add Landing Type** to open the Add Landing Type pop-over. Then select the required parameters for the landings performed.

If landings are detected in the associated track log, values will be auto-populated

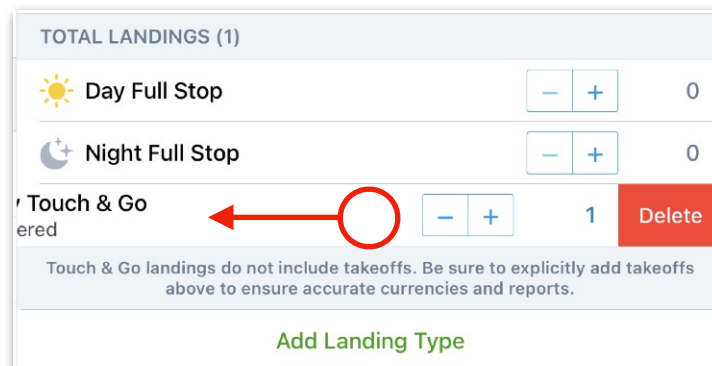


Total Landings

NOTE: The **Add Landing Type** button is present only in entries created with ForeFlight Mobile v17.9 or later. Landing types cannot be modified in logbook entries created before version 17.9.

4.8.1 Delete Landing Types

Added landing types may be deleted. To delete, swipe from right to left across the takeoff type to reveal a delete button. Tap **Delete**.



Delete Landing Type

4. LOGBOOK ENTRY VIEW

4.9 Takeoffs & Landings Section (Pre-version 17.9)

IMPORTANT: The Takeoffs & Landings section is present only in entries created prior to ForeFlight Mobile version 17.9.

The Takeoffs & Landings section is used to log takeoffs and landings for currency tracking purposes.

If takeoffs and landings are detected in the associated track log, values will be auto-populated.

The **All Landings** field dynamically reflects the total number of landings entered in the full-stop landing fields. Touch-and-go landings do not count as full-stop landings but can be manually added to the All Landings total.

TAKEOFFS & LANDINGS		
Day Takeoffs	- +	3
Day Landings Full Stop	- +	2
Night Takeoffs	- +	0
Night Landings Full Stop	- +	1
All Landings	- +	3

Takeoffs and Landings Section Prior to ForeFlight Mobile version 17.9

4. LOGBOOK ENTRY VIEW

4.10 Instrument Section

The Instrument section is used to log actual and simulated instrument flight time, IFR time, holds, and approaches performed. Data entered in this section contributes directly to instrument currency calculations.

INSTRUMENT		
Actual Instrument	USE 2.0	0.5
Simulated Instrument	USE 2.0	0.0
IFR	USE 2.0	0.5
Holds	- 0 1	1
KFAR		ILS OR LOC RWY 18 >
Add Approach		

Instrument Section

To enable or hide the Instrument section, select **More > Logbook > Settings > Configure Fields > Instrument**.

Settings		Configure Fields
INSTRUMENT		
Actual Instrument	Instrument Meteorological Conditions	☒
Simulated Instrument	Simulated Instrument Conditions	☒
Holds		☒

Instrument Field Configuration Options

4. LOGBOOK ENTRY VIEW

4.10.1 Actual Instrument Field

The **Actual Instrument** field records time flown solely by reference to instruments under actual instrument meteorological conditions (IMC).

4.10.2 Simulated Instrument Field

The **Simulated Instrument** field records time flown solely by reference to instruments under simulated IMC conditions, such as with a view-limiting device.

4.10.3 IFR Field

Manually enter the time flown under Instrument Flight Rules.

4.10.4 Holds

Manually enter the number of holds completed during the flight.

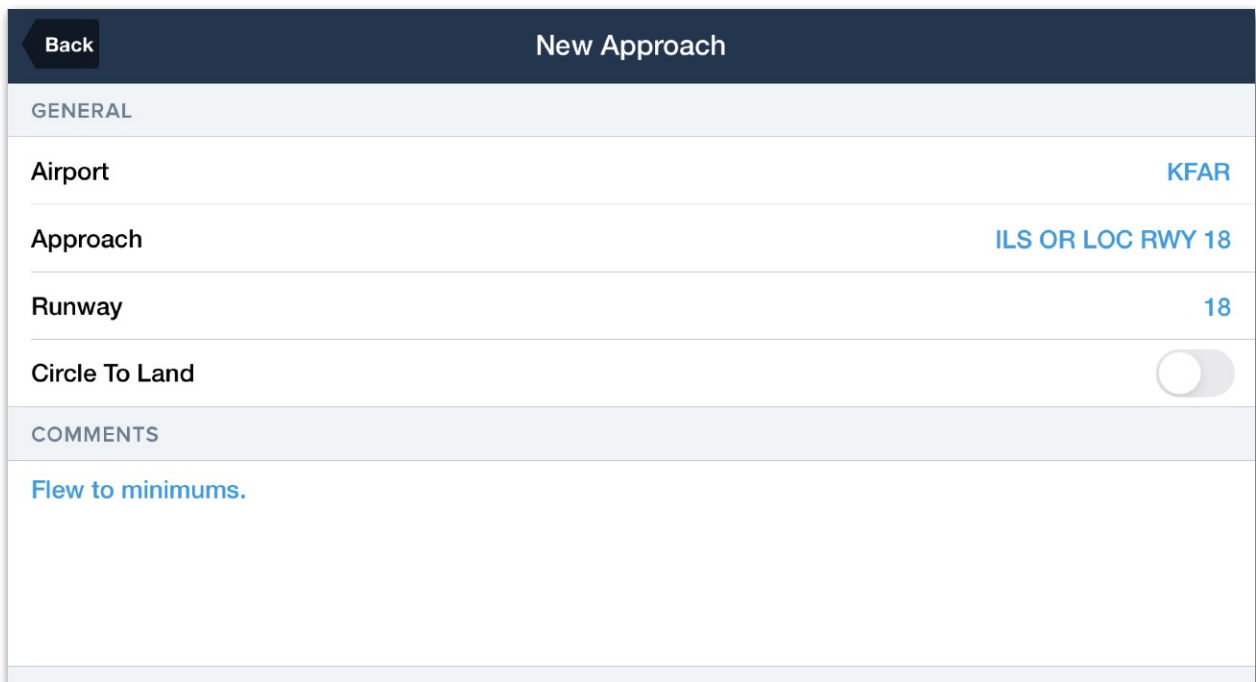
4. LOGBOOK ENTRY VIEW

4.10.5 Approaches

To log approaches flown, select the **Add Approach** button. When logging an instrument approach:

1. The **Airport** field is auto-filled with the Destination airport.
2. If needed, tap the **Airport** field to select a different location.
 - Use the search bar to search by airport name or identifier.
 - Alternatively, choose from the list of suggested airports.
3. Tap the **Approach** field. The pop-up menu is populated with available approach procedures for the selected airport.
4. Select the approach flown.
5. Slide the switch on next to Circle to Land if a circle to land was performed.
6. Select the approach flown.
7. Optionally add comments.

Approaches are listed in the Comments section of the PDF Logbook Report. However, approach comments are excluded from the report.



New Approach	
GENERAL	
Airport	KFAR
Approach	ILS OR LOC RWY 18
Runway	18
Circle To Land	☐
COMMENTS	
Flew to minimums.	

Adding an Approach

4. LOGBOOK ENTRY VIEW

4.11 Night Vision Goggles Section

The Night Vision Goggles (NVG) section enables pilots to log NVG time and operations for regulatory and currency tracking purposes.

NIGHT VISION GOGGLES	
NVG	0.0
NVG Operations	- + 0

Night Vision Goggles Section

To show or hide this section, select **More > Logbook > Settings > Configure Fields > Night Vision Goggles**.

Settings	Configure Fields
NIGHT VISION GOGGLES	
Night Vision Goggles	☒

Configure Night Vision Goggles Field

4.11.1 NVG

The **NVG** field logs the total time flown using night vision goggles:

- Enter NVG time manually, or
- Tap **USE** to auto-fill the field with **Total Time**.

NVG time appears in the PDF Logbook Report and Experience Report.

4.11.2 NVG Operations

The NVG Operations field tracks NVG-specific flight operations required to maintain currency under CFR14 §61.57(f). NVG operations are included in the PDF Logbook Report and the Experience Report.

4. LOGBOOK ENTRY VIEW

4.12 Training Section

The Training section allows logging of flight instruction given and received, as well as simulator and ground training activities.

TRAINING		
Dual Given	USE 2.0	0.0
Dual Received	USE 2.0	0.0
Simulated Flight	USE 2.0	0.0
Ground Training	USE 2.0	0.0
Ground Training Given	USE 2.0	0.0
Add Instructor Signature		

Training Section

To enable or hide fields, select **More > Logbook > Settings > Configure Fields > Training**.

Settings		Configure Fields
TRAINING		
Dual Given	Instructor, FI	☒
Dual Received	Dual	☒
Simulated Flight		☒
Ground Training		☒
Ground Training Given		☒

Configure Fields

4. LOGBOOK ENTRY VIEW

4.12.1 Dual Given (FAA Logbook)

Use the **Dual Given** field to record flight time performed as a certified flight instructor.

Dual Given time is included in both the PDF Logbook Report and the Experience Report.

4.12.2 Instructor (EASA Logbook)

Use the **Instructor** field to record flight time performed as a flight instructor.

Instructor time is included in both the PDF Logbook Report and the Experience Report.

4.12.3 Dual Received (FAA Logbook)

Use the **Dual Received** field to log time received as flight instruction from a certified flight instructor.

Dual Received time is included in all logbook reports.

4.12.4 Dual (EASA Logbook)

Use the **Dual** field to log time received as flight instruction from a flight instructor.

Dual time is included in all logbook reports.

4.12.5 Simulated Flight (FAA Logbook)

Use the **Simulated Flight** field to log simulator time.

To log simulator time and ensure currency calculations function correctly, a simulator must be set up in the logbook aircraft section found by going to **More > Logbook > Aircraft**. In the **Equipment Type** field, select the appropriate simulator type and ensure the simulator profile is complete.

4.12.6 Simulator Time (EASA Logbook)

Use the **Simulated Flight** field to log simulator time.

To log simulator time and ensure currency calculations function correctly, a simulator must be set up in the logbook aircraft section found by going to **More > Logbook > Aircraft**. In the **Equipment Type** field, select the appropriate simulator type and ensure the simulator profile is complete.

4. LOGBOOK ENTRY VIEW

4.12.7 Ground Training

Enter Ground Training time received as either:

- Part of a flight logbook entry, or
- A stand-alone entry.

Ground Training time is not included in the **PDF Logbook Report**.

4.12.8 Ground Training Given

Use the **Ground Training Given** field to log time spent delivering ground instruction as an instructor.

Ground Training Given time is not included in the PDF Logbook Report.

4. LOGBOOK ENTRY VIEW

4.13 Training Section - Instructor Signatures

The Training section allows logbook entries to be signed by an instructor in person or remotely. Once a logbook entry has been signed, all fields except personal comments are locked.

TRAINING		
Dual Given	USE 2.0	0.0
Dual Received	USE 2.0	0.0
Simulated Flight	USE 2.0	0.0
Ground Training	USE 2.0	0.0
Ground Training Given	USE 2.0	0.0
Add Instructor Signature		

Training Section With an Add Instructor Signature Button

4. LOGBOOK ENTRY VIEW

4.13.1 Signing a Logbook Entry In Person

To sign a logbook entry in person:

1. Select **Add Instructor Signature**.
2. Select **Sign Now**.
3. Select the instructor from the list of people or add a new instructor.
4. Enter instructor comments if desired.
5. Tap **Sign Entry**.
6. Use a finger, stylus, or Apple Pencil to sign the logbook entry digitally.

Instructor comments are added to the PDF Logbook Report.

After signing:

- Instructor comments become read-only on the student's entry.
- Student comments become read-only on the instructor's entry.

The screenshot shows the 'Sign Entry' screen in the ForeFlight app. At the top, there's a dark blue header with 'All People' on the left and 'Sign Entry' on the right. Below the header, the instructor's information is displayed: 'Test Instructor' with a circular profile picture containing 'IT', email 'bestinstructor@test.com', and ID '8888675309'. A signature 'Test Instructor' is visible on the left, and the entry number '0000000' and date '8/30/25' are on the right. Below this is a link 'Edit Instructor Info'. A section titled 'INSTRUCTOR COMMENTS' contains a text area with the placeholder 'Tap to enter comments'. At the bottom, there is a green button labeled 'Sign Entry'.

Signed Logbook Entry

4. LOGBOOK ENTRY VIEW

4.13.2 Signing a Logbook Entry Remotely

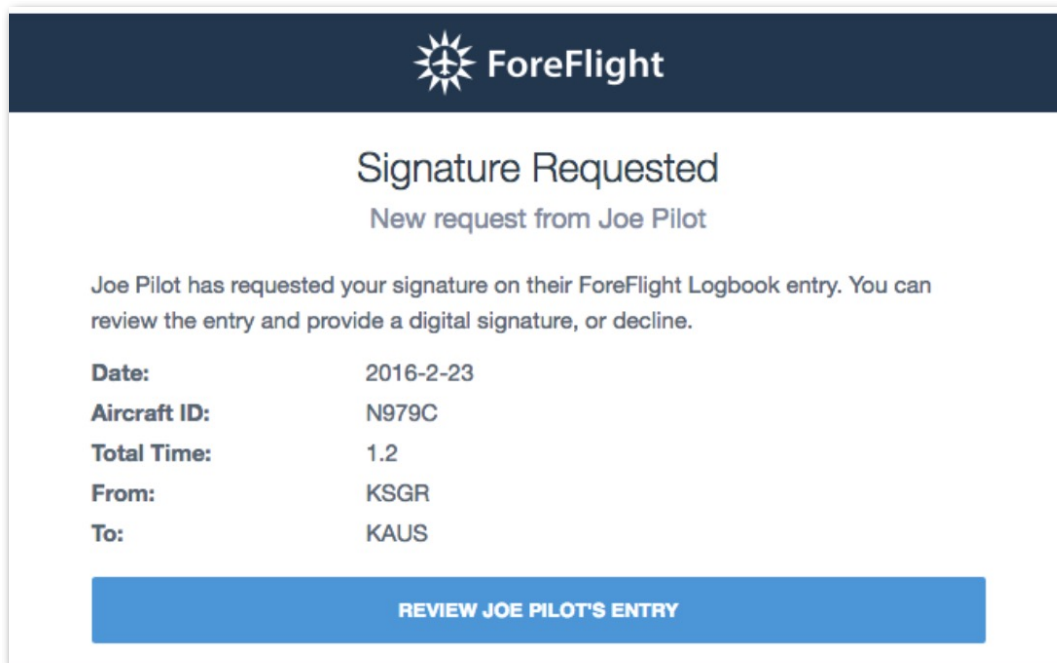
Remote signing allows instructors to review and sign entries without being physically present. Instructors do not need a ForeFlight subscription to sign entries.

To request a remote signature:

1. Tap **Add Instructor Signature**.
2. Tap **Request Signature**.
3. Select the instructor from the contact list or enter their email address.
4. Tap **Request**.

The instructor receives an email with a link to review the entry. They may:

- Decline with comments.
- Approve the entry by entering CFI information, adding comments, and providing a digital signature.



Sample Signature Request Email

4. LOGBOOK ENTRY VIEW

4.13.2.1 *Instructors with ForeFlight Logbook*

If the instructor uses ForeFlight Logbook:

- The signature request appears under the Drafts & Requests section.
- The instructor may select **Decline** or **Sign Entry**.

Back

F82 - KLBB
Draft Entry

Your review and signature was requested. You can include comments when signing or declining.

GG

Gabby Glideslope
Signature requested

STUDENT COMMENTS
First IFR training flight in actual IMC.

Decline

Sign Entry

Total Route Distance is 10.8 NM

GENERAL

Date

Aug 7, 2025

Instructor's Logbook Signature Request

4. LOGBOOK ENTRY VIEW

4.13.2.2 *Signing the Entry*

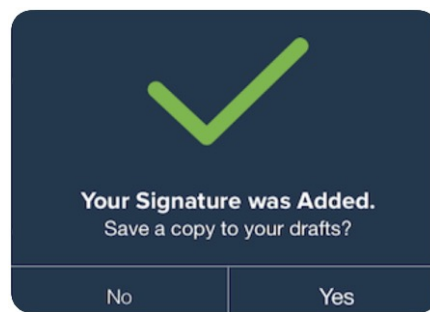
To sign the entry:

1. Tap **Sign Entry** in the Draft Entry view.
2. Review the entry and student comments.
3. Enter personal information and comments.
4. Sign the entry using a finger or stylus.

Once signed, all fields become locked except personal comments. Instructor comments are read-only on the student's entry, and the student comments are read-only on the instructor's entry.

4.13.2.3 *Saving a Copy to the Instructor's Logbook*

After signing, instructors using ForeFlight Logbook are prompted to save a copy of the flight as Dual Given time to the Drafts & Requests section.



Signature Added Pop Up

4.13.2.4 *Declined Entries*

If the instructor declines the request:

- The entry returns to the student's Drafts & Requests list with instructor comments.
- The student may edit the entry and resend or cancel the request.

4. LOGBOOK ENTRY VIEW

4.13.2.5 Signed Entries

If the instructor approves the request:

- The signed entry appears in the student's Drafts & Requests list.
- The student may accept or reject the signature.

Once accepted, the entry is locked.

4.13.3 Editing a Signed Entry

To edit a signed entry:

1. Swipe right to left on the signature.
2. Tap **Delete** to remove the signature.
3. Tap **Delete** in the confirmation pop-up.
4. Make necessary changes.
5. Have the instructor re-sign the entry.



Swipe to Delete a Signature

4. LOGBOOK ENTRY VIEW

4.14 Flight Tags Section

The Flight Tags section is used to identify specific types of flights, including:

- Flight Reviews
- Proficiency Checks
- Practical Exams (Check Rides).

FLIGHT TAGS	
Tags	None

Flight Tags Section

These tags are used in currency evaluation and must be correctly applied for accurate tracking.

If the **Currency Summary** section does not reflect expected values, verify that all applicable flights are tagged appropriately.

Tags	
Flight Review	☐
IPC	☐
Checkride	☐
FAA 61.58	☐
NVG Proficiency	☐

Flight Tag Options

4. LOGBOOK ENTRY VIEW

4.15 Crew & Passengers Section

The Crew & Passengers section is used to document individuals on board a flight.

CREW & PASSENGERS	
Ima Pilot	Passenger >
Add Person	

Crew and Passengers Section

To add a person:

1. Tap **Add Person**.
2. Select the individual from the **People** list.

Each person has a default role, which can be edited per flight entry or globally in the People section.

To edit a person's role for a specific flight:

1. Tap the person's name in the entry.
2. Tap **Role**.
3. Select the appropriate role from the list.

Crew and passenger details are not included in the PDF Logbook Report.

Ima Pilot	All Roles
Instructor	☐
Student	☐
Passenger	☒
PIC	☐
SIC	☐
Safety Pilot	☐
Flight Attendant	☐
Flight Engineer	☐
First Officer	☐
Second Officer	☐
Examiner	☐

Crew and Passenger Roles

4. LOGBOOK ENTRY VIEW

4.16 Custom Fields Section

The Custom Fields section is available only when one or more **Custom Fields** have been created.

Custom fields can be used to track additional flight details or to carry over any fields from a prior logbook that are not standard in ForeFlight Logbook.

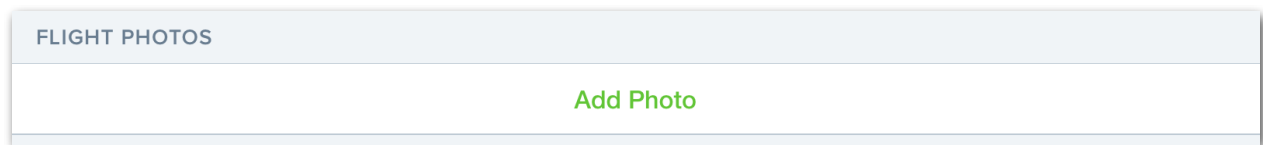
CUSTOM FIELDS	
Aerobic_Flight	0.0

Custom Field Types for Tracking Aerobatic Time

4. LOGBOOK ENTRY VIEW

4.17 Flight Photos Section

Photos can be attached to logbook entries, aircraft profiles, certificates, and endorsements. There is no limit to the number of photos that can be added. All photos are stored in the **ForeFlight Cloud** and are accessible across all connected devices.

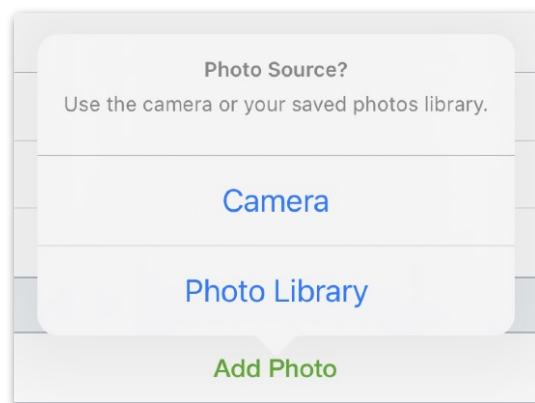


Flight Photos Section

4.17.1 Adding Photos

To add a photo:

1. Tap **Add Photo**.
2. Select the source:
 - **Camera**: Use the device's camera to take a new photo. Camera access must be enabled in device settings.
 - **Photo Library**: Choose from the device's image collections (e.g., Camera Roll, Screenshots, Dropbox, or Shared Albums).



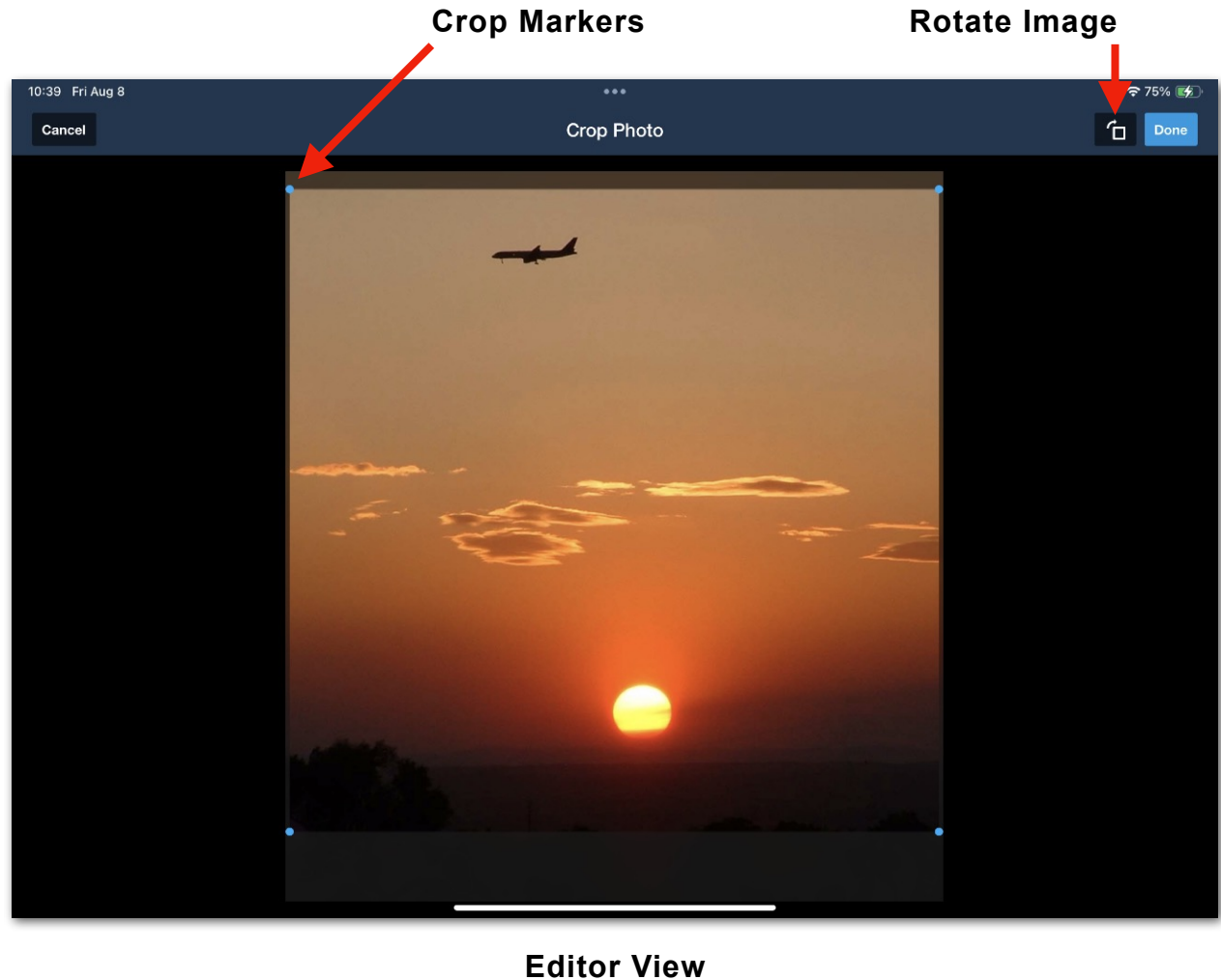
Add Photos Source Options

4. LOGBOOK ENTRY VIEW

4.17.1.2 Editor View

After selecting a photo to add, an Editor view is presented. From that view:

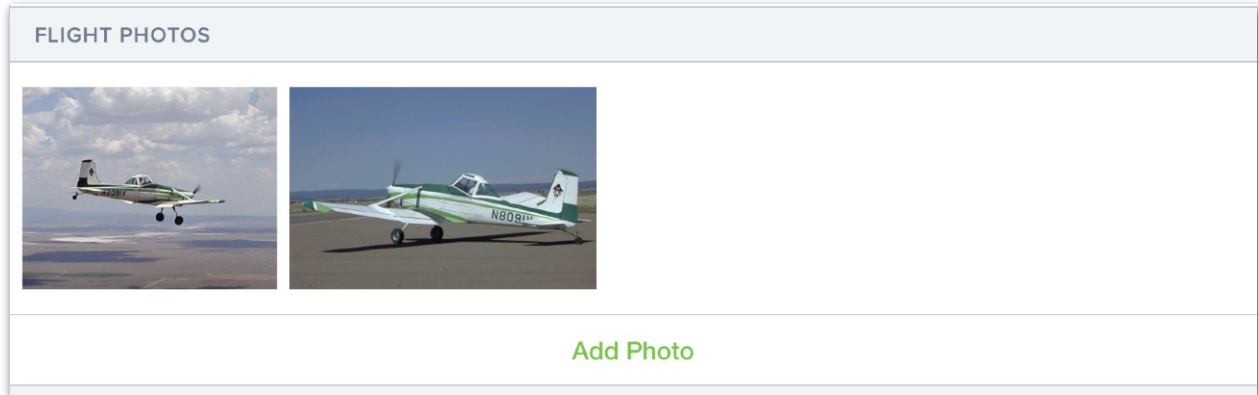
- Tap the rotate button (top-right) to rotate the photo in 90-degree increments.
- Drag the blue crop markers to crop the image.
- Tap Done to apply edits and save the photo to Logbook.



4. LOGBOOK ENTRY VIEW

4.17.2 Photo Thumbnails

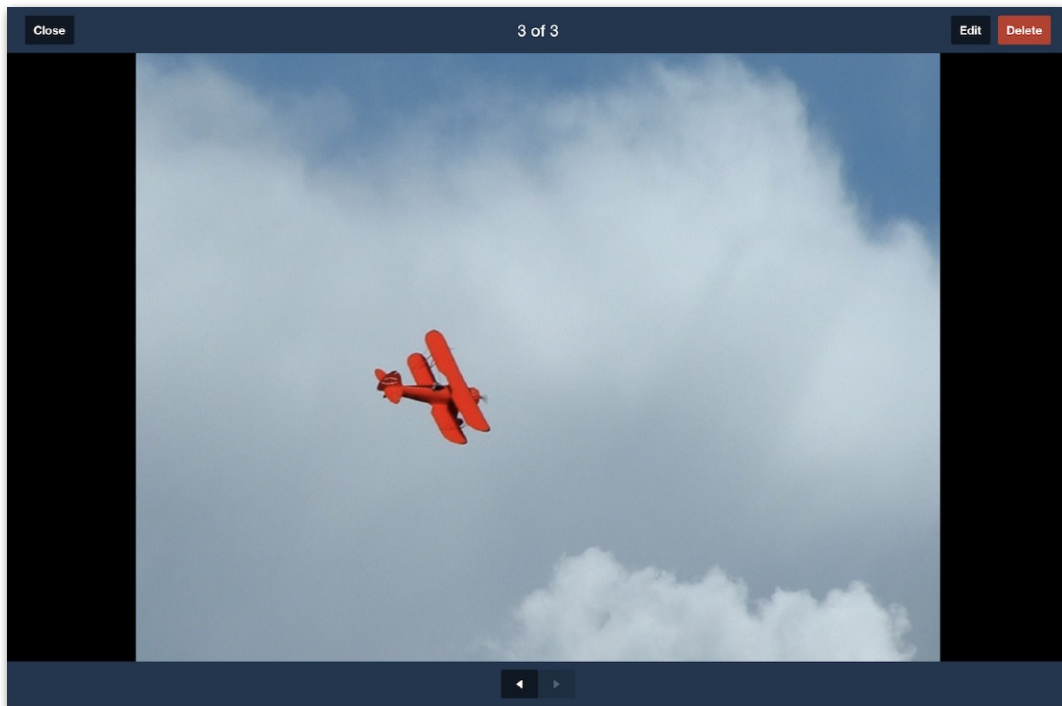
When adding photos, thumbnails appear in the Flight Photos section. If multiple photos are added, swipe left or right to view all thumbnails.



Flight Photo Thumbnails

Tap a thumbnail to view the image full-screen. In full-screen view:

- Tap Edit to crop or rotate.
- Tap Delete to remove the photo.
- Swipe or use the Previous and Next buttons to view other images.



Fullscreen Viewer

4. LOGBOOK ENTRY VIEW

IMPORTANT: Deleting a photo from one device removes it from all devices via ForeFlight Sync.

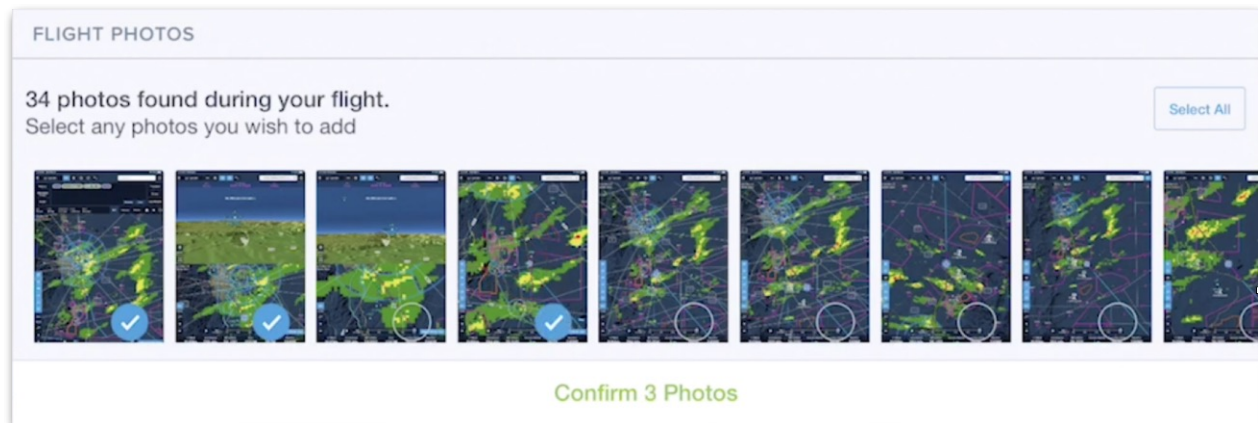
Photo viewing, editing, and management are identical across flight entries, aircraft profiles, certificates, and endorsements.

4.17.3 Smart Logbook Photos

When a Logbook entry is created from a Track Log, ForeFlight automatically suggests Smart Logbook Photos taken during the flight.

To add suggested photos:

1. Tap individual photos and select **Confirm [#] Photos**, or
2. Tap **Select All** to add all suggested photos.



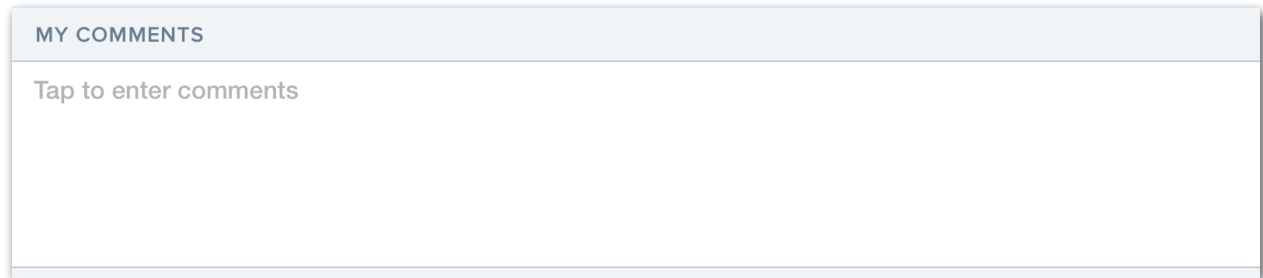
Smart Logbook Photos

Photos added through Smart Logbook Photos are synced across devices via ForeFlight Sync.

4. LOGBOOK ENTRY VIEW

4.18 My Comments Section

The My Comments section allows users to enter free-form notes related to a logbook entry. Tap the **My Comments** field to enter or edit comments. This section does not affect currency or reporting, and comments are not included in the PDF Logbook Report.

A screenshot of the 'MY COMMENTS' section. It features a light blue header with the text 'MY COMMENTS'. Below the header is a large white rectangular area with the placeholder text 'Tap to enter comments' in a light gray font.

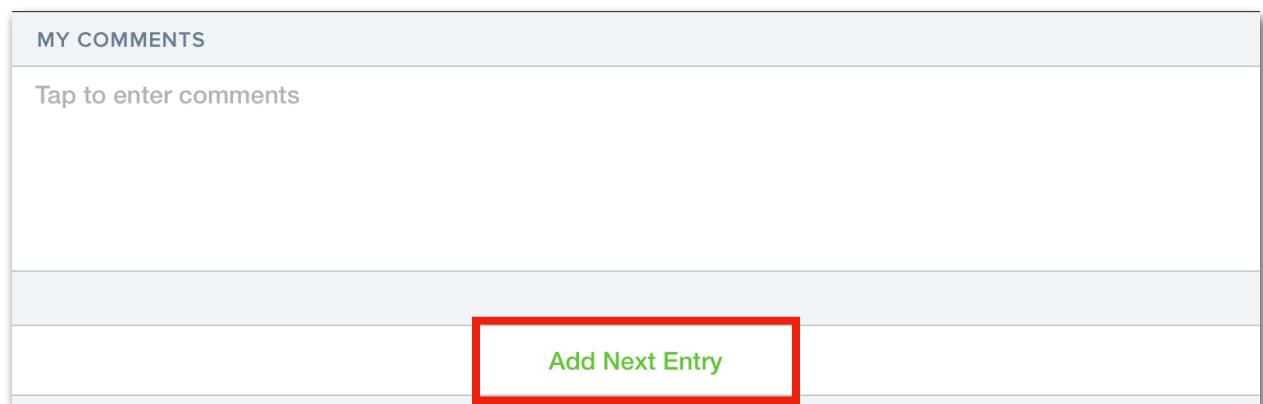
My Comments Section

4.19 Add Next Entry Button

The **Add Next Entry** button, located at the bottom of a logbook entry form, streamlines the process of logging consecutive flights in a multi-leg trip.

When tapped:

- A new entry is created with the same date and aircraft as the previous entry.
- The arrival airport from the previous entry is set as the departure airport for the new entry.
- If Hobbs or Tach time is recorded in the previous flight, the End values are copied as the start values for the new entry.

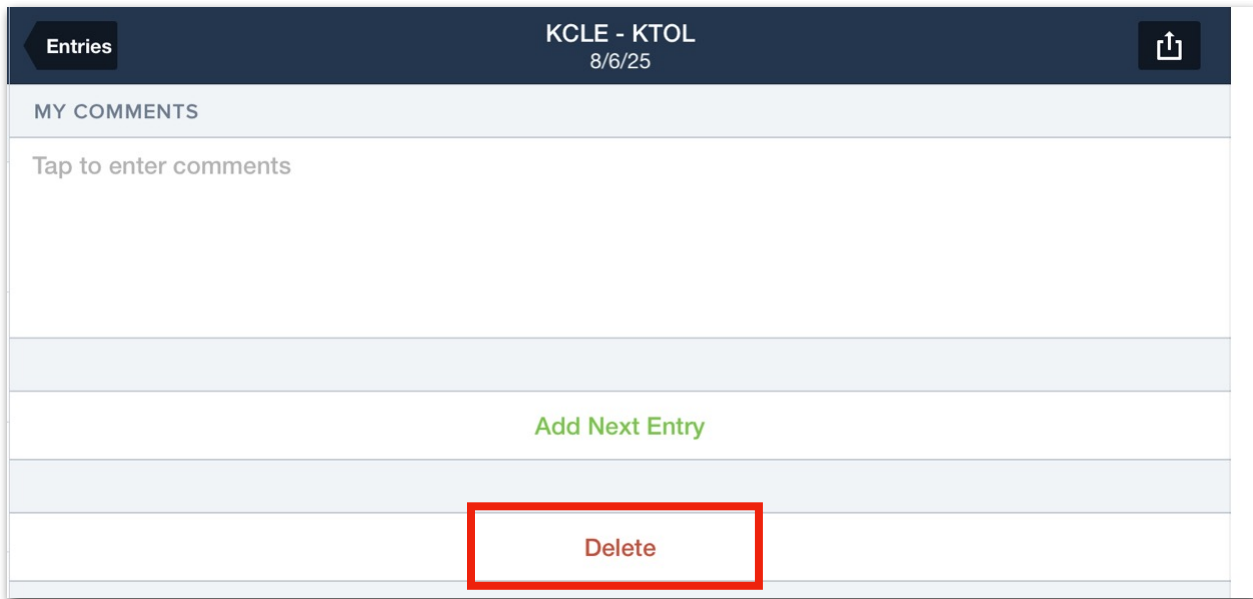
A screenshot of the logbook entry form. It shows the 'MY COMMENTS' section at the top, followed by a large white area for comments. At the bottom of the form, there is a light blue bar containing a white button with the text 'Add Next Entry' in green. The button is highlighted with a red rectangular border.

Add Next Entry Button

4. LOGBOOK ENTRY VIEW

4.20 Deleting Entry Button

Tap the **Delete** button at the bottom of an open logbook entry to delete the entry. A confirmation pop-up will appear. Select **Delete** to confirm.



Delete Entry Button

IMPORTANT: Deleted entries are permanently removed and cannot be recovered.

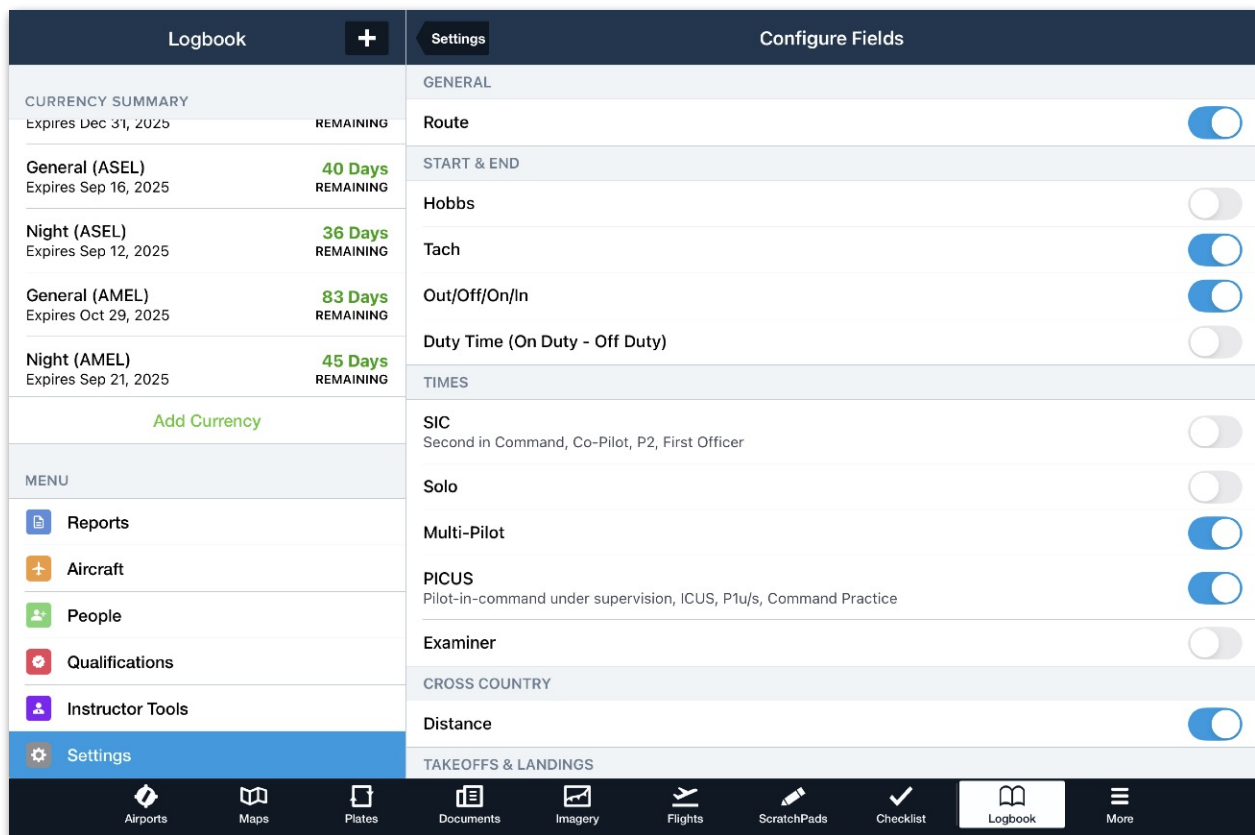
4. LOGBOOK ENTRY VIEW

4.21 Configuring the Logbook Entry View

Logbook entry fields can be customized to match operational requirements.

To configure which fields appear:

1. Tap **More > Logbook**.
2. Scroll to the Logbook Menu section near the bottom left corner of the screen.
3. Tap **Settings > Configure Fields**.
4. Toggle fields **on** or **off** as needed.



Configure Fields View

NOTE: Disabled fields are hidden from view but are not deleted. Existing data remains intact and will reappear if the field is re-enabled.

4.21.1 Adding Custom Fields

Custom fields may be added to track additional information that is not included by default. Available field types include:

4. LOGBOOK ENTRY VIEW

- **Text:** Allows free-form text entry.
- **Numeric:** Stores general numeric values, including decimals, that are not specifically hours (e.g., fuel quantity or parachute jumpers).
- **Hours:** Records time values in decimal hours (e.g., 1.5 hours). Used for tracking flight time in a specific context, such as time flying aerobatics.
- **Counter:** Whole number count used to track repeated events (e.g., number of gliders towed).
- **Date:** Captures a calendar date.
- **Date and Time:** Captures both date and time.
- **Toggle (True/False):** Stores a simple yes/no to indicate whether a condition is met or an action occurred.

New Custom Field

Done

The field's type will be locked after it's created.

Name

FIELD TYPE

Text ☒

Numeric ☐

Hours ☐

Counter ☐

Date ☐

Date And Time ☐

Toggle ☐

Custom Fields Options

To add a custom field:

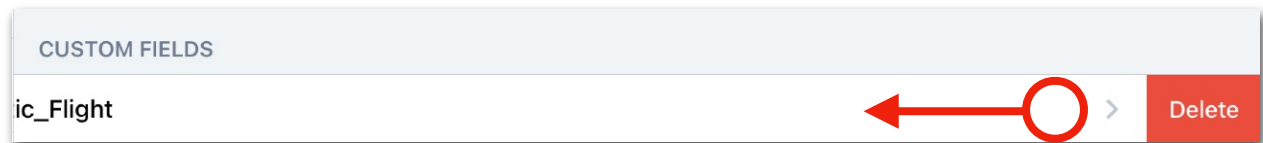
1. Scroll to the **Custom Fields** section of the Configure Fields view.

4. LOGBOOK ENTRY VIEW

2. Tap **Add Custom Field**.
3. Enter a name and select the field type.
4. Tap **Done** to save and apply the field to all logbook entries.

4.21.2 Deleting Custom Fields

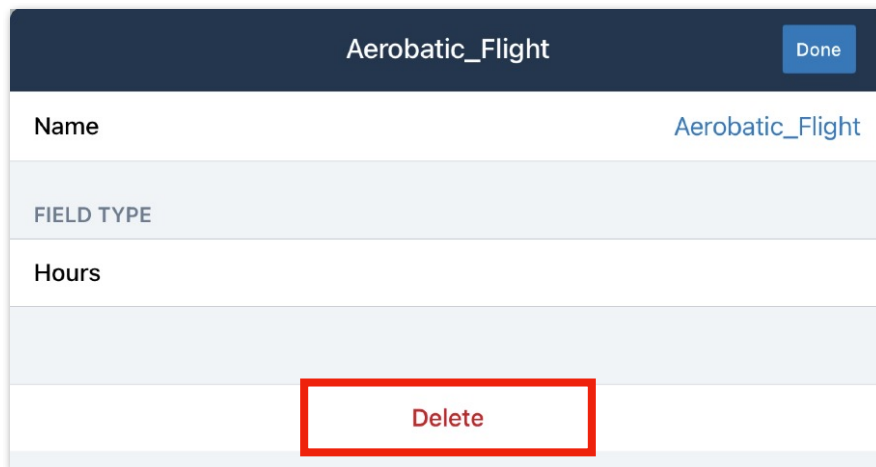
To delete a custom field, swipe left across the field name and tap **Delete**.



Swipe to Delete Custom Field

Alternatively, to delete a custom field:

1. Scroll to the **Custom Fields** section of the Configure Fields view.
2. Tap on the custom field to be removed.
3. Tap the **Delete** button at the bottom of the view.
4. Tap the **Delete** button in the Custom Field pop-over.



Delete Button in the Selected Custom Field

WARNING: Deleting a custom field permanently removes all associated data. This action cannot be undone.

CURRENCY TRACKING

Currency tracking is displayed in the Currency Summary section. This section monitors compliance with applicable regulatory and operational currency requirements, based on logbook and certificate entries.

Each currency type displays:

- Number of days remaining until expiration.
- Specific expiration date.

These values update automatically as qualifying flights are logged or certificates are modified.

NOTE: Accurate currency tracking depends on complete and accurate flight and aircraft data. Ensure all relevant logbook and aircraft information is entered correctly.

Logbook	+	Entries
		432 Entries, 1,741.4 Total Time
ENTRIES		All
		Q Date, Tail Number, Route, etc.
Last 6 Months	57.1	JULY 2025
Last 12 Months	90.5	KOMA - KFAR C560XLS (C56X) Jul 31, 2025 2.0 Total >
		KGRR - KBGM C560XLS (C56X) Jul 23, 2025 3.4 Total >
		KGRR - KGRR C560XLS (C56X) Jul 22, 2025 1.7 Total >
		KGRR - KGRR C560XLS (C56X) Jul 21, 2025 2.3 Total >
		KTEB - KGRR C560XLS (C56X) Jul 20, 2025 3.2 Total >
		KMKC - KTEB C560XLS (C56X) Jul 19, 2025 2.9 Total >
		KGRR - KMKC C560XLS (C56X) Jul 18, 2025 2.2 Total >
		KGRR - KGRR C560XLS (C56X) Jul 17, 2025 3.8 Total >
		KGRR - KGRR Jul 16, 2025 >
CURRENCY SUMMARY		
Flight Review Expires Oct 31, 2026	452 Days REMAINING	
Medical Expires Sep 30, 2025	56 Days REMAINING	
IFR (Airplane) Expires Dec 31, 2025	148 Days REMAINING	
General (ASEL) Expires Sep 16, 2025	42 Days REMAINING	
Night (ASEL) Expires Sep 12, 2025	38 Days REMAINING	
General (AMEL) Expires Oct 4, 2025	60 Days REMAINING	
Night (AMEL) Expires Sep 21, 2025	47 Days REMAINING	
	Add Currency	
Airports	Maps	Plates
Documents	Imagery	Flights
ScratchPads	Checklist	Logbook
		More

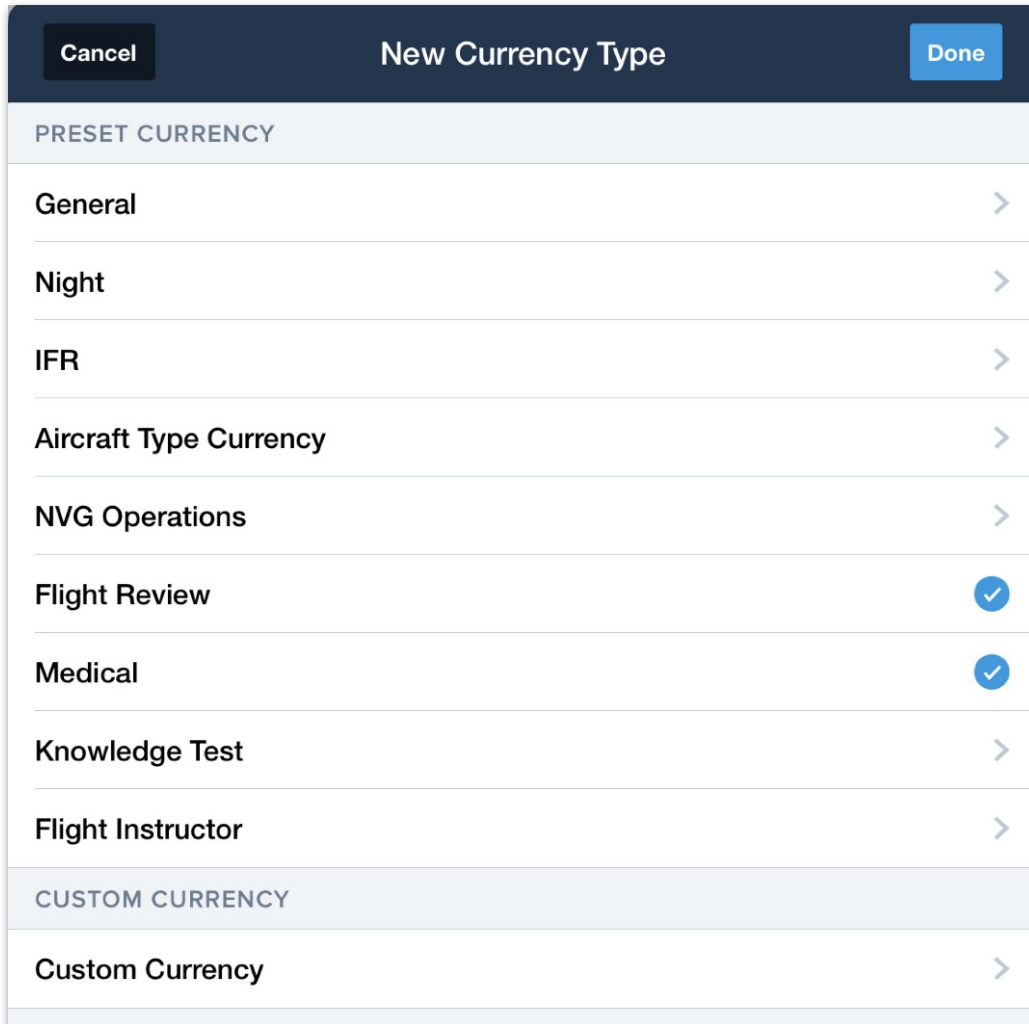
Currency Summary

5. CURRENCY TRACKING

5.1 Adding Currency Items

To add a new currency summary item:

1. Scroll to the Currency Summary section in the Logbook view.
2. Tap **Add Currency**.
3. Select a currency type.



Currency Type Options

5. CURRENCY TRACKING

5.2 Currency Types (FAA Logbook)

This section describes the currency types available for tracking in ForeFlight FAA Logbook.

5.2.1 General

Requires selecting an aircraft category and class (e.g., Airplane Multi-Engine Land). This currency field:

- Evaluates three takeoffs and full-stop landings.
- Expires 90 days after last qualifying entry.

5.2.2 Night

Requires selecting an aircraft category and class (e.g., Airplane Multi-Engine Land). This currency field:

- Evaluates three night takeoffs and night full-stop landings.
- Expires 90 days after last qualifying entry.

5.2.3 IFR

Requires selection of an aircraft category. This currency field:

- Evaluates six instrument approaches and one hold.
- Expires six calendar months after last qualifying entry.

5.2.4 Aircraft Type Currency

Requires selecting an aircraft category, class, and type (e.g., Cessna Citation). This currency field:

- Evaluates three takeoffs and full-stop landings in the same aircraft type.
- Expires 90 days after last qualifying entry.

5.2.5 NVG Operations

Tracks Night Vision Goggle (NVG) currency, with and without passengers, under 14 CFR §61.57(f), when airplane, rotorcraft, or both are selected.

To enable NVG tracking, turn on the **Night Vision Goggles** field in **More > Logbook > Configure Fields > Night Vision Goggles**.

5.2.6 Flight Review

Based on the most recent logbook entry tagged with the **Flight Review tag**. This currency field is:

5. CURRENCY TRACKING

- Not dependent on aircraft type or flight time.
- Valid for 24 calendar months.

5.2.7 Medical

Determined by the expiration date of the most recent **Medical Certificate** recorded in the **Qualifications** section.

5.2.8 Knowledge Test

Based on the expiration date of a **Knowledge Test Certificate** in the **Qualifications** section.

This currency field can not be added if the certificate is missing or lacks an expiration date.

5.2.9 Flight Instructor

Based on the expiration date of an **Instructor Certificate** entered in the **Qualifications** section.

This currency field can not be added if the certificate is missing.

5.3 Currency Types (EASA Logbook)

This section describes the currency types available for tracking in ForeFlight EASA Logbook.

5.3.1 90 Day Passenger

Requires selecting an aircraft category and class. This currency field:

- Evaluates three takeoffs and landings.
- Expires 90 days after last qualifying entry.

5.3.2 90 Day Passenger - Night

Requires selecting an aircraft category and class. This currency field:

- Evaluates three night takeoffs and night full-stop landings.
- Expires 90 days after last qualifying entry.

5.3.3 Class Rating

Requires selection of an aircraft class.

- Evaluation varies based on class selection.

5. CURRENCY TRACKING

5.3.4 Light Aircraft

Requires selection of an aircraft class.

- Evaluates refresher training, flight time as PIC, and 12 takeoffs and landings.
- Expires 24 months after last qualifying entry.

5.3.5 Lighter than Air

Requires selection of an LTA class.

- Evaluates proficiency check, flight time as PIC, and 10 takeoffs and landings.
- Expires 24 months after last qualifying entry.

5.3.6 IR

Requires selection of an aircraft category. Evaluation varies based on class selection.

5.3.7 Aircraft Type Currency

Requires selecting an aircraft type (e.g., LAPL(H)) and specific aircraft.

5.3.8 Language Proficiency

Requires selecting a language (e.g. French).

5.3.9 Medical

Determined by the expiration date of the most recent **Medical Certificate** recorded in the **Qualifications** section.

5. CURRENCY TRACKING

5.4 Custom Currency

Custom currency enables tailored currency tracking to meet specific needs and requires an Essential or Premium subscription.

To create a custom currency:

1. Enter a Title and Date Range: Provide a descriptive title for the custom currency and set the desired date range for tracking.
2. Tap additional field(s) selection: Select the relevant fields to be included in the custom currency.
3. Customize the field with the currency requirement(s): Define the specific requirements for each selected field to customize currency tracking.

Add Custom Currency

Custom Currency Requirements:
Create a tailored currency by choosing the fields that match your needs.

Title Required

DATE RANGE

Type: Duration Date Range

In the last: 0 Day

ADDITIONAL FIELDS

Flight Time Aircraft TO / LDG Hold Approach Flight Tag

Flight Time: Total Time

Hours: 0.0

✓ Total Time
PIC
SIC
Night
Solo
Cross Country
Actual Instrument
Simulated Instrument
Actual & Sim Instrument
Dual Received
Dual Given
Simulated Flight
Ground Training
Ground Training Given
Total Time

Custom Currency

5. CURRENCY TRACKING

5.5 Currency Details

Tap any currency type in the Currency Summary to view detailed information, including contributing flights and requirements.

IFR (Airplane)	
IFR (Airplane) Expires Jan 31, 2026	176 Days REMAINING
CURRENCY REQUIREMENTS	
 6 Approaches Past 6 Calendar Months	11 of 6 COMPLETED
 1 Hold Past 6 Calendar Months	2 of 1 COMPLETED
OR	
 IPC Flight Tag Past 6 Calendar Months	
IFR (Airplane) requires 6 Approaches and 1 Hold or IPC Flight Tag on an entry in an aircraft with the respective category within the past 6 calendar months.	
ENTRIES AFFECTING CURRENCY	
KOMA - KFAR C560XLS (C56X) 0 IPC Flight Tag, 1 Hold, 3 Approach	Jul 31, 2025 2.0 Total >
KGRR - KGRR C560XLS (C56X) 0 IPC Flight Tag, 0 Hold, 3 Approach	Jul 6, 2025 5.7 Total >
2 Additional Entries Affecting Currency 1 Hold, 5 Approach	>

Currency Requirements

5. CURRENCY TRACKING

5.5.1 Currency Requirements

The Currency Requirements section displays the criteria required to satisfy the selected currency.

Some currencies (e.g., IFR) can be met in multiple ways (e.g., six approaches and one hold or an IPC). Only one method is required to satisfy the currency.

A summary of the requirement appears at the bottom of the section.

5.5.2 Entries Affecting Currency

Shows entries contributing to the currency. Tap to **view** or **edit** each entry.

5.5.1.1 *Entries Not Affecting Currency*

Lists entries within the currency timeframe that do not meet the currency requirements. Tap to view or edit an entry in this section.

5.5.2.2 *Missing Information*

A Missing Details section appears if an aircraft profile linked to a flight entry lacks required details (e.g., Category or Class). Tap an entry to view and complete the missing fields.

5. CURRENCY TRACKING

5.6 Deleting Currency Summaries

Currency summaries can be deleted by:

- Swiping left on a summary and tapping **Remove**, or
- Tapping **Remove from Currency Summary** at the bottom of the detail view.

Deleting a currency summary does **not** affect currency status. Currency is determined by flight and aircraft data. If re-added, valid currency will reappear based on existing logbook data.

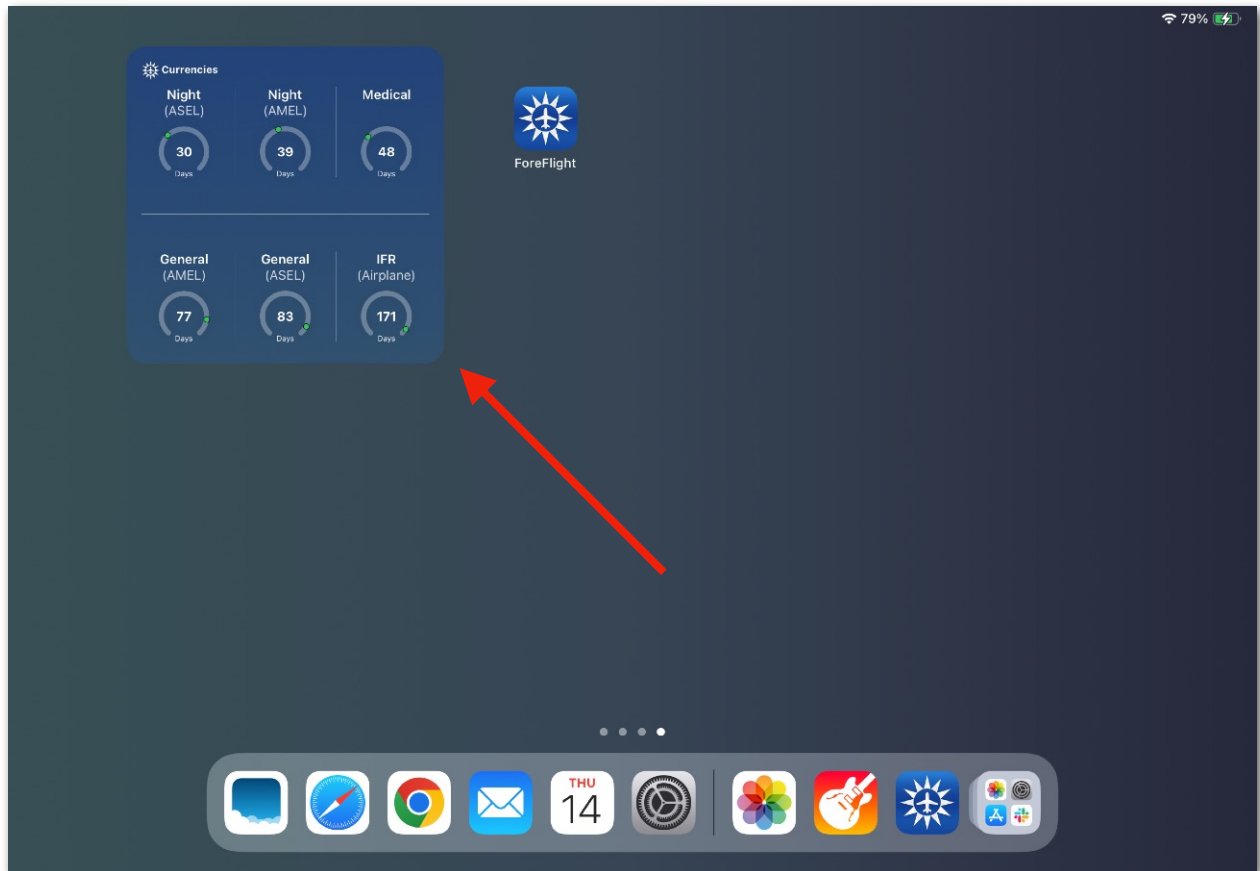
General (ASEL)	
General (ASEL) Expires Sep 16, 2025	40 Days REMAINING
CURRENCY REQUIREMENTS	
✓ 3 Takeoffs Past 90 Calendar Days	8 of 3 COMPLETED
✓ 3 Landings Past 90 Calendar Days	48 of 3 COMPLETED
General (ASEL) requires 3 Takeoffs and 3 Landings in an aircraft with the respective category/class within the past 90 calendar days.	
ENTRIES AFFECTING CURRENCY	
KABQ - 9K8 WACO (WACF) 4 TO, 4 LDG	Jun 18, 2025 6.5 Total >
1 Additional Entry Affecting Currency 4 TO, 44 LDG	>
23 Entries Not Affecting Currency	
>	
Entries within the past 90 calendar days that are not contributing to General (ASEL) currency.	
Remove from Currency Summary	

Remove From Currency Summary Button

5. CURRENCY TRACKING

5.7 Currency Widget

Currency widgets allow logbook currency to be monitored directly from the iPad or iPhone home screen. Tapping on a currency widget opens ForeFlight Logbook.



Currency Widget on the iPad Homescreen

5.7.1 Currency Coloration

The currency widget uses color to indicate currency status:

- Green text (list view) or a green dot (instrument view) is shown when more than six days remain until expiration.
- Within six days of expiration, the coloration changes to red to indicate approaching or expired status.

Currencies	
Night (AMEL) Not Current	0 Days
General (AMEL) Expires Aug 20, 2025	6 Days
Night (ASEL) Expires Aug 21, 2025	7 Days

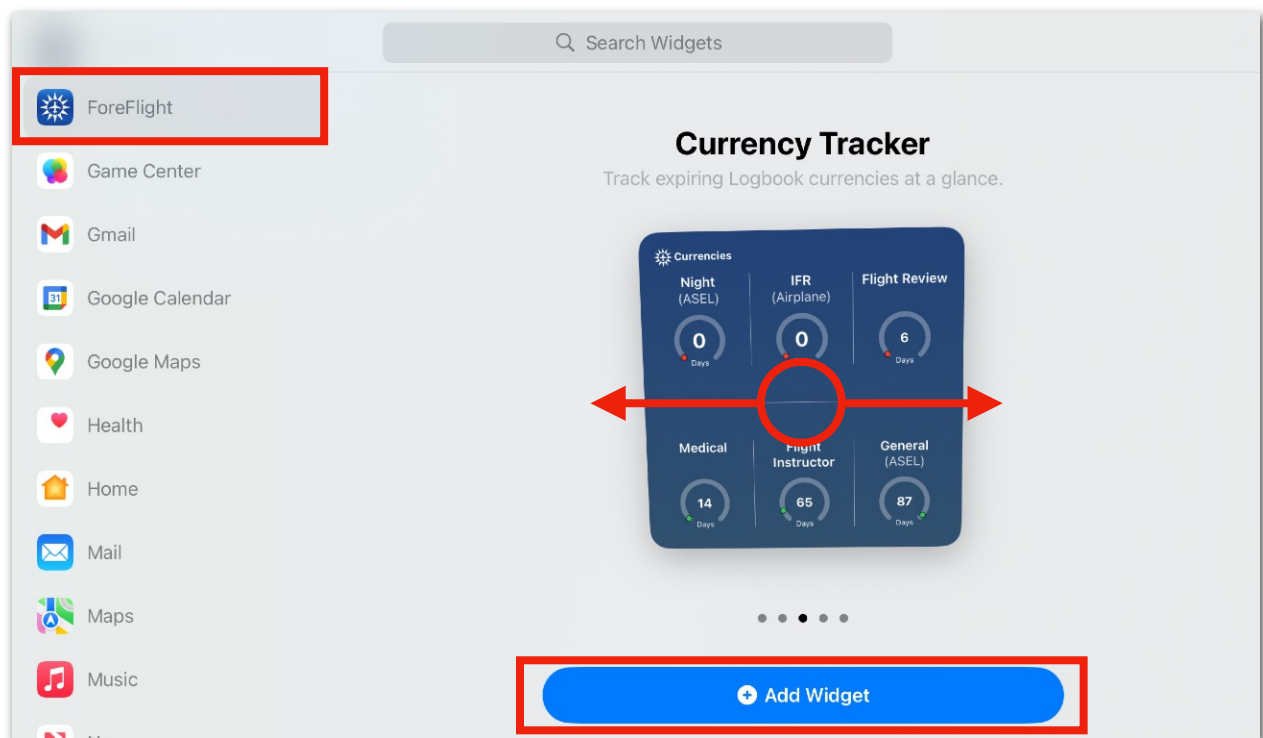
Currency Coloration

5. CURRENCY TRACKING

5.7.2 Adding a Currency Widget

To add a currency widget:

1. Long-press the home screen of the iPad or iPhone.
2. Tap **Edit** in the upper-left corner.
3. Tap **Add Widget**.
4. Tap **ForeFlight**.
5. Swipe to find the preferred widget style.
6. Tap **Add Widget**.
7. Select Done on the home screen.



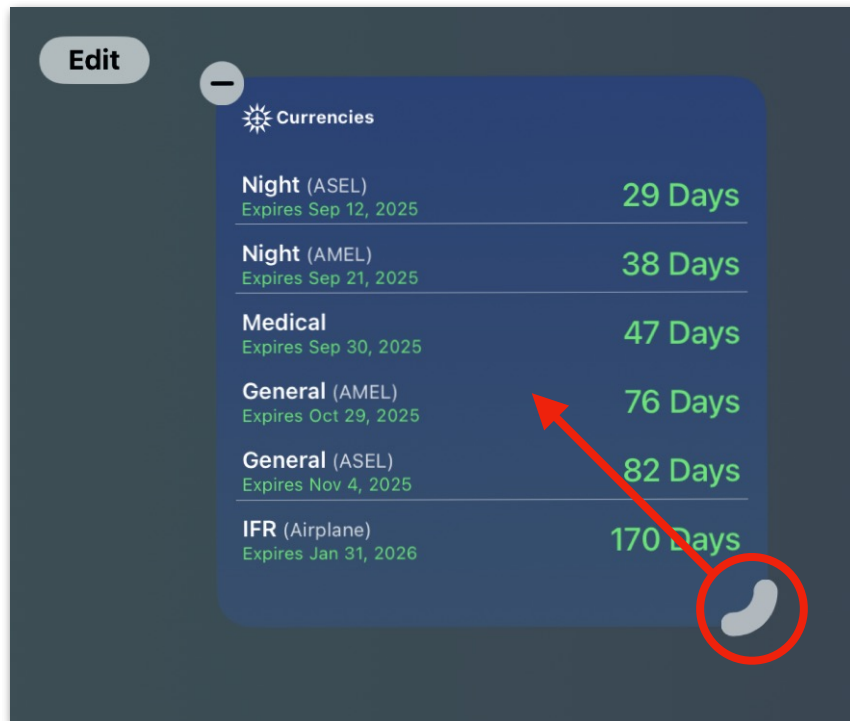
Add Widget Menu

5. CURRENCY TRACKING

5.7.3 Resizing the Currency Widget

To resize the Currency Widget:

1. Long-press the home screen of the iPad or iPhone.
2. Tap and hold the corner-grab (lower right widget corner) and slide to the desired size.



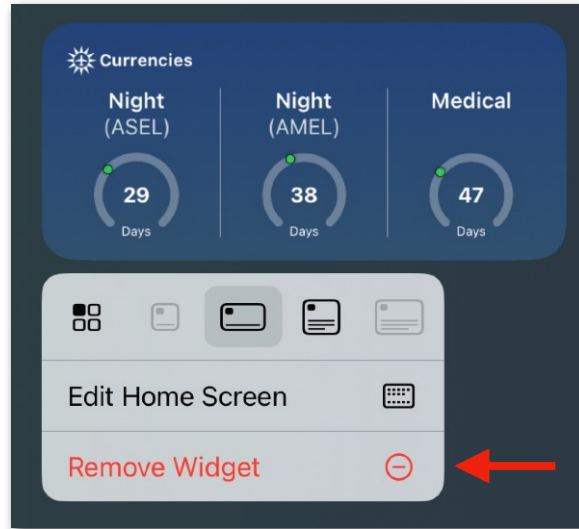
Resizing Currency Widget

5. CURRENCY TRACKING

5.7.4 Removing the Currency Widget

To remove the Currency Widget:

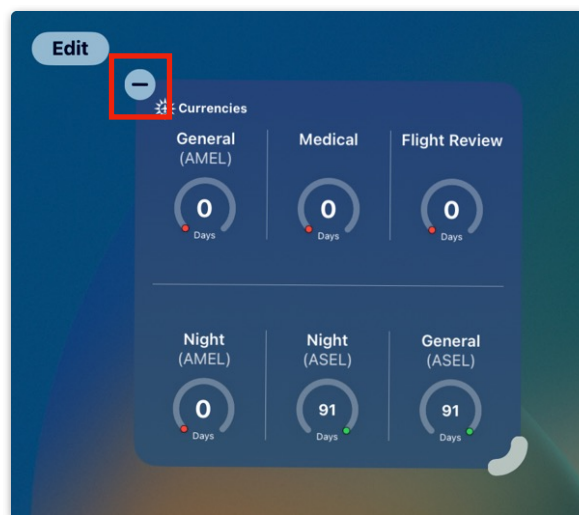
1. Long-press on the widget. A menu will appear.
2. Select **Remove Widget**.



Remove Currency Widget

Alternatively,

1. Long-press the home screen of the iPad or iPhone.
2. Tap the (-) (upper left widget corner).

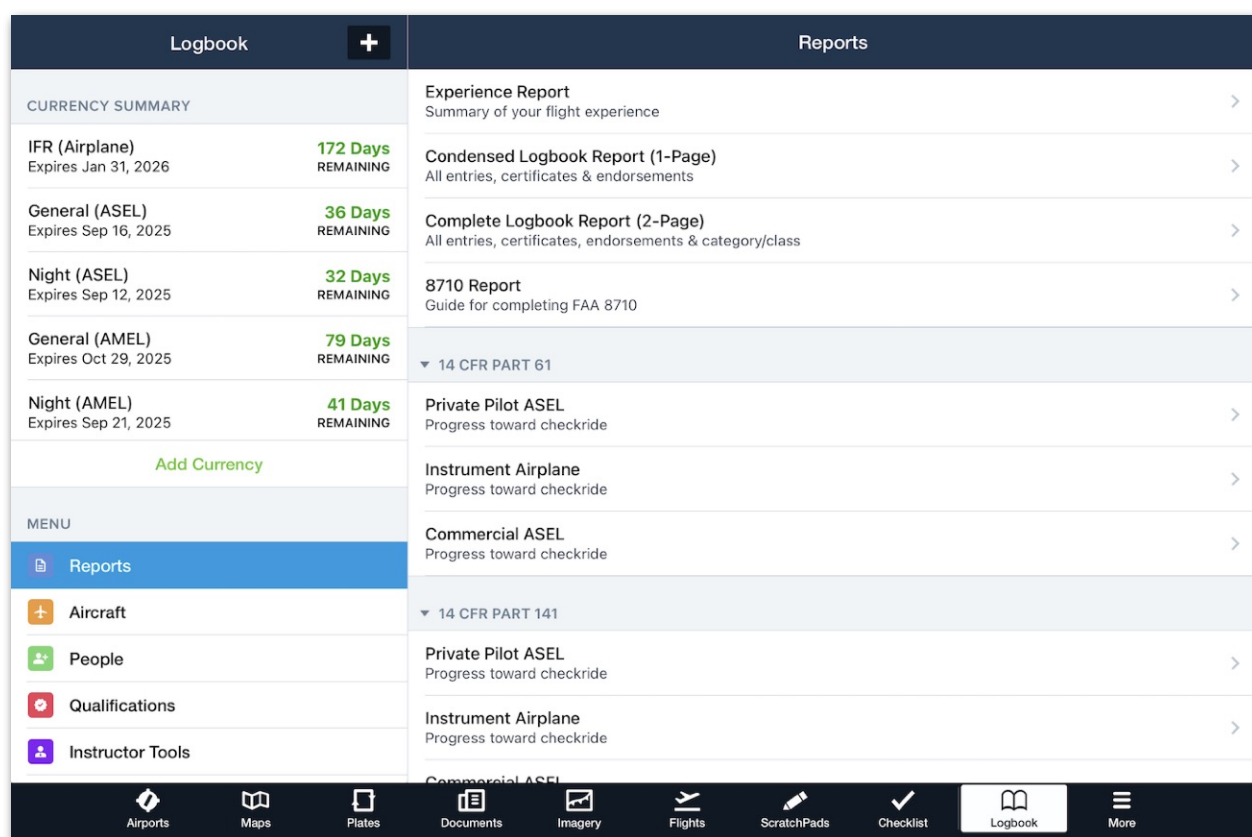


Removing Currency Widget

REPORTS

ForeFlight Logbook provides tools to generate, view, and export logbook reports. Reports are grouped into the following categories:

- **General**
- **14 CFR Part 61** (FAA)
- **14 CFR Part 141** (FAA)
- **Generic Progress** (EASA)
- **Modular Training Progress** (EASA).



Reports in ForeFlight Mobile

While viewing a report, tap the **Send To** icon in the top-right corner to print or email the report as a PDF. **Mail** will appear as a sharing option only if the Apple Mail app is set up with an email account on the device.

6. REPORTS

For report generation in ForeFlight on the Web, refer to [Reports in ForeFlight Web](#).

6.1 Generating Reports in ForeFlight Mobile

To generate a report:

1. Tap **More** in the navigation toolbar.
2. Select **Logbook**.
3. Scroll to the **Menu** section and tap **Reports**.
4. Tap a report type to generate the report in a new window.

When a report is requested, ForeFlight attempts to fetch data from the web server. There are three possible outcomes:

- **Online with server access:** Report is generated and cached locally.
- **Offline with cached report:** The previously generated report is displayed.
- **Offline with no cache:** A "Not Found" message is displayed.

6. REPORTS

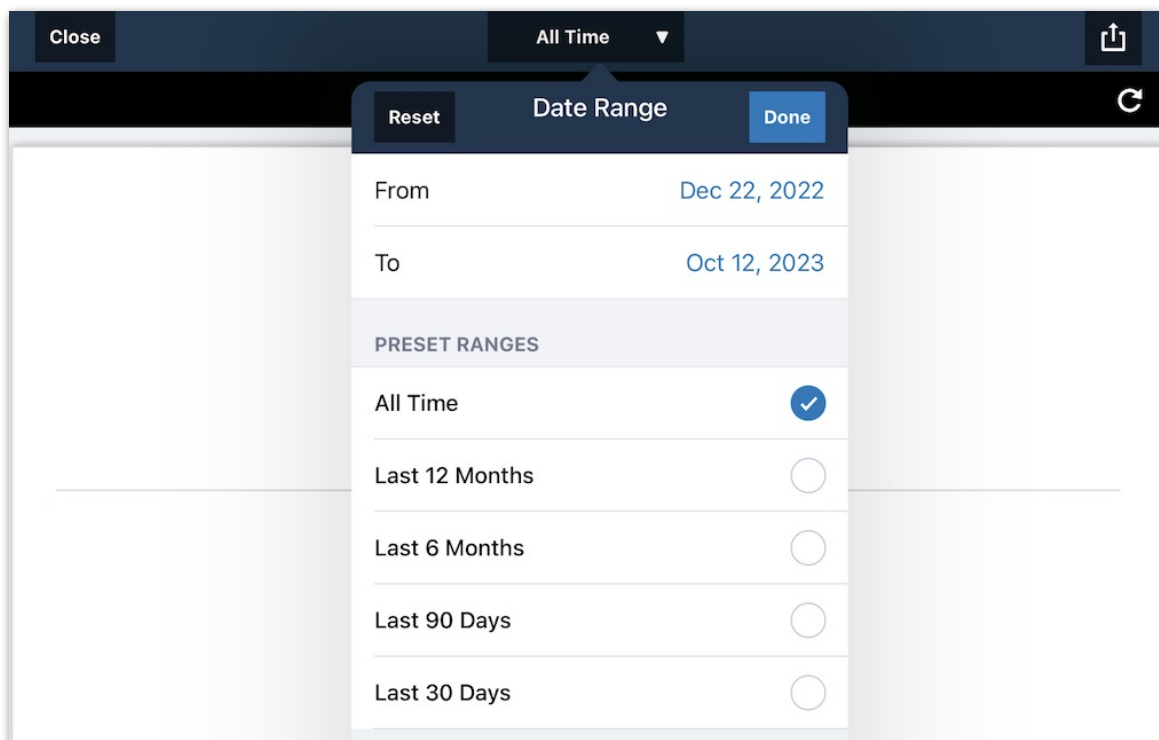
6.2 Filtering Reports in ForeFlight Mobile

The following reports support filtering by date range:

- Complete Logbook Report (2-Page)
- Condensed Logbook Report (1-Page)
- Experience Report.

To filter a report:

1. Generate the report.
2. Tap the date range dropdown (defaults to **All Time**).
3. Select a preset range or enter a custom date range.



Filtering Reports in ForeFlight Mobile

6. REPORTS

6.3 General Reports

The General category includes multiple report formats for reviewing, printing, and sharing logbook data.

6.3.1 Experience Report

The Experience Report summarizes certificates, ratings, and flight times by aircraft type and flight category (e.g., PIC, night, instrument). Totals from custom logbook fields with types Hours, Numeric, Counter, and Toggle (on) are included. Filter options for All Time or a specified time range are available for this report.


YOURNAMEHERE
Experience Report: All
Oct 20, 2023

CERTIFICATES
Medical Certificate
Class: 3

FLIGHT TAGS
Last Flight Review
Aug 18, 2023

Last IPC
Aug 17, 2023

AIRCRAFT

CHARACTERISTIC	TOTAL	CAT / CLASS	TOTAL	PIC	ENGINE TYPE	TOTAL	PIC	SIMULATOR	SIMULATED FLIGHT	SIMULATED INSTRUMENT
Retractable Gear	10.3	ASEL	10.3	9.0	Piston	10.3	9.0	No simulator data		

EXPERIENCE

AIRCRAFT TYPE	TOTAL TIME	DAY LDGS	NIGHT LDGS	ALL LDGS	PIC	SIC	XC	ACTL INST	SIM INST	NIGHT	NVG	NVG OPS	DUAL GIVEN	DUAL RECEIVED
UL45	4 flights	10.3	4	3	14	9.0	0.0	6.0	0.0	3.0	6.0	0.0	0.0	9.0
Totals	4 flights	10.3	4	3	14	9.0	0.0	6.0	0.0	3.0	6.0	0.0	0.0	9.0

SIMULATOR TYPE	SIMULATED FLIGHT	SIMULATED INSTRUMENT	DUAL GIVEN	DUAL RECEIVED
No flight experience data				
Totals	0 flight	0.0	0.0	0.0

Experience Report

6. REPORTS

6.3.2 Condensed Logbook Report (1-Page)

The Condensed Logbook Report (1-Page) is a compact, single-page PDF layout designed for efficient formatting and presentation.

This layout omits:

- Category/Class
- Time
- Day and night landings
- En route details.

Endorsements and certificates appear on separate pages at the end of the report. Filter options for **All Time** or a specified time range are available for this report.

NOTE: When printing double-sided pages via AirPrint, formatting issues may occur. For best results, email the PDF and print from a computer.

6.3.3 Complete Logbook Report (2-Page)

The Complete Logbook Report (2-Page) formats each flight entry across two pages. This layout is suited for binding or any scenario requiring presentation of detailed logbook data.

Features include:

- Full entry detail per flight.
- Endorsements and certificates are listed on separate pages at the end.
- Option to generate the report for **All Time** or a specific time period.

6. REPORTS

6.3.4 8710 Report

The 8710 Report compiles all flight and aircraft information required to complete the FAA 8710 Airman Certification and Rating Application.

NOTE: Ensure that cross-country (XC) and other time entries in the logbook meet FAA definitions.


YOURNAMEHERE
FAA 8710 Report
Oct 12, 2023

	Total	Instruction Rcvd	Solo	PIC/SIC	XC Instruction Rcvd*	XC Solo*	XC PIC/SIC*	Instru-ment	Night Instruction Rcvd	Night TO / Ldg	Night PIC/SIC	Night TO / Ldg PIC/SIC	No. Flights	No. Aero-tows	No. Grd Launches
Airplanes	1.3			PIC			PIC				PIC	PIC			
				SIC			SIC				SIC	SIC			
				PIC			PIC				PIC	PIC			
R.C.				SIC			SIC				SIC	SIC			
				PIC			PIC				PIC	PIC			
P.L.				SIC			SIC				SIC	SIC			
				PIC			PIC				PIC	PIC			
Glider				SIC			SIC				SIC	SIC			
				PIC			PIC				PIC	PIC			
L.T.A.				SIC			SIC				SIC	SIC			
				PIC			PIC				PIC	PIC			
FFS															
FTD															
ATD															

*Please verify cross-country (XC) and all other times were logged in accordance with appropriate FAA definitions.

Class Hours

Airplanes	SEL PIC 0.0	SES PIC	MEL PIC	MES PIC
	SEL SIC 0.0	SES SIC	MEL SIC	MES SIC
R.C.	HEL	GYRO		
L.T.A.	Balloon	Airship		
	FFS ME	FTD ME	ATD ME	
Simulators	FFS SE	FTD SE	ATD SE	
	FFS HEL	FTD HEL	ATD HEL	

FAA 8710 Report

6.3.5 EASA FCL.050 Report

The EASA FCL.050 Report compiles flight records that must be maintained to comply with the European Union Aircrew Regulation, Annex I (Part-FCL).

6. REPORTS

6.4 14 CFR Part 61 Reports

The following reports are available for pilots training under 14 CFR Part 61. Each report provides a detailed breakdown of progress toward the corresponding FAA certification or rating. Reports are automatically updated as qualifying flights are logged.

6.4.1 Private Pilot ASEL

The Private Pilot ASEL report tracks progress toward the FAA Private Pilot Airplane Single-Engine Land practical exam.



JOE PILOT
Private Pilot ASEL
Aug 18, 2021

[FAR Part §61.109\(a\)](#)
This report is for general reference only. Assumptions have been made about training, cross country and other fields in order to provide as much information as possible. Logging flights and aircraft in detail will provide the best results. Review your logbook in detail with your flight instructor to verify all requirements are met before checkride.

✓

40 hours of flight time
7,053.2/40.0 hours completed
(0.0 simulator hours included)

✓

20 hours of flight training
240.0/20.0 hours completed

✓

10 hours of solo flight time in a single-engine airplane
25.7/10.0 hours completed

✓

5 hours of solo cross country
13.8/5.0 hours completed

✓

Solo cross country flight of 150 nautical miles total distance, with full-stop landings at three points, and one segment of the flight consisting of a straight-line distance of more than 50 nautical miles between the takeoff and landing locations

Flight Date	Aircraft ID	Total Distance	Route
2016-09-01	N9683H	158.3	KHUM KHSA KNEW KHUM

✓

3 takeoffs and 3 full stop landings solo at a towered airport
30/3 takeoffs completed
15/3 landings completed

✓

3 hours of cross-country flight training in a single-engine airplane
17.1/3.0 hours completed

Private Pilot ASEL (Part 61) Report

6. REPORTS

6.4.2 Instrument Airplane

The Instrument Airplane report tracks progress toward an Instrument Rating – Airplane.

6.4.3 Commercial ASEL

The Commercial ASEL report tracks progress toward the FAA Commercial Pilot Airplane Single-Engine Land practical exam.

NOTE: A linked [ForeFlight Support article](#) at the bottom of the report provides guidance for properly logging time for report items marked with an asterisk (*)

- ☐ **One 300nm cross country flight in a single engine airplane, with landings at three points, and one point at least 250nm from the departure point**
***See Footnote**
No qualifying flights.
- ☐ **5 hours of night in VFR conditions in single engine airplanes**
***See Footnote**
0.0/5.0 hours completed
- ☐ **10 night takeoffs and 10 night landings in single-engine airplanes at an airport with an operating control tower**
***See Footnote**
0/10 takeoffs completed
0/10 full stop landings completed

Footnote(s):

* In order to meet this requirement, entries must log either PIC & Solo time, or PIC with an instructor listed as the only person under Crew and Passengers; do not log Dual Received. For more information, please refer to this [Support Article](#).

Linked Support Article

6. REPORTS

6.5 14 CFR Part 141 Reports

The following reports are available for pilots training under 14 CFR Part 141. Each report tracks progress toward FAA certification or rating requirements and updates automatically as qualifying flights are logged.

6.5.1 Private Pilot ASEL

The Private Pilot ASEL report tracks progress toward the FAA Private Pilot Airplane Single-Engine Land practical exam.


YOURNAMEHERE
Private Pilot ASEL (Part 141)
Oct 12, 2023

14 CFR Part §141 Appendix B
This report is for general reference only. Assumptions have been made about training, cross country and other fields in order to provide as much information as possible. Logging flights and aircraft in detail will provide the best results. Review your logbook in detail with your flight instructor to verify all requirements are met before checkride.

- ☐ **35 hours of flight time**
1.3/35.0 hours completed
(0.0 simulator hours included)
- ☐ **20 hours of flight training**
0.0/20.0 hours completed
- ☐ **5 hours of solo flight time in a single-engine airplane**
0.0/5.0 hours completed
- ☐ **5 hours of solo cross country flight in a single-engine airplane**
0.0/5.0 hours completed
- ☐ **Solo cross country flight in a single-engine airplane of 100 nautical miles total distance, with full stop landings at three points, and one segment of the flight consisting of a straight-line distance of more than 50 nautical miles between the takeoff and landing locations**

No qualifying flights.
- ☐ **3 takeoffs and 3 full stop landings solo in a single-engine airplane at a towered airport**
0/3 takeoffs completed
0/3 landings completed
- ☐ **3 hours of cross-country flight training in a single-engine airplane**
0.0/3.0 hours completed
- ☐ **3 hours of night flight training in a single-engine airplane**
0.0/3.0 hours completed
- ☐ **Night cross-country training flight in a single-engine airplane of over 100 nautical miles total distance**

No qualifying flights.

Private Pilot ASEL (Part 141) Report

6. REPORTS

6.5.2 Instrument Airplane

The Instrument Airplane report tracks progress toward an Instrument Rating – Airplane.

6.5.3 Commercial ASEL

The Commercial ASEL report tracks progress toward the FAA Commercial Pilot Airplane Single-Engine Land practical exam.

NOTE: A linked [ForeFlight Support article](#) at the bottom of the report provides guidance for properly logging time for report items marked with an asterisk (*).

- ☐ **One 300nm cross country flight in a single engine airplane, with landings at three points, and one point at least 250nm from the departure point**
***See Footnote**
No qualifying flights.
- ☐ **5 hours of night in VFR conditions in single engine airplanes**
***See Footnote**
0.0/5.0 hours completed
- ☐ **10 night takeoffs and 10 night landings in single-engine airplanes at an airport with an operating control tower**
***See Footnote**
0/10 takeoffs completed
0/10 full stop landings completed

Footnote(s):

* In order to meet this requirement, entries must log either PIC & Solo time, or PIC with an instructor listed as the only person under Crew and Passengers; do not log Dual Received. For more information, please refer to this [Support Article](#).

Linked Support Article

6.6 Generic Progress Reports

The following reports are available for pilots training under Regulation (EU) No 1178/2011. Each report tracks progress toward EASA certification or rating requirements and updates automatically as qualifying flights are logged.

6.6.1 PPL(A)

The Private Pilot License report tracks progress toward a PPL - Airplane rating.

6. REPORTS

6.6.2 LAPL(A)

The Light Aircraft Pilot License report tracks progress toward a LAPL - Airplane rating.

6.6.3 Night Rating

The Night Rating report tracks progress toward a Night Rating - Airplane.

6.7 Modular Training Progress Reports

The following reports are available for pilots training under Regulation (EU) No 1178/2011. Each report tracks progress toward EASA certification or rating requirements and updates automatically as qualifying flights are logged.

6.7.1 Single-Engine IR(A)

The Single-Engine IR(A) report tracks progress toward a Single Engine Instrument Rating - Airplane.

6.7.2 CPL(A)

The CPL(A) report tracks progress toward a Commercial Pilot License - Airplane.

LOGBOOK AIRCRAFT

Logbook Aircraft are profiles used exclusively within the Logbook feature to accurately track flight time, aircraft usage, and regulatory currency. These profiles are distinct from the aircraft used for flight planning.

There are two primary aircraft profile types in ForeFlight:

- **Flight Planning Aircraft:** Created in the **More > Aircraft** section and used for preflight planning.
- **Logbook Aircraft:** Created in the **More > Logbook > Aircraft** section and used for logging flights and tracking experience.

When flights are logged using a flight-planning aircraft, that aircraft is automatically copied into the Logbook. However, aircraft created in Logbook are not transferred to the flight-planning section.

Logbook	Aircraft
CURRENCY SUMMARY General (ASEL) Expires Sep 16, 2025 36 Days REMAINING Night (ASEL) Expires Sep 12, 2025 32 Days REMAINING General (AMEL) Expires Oct 29, 2025 79 Days REMAINING Night (AMEL) Expires Sep 21, 2025 41 Days REMAINING Add Currency MENU Reports Aircraft People Qualifications Instructor Tools Settings	Filter MOST RECENT WACO Classic Aircraft Corp WACO YMF(F5C-061) (WACF) ASEL, Fixed Tailwheel (FC) 45.5 Total > C560XLS Cessna Citation XL (C56X) AMEL, Retractable Tricycle (RT) 44.8 Total > Sim CE-550B Full Flight Simulator (FFS) (SIMC550) AMEL 56.0 Total > N80Y Beech 65-A90-1 Ute (90) (U21) AMEL, Retractable Tricycle (RT) 239.4 Total > ALL AIRCRAFT BE200 Beechcraft BE200 (BE20) AMEL, Retractable Tricycle (RT) 4.0 Total > BE90 SIM Full Flight Simulator (FFS) (BE9L) AMEL >

Airports

Maps

Plates

Documents

Imagery

Flights

ScratchPads

Checklist

Logbook

More

Logbook Aircraft Section

7. LOGBOOK AIRCRAFT

Logbook Aircraft profiles contain essential configuration data, such as aircraft type, category/class, gear type, and engine type, that directly affect how flight experience and currency are calculated.

Maintaining complete and accurate aircraft profiles is essential for ensuring reliable record keeping and compliance with currency requirements.

This chapter explains how to add, edit, manage, and delete aircraft profiles in Logbook, and defines each configurable field.

7.1 Adding Logbook Aircraft

To add a new aircraft to Logbook:

1. Tap **More > Logbook > Aircraft**.
2. Tap the **[+]** button in the upper toolbar.
3. Complete the Aircraft Profile form. Required fields are highlighted in yellow.
4. Tap the **Aircraft** (back) button when finished.

Alternatively, add an aircraft while editing a logbook entry:

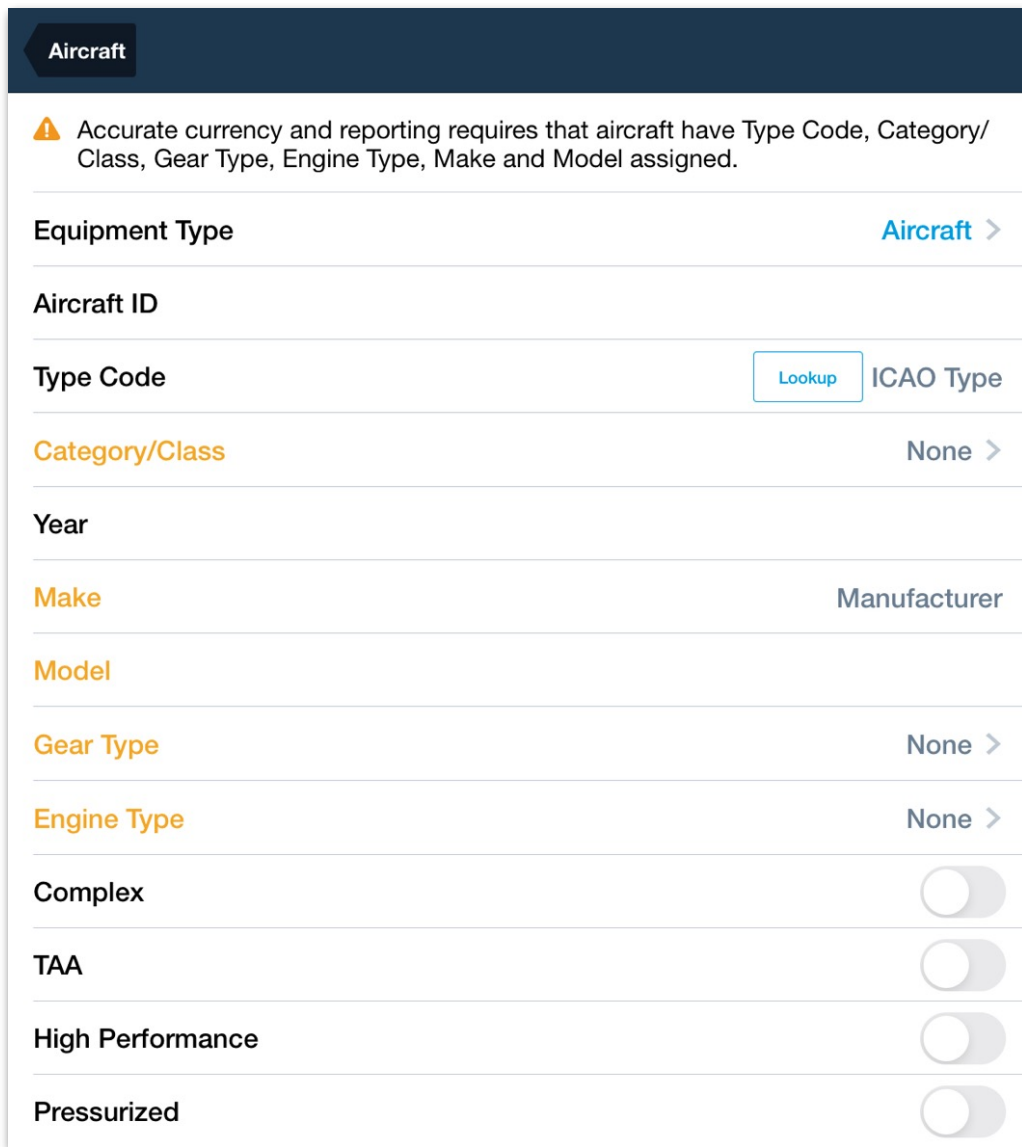
1. Tap the **Aircraft** field.
2. Tap the **[+]** button in the upper toolbar.
3. Complete the Aircraft Profile form. Required fields are highlighted in yellow.
4. Tap the **Aircraft** (back) button when finished.

7. LOGBOOK AIRCRAFT

7.2 Editing Aircraft Profiles

Aircraft profiles include fields critical for determining flight experience and currency. To edit an aircraft:

1. Tap **More > Logbook > Aircraft**.
2. Select the aircraft from the list.
3. Update the Aircraft Profile form. Required fields are highlighted in yellow.
4. Tap the **Aircraft** (back) button when finished.



The screenshot shows the 'Aircraft Profile Editor' form. At the top is a dark blue header with a white left-pointing arrow and the word 'Aircraft'. Below the header is a yellow warning triangle icon followed by the text: 'Accurate currency and reporting requires that aircraft have Type Code, Category/Class, Gear Type, Engine Type, Make and Model assigned.' The form consists of several input fields, some of which are highlighted in yellow to indicate they are required. The fields are: 'Equipment Type' (with a blue 'Aircraft >' link), 'Aircraft ID', 'Type Code' (with a blue 'Lookup' button and 'ICAO Type' text), 'Category/Class' (highlighted in yellow, with 'None >' text), 'Year', 'Make' (highlighted in yellow, with 'Manufacturer' text), 'Model' (highlighted in yellow), 'Gear Type' (highlighted in yellow, with 'None >' text), 'Engine Type' (highlighted in yellow, with 'None >' text), 'Complex' (with a toggle switch), 'TAA' (with a toggle switch), 'High Performance' (with a toggle switch), and 'Pressurized' (with a toggle switch).

Aircraft Profile Editor

7. LOGBOOK AIRCRAFT

7.2.1 Aircraft Field Definitions

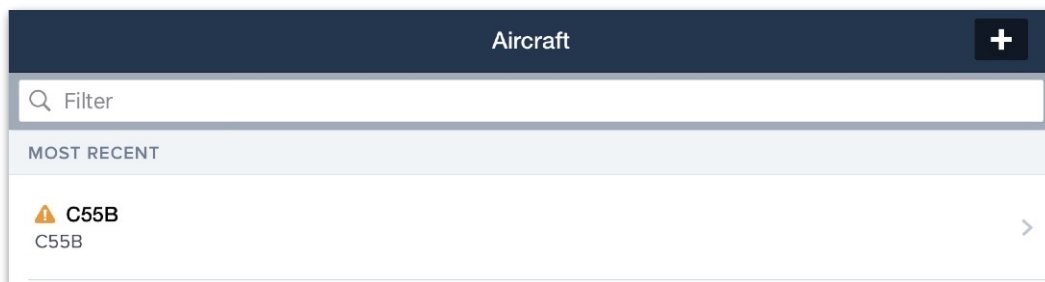
Each aircraft or simulator includes the following fields:

- **Aircraft ID:** Alphanumeric identifier, typically the tail number.
- **Equipment Type:** Specifies Aircraft, Simulator, or Training Device.
- **Type Code:** ICAO four-character type code (e.g., C172, PA28).
- **Category/Class:** Manually selected value from the list of options.
- **Year:** Four-digit year of manufacture.
- **Make:** Manufacturer name (e.g., Cessna Aircraft).
- **Model:** Model name (e.g., 172B Skyhawk).
- **Gear Type:** Manually selected. If the aircraft can switch gear types (e.g., floats and wheels), create separate profiles using a unique Aircraft ID (e.g., N737BG and N737BG Floats).
- **Engine Type:** Manually selected from a list.
- **Complex:** Select if the aircraft is considered complex.
- **TAA:** Select if the aircraft is a Technically Advanced Aircraft.
- **High Performance:** Select if the aircraft is considered high performance.
- **Pressurized:** Select if the aircraft is pressurized.

7.2.2 Missing Fields

Complete aircraft profiles are required for accurate experience and currency tracking. Aircraft linked to logbook entries but missing key details (e.g., Category/Class or Gear Type) are flagged with a warning symbol. Aircraft not yet associated with logbook entries are not flagged.

Missing fields are highlighted when viewing the aircraft profile.



Aircraft with Missing Fields

7. LOGBOOK AIRCRAFT

7.2.3 Associated Entries

Scroll to the bottom of an aircraft's profile detail view to view Associated Entries and the total time of the entries. Tap the **Associated Entries** row to display the complete list of entries that contain that aircraft. Tap any individual entry to open and edit it.

The screenshot shows the aircraft profile for a WACO Classic Aircraft Corp WACO YMF(F5C-061). The page includes sections for Engine Type (Radial), Category/Class (ASEL), and various aircraft features like Complex, TAA, High Performance (checked), and Pressurized. Below these is the 'AIRCRAFT PHOTOS' section with an 'Add Photo' button. The 'ASSOCIATED ENTRIES' section is highlighted with a red box, showing '10 Entries' and a total time of '45.5 Total'. At the bottom are 'Copy' and 'Delete' buttons.

WACO	
Classic Aircraft Corp WACO YMF(F5C-061)	
Engine Type	Radial >
Category/Class	ASEL >
Complex	☐ Aircraft with retractable landing gear, flaps, and a controllable pitch propeller
TAA	☐ Technically Advanced Airplane
High Performance	☒ Aircraft with an engine of more than 200 horsepower
Pressurized	☐
AIRCRAFT PHOTOS	
Add Photo	
ASSOCIATED ENTRIES	
10 Entries	45.5 Total >
Copy	
Delete	

Associated Entries

7. LOGBOOK AIRCRAFT

7.3 Copying Aircraft

To copy an aircraft, tap **Copy** near the bottom of the aircraft configuration page.

Copying an aircraft creates a new logbook aircraft with the same configuration as the original. The word “Copy” is added to the aircraft name, placed between the tail number and type code.

This feature is useful when configuration changes, such as switching between wheels and floats, require separate tracking of flight hours.

The screenshot displays the aircraft configuration page for a WACO aircraft. The header shows the aircraft name 'WACO' and its full name 'Classic Aircraft Corp WACO YMF(F5C-061)'. Below the header, there are several configuration options with toggle switches or dropdown menus:

- Engine Type**: Radial >
- Category/Class**: ASEL >
- Complex**: Aircraft with retractable landing gear, flaps, and a controllable pitch propeller (toggle off)
- TAA**: Technically Advanced Airplane (toggle off)
- High Performance**: Aircraft with an engine of more than 200 horsepower (toggle on)
- Pressurized**: (toggle off)

Below these options is a section for **AIRCRAFT PHOTOS** with an **Add Photo** button. Underneath is the **ASSOCIATED ENTRIES** section, showing **10 Entries** and a total of **45.5 Total** hours. At the bottom of the configuration section, there are two buttons: **Copy** (highlighted with a red rectangle) and **Delete**.

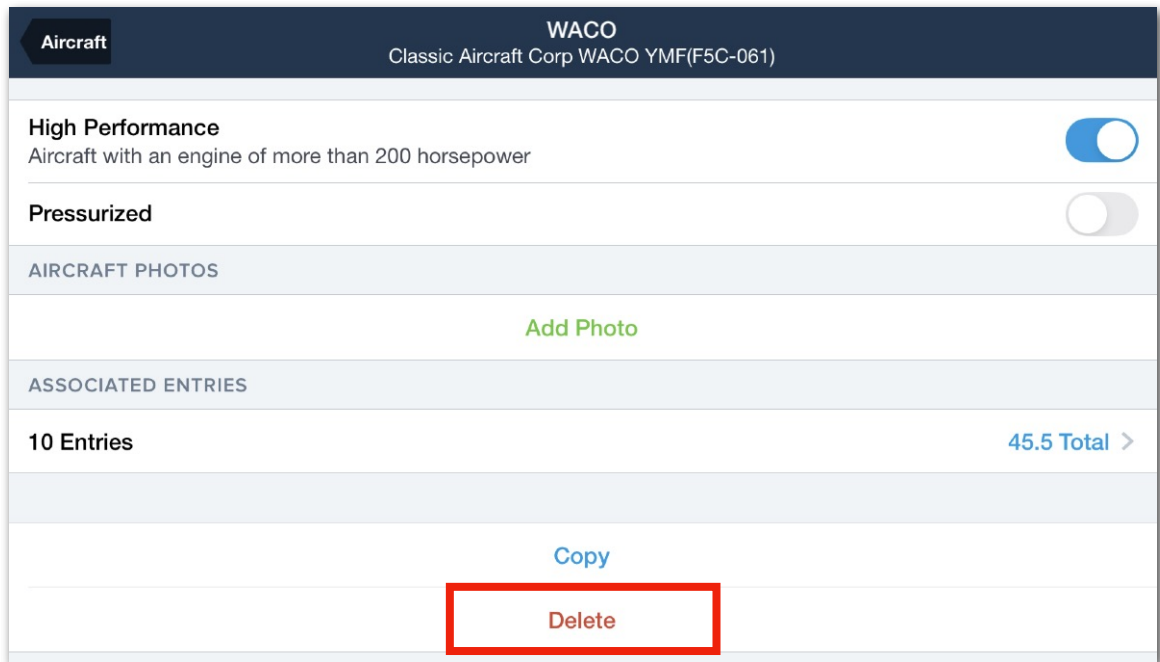
Copy Aircraft Button

7. LOGBOOK AIRCRAFT

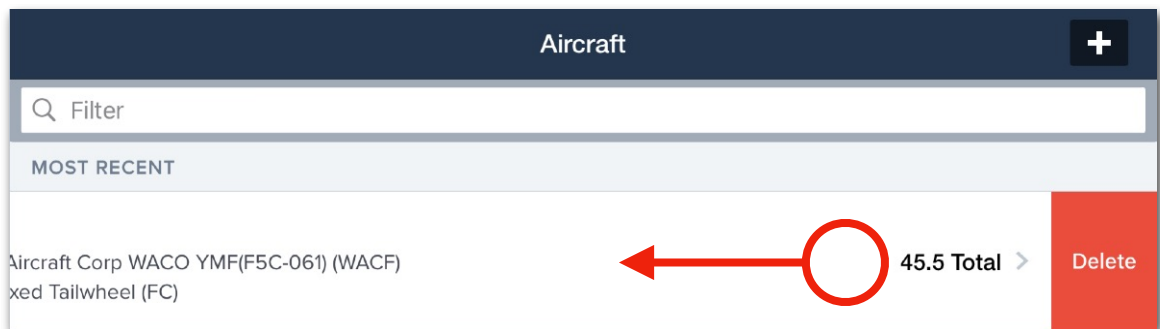
7.4 Deleting Aircraft

Aircraft can be deleted from Logbook in two ways:

- Open the aircraft configuration page and tap **Delete** at the bottom of the screen.



- In the aircraft list view, swipe left on the aircraft to reveal a **Delete** button. Tap **Delete**.



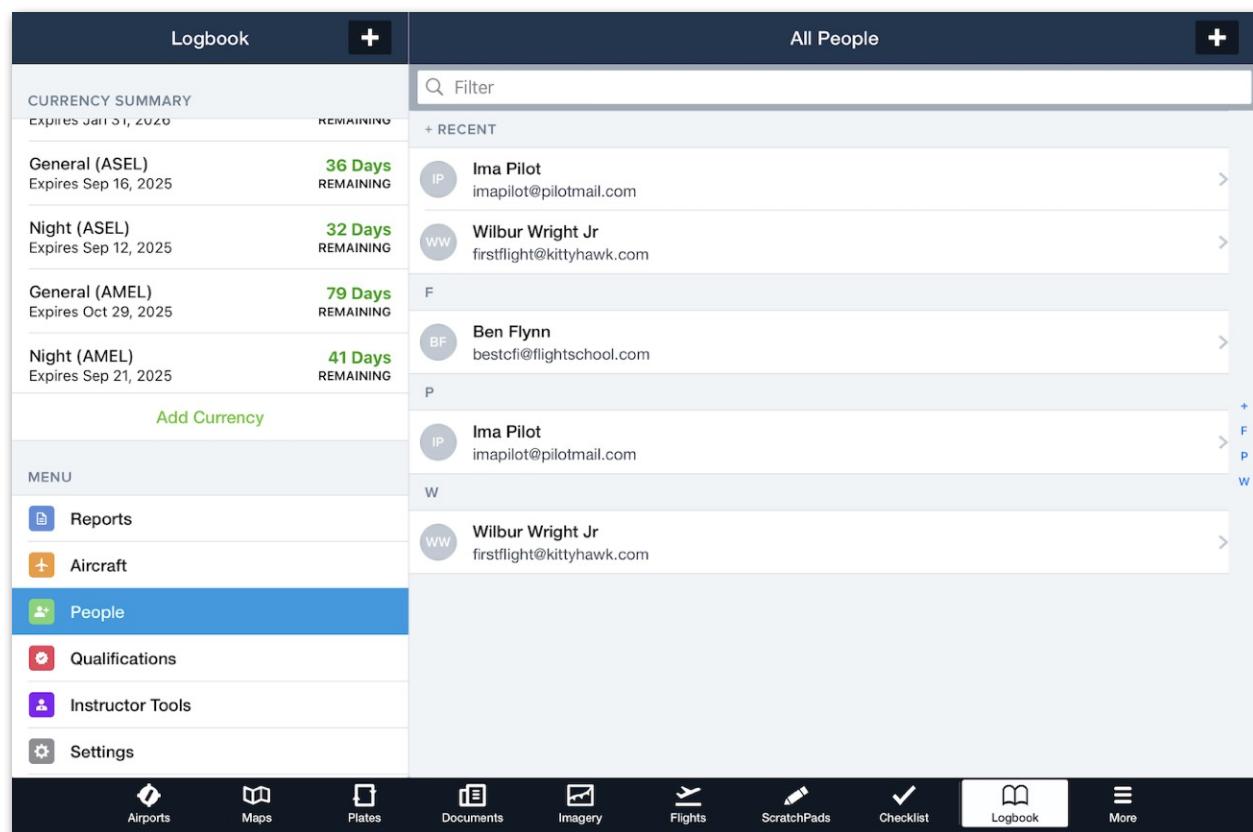
Deleting an aircraft does not remove associated logbook entries. Only the aircraft record is deleted from the Logbook.

NOTE: If an aircraft was copied into Logbook from the **Aircraft** view in ForeFlight, it must be deleted from the **Aircraft** view to remove it from Logbook.

PEOPLE

The People section in Logbook allows users to add and manage individuals who appear on flight entries. Each person added to a flight is automatically stored in the People list for future use.

To view the list of people, tap **More > Logbook**, then scroll to the Menu section and tap **People**.



Logbook - People

NOTE: People added to Logbook are not included in the PDF Logbook Report.

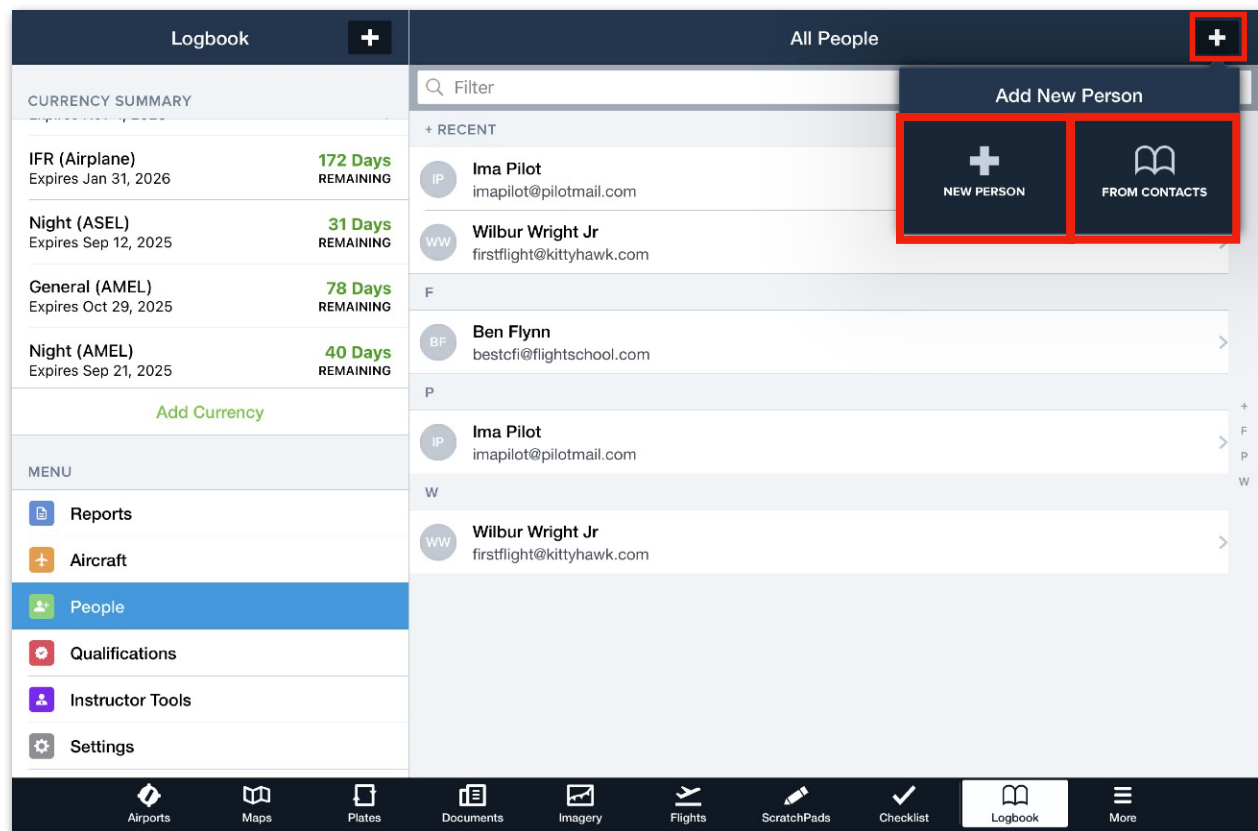
8. PEOPLE

8.1 Adding People

To add individuals for future use in flight entries:

1. Tap the **[+]** button in the upper-right corner of the People view.
2. Choose one of the following options:
 - **New Person:** Manually create a new profile.
 - **From Contacts:** Import from the device's contact list. Available fields such as name, email, and phone number are auto-filled.

People can only be added using ForeFlight Mobile.



Add New Person Menu

8. PEOPLE

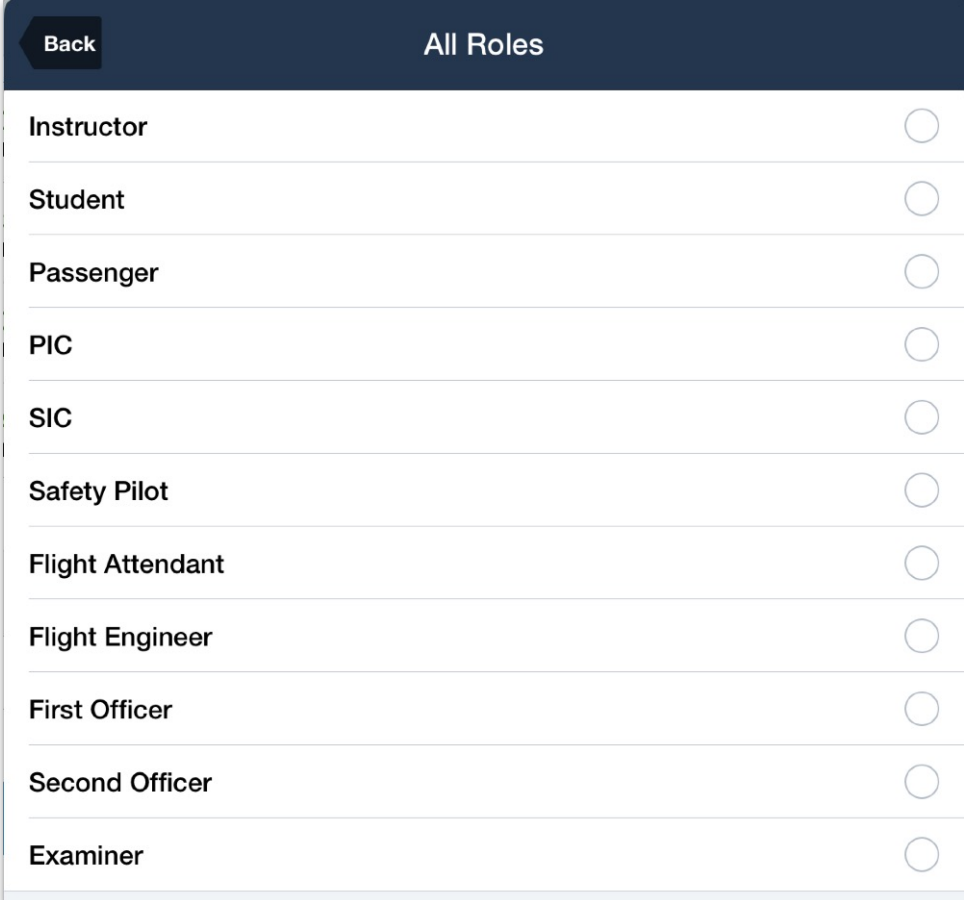
8.1.1 Roles

Each individual may be assigned a default role. The assigned role is displayed next to the individual's name in the flight entry's Crew & Passengers section.

To select or edit a default role:

1. Select the person from the People list.
2. Tap the **Default Role** line.
3. Choose a role from the list.

Roles may be changed on a per-flight basis. Updating a default role in an entry does not affect previously logged entries.



All Roles	
Instructor	☐
Student	☐
Passenger	☐
PIC	☐
SIC	☐
Safety Pilot	☐
Flight Attendant	☐
Flight Engineer	☐
First Officer	☐
Second Officer	☐
Examiner	☐

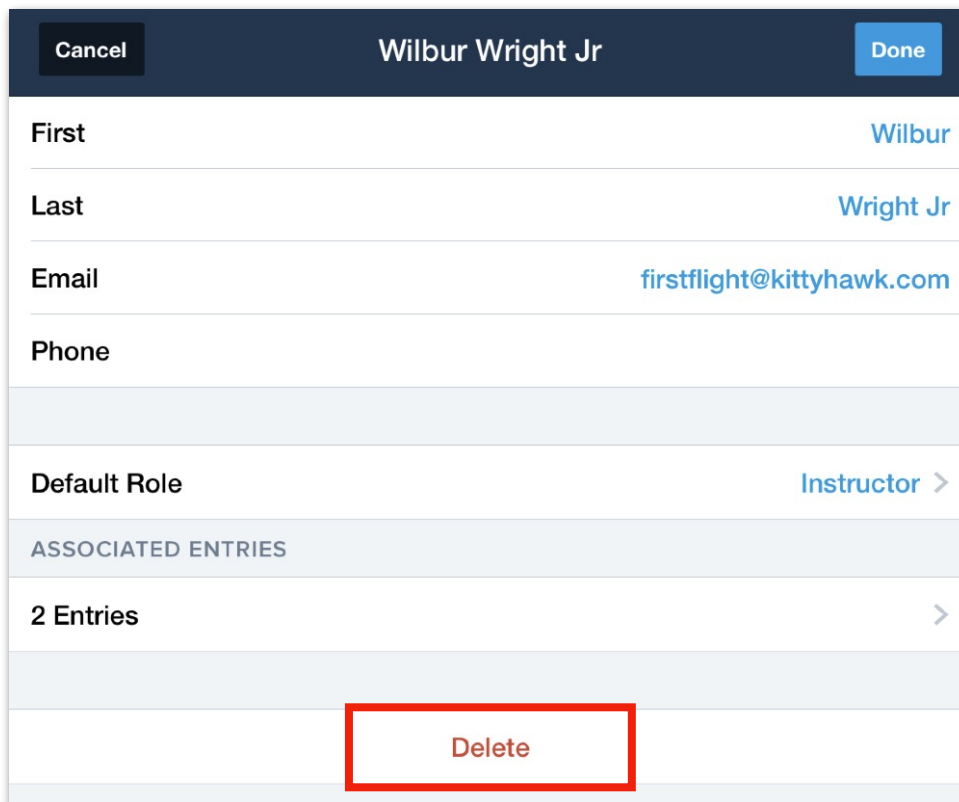
Logbook - People Roles

8. PEOPLE

8.2 Deleting People

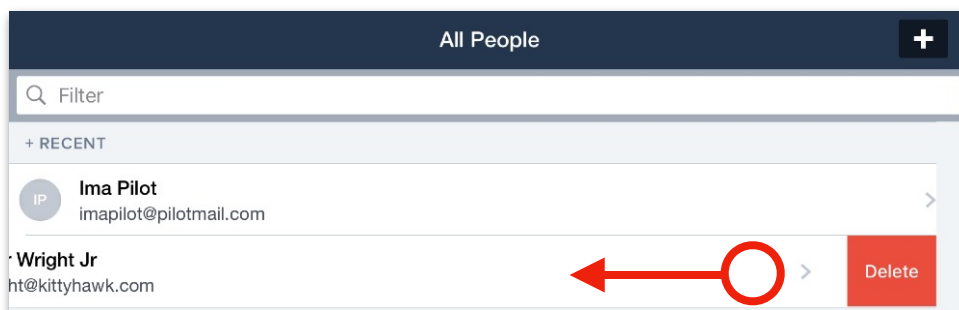
To delete a person from Logbook:

1. Select the person from the People list.
2. Tap on the individual's name.
3. Tap **Delete** at the bottom of the profile.



Alternatively, in the All People view, swipe left on the name and tap **Delete**.

Deleting a person does not remove any associated logbook entries. Only the profile is deleted.

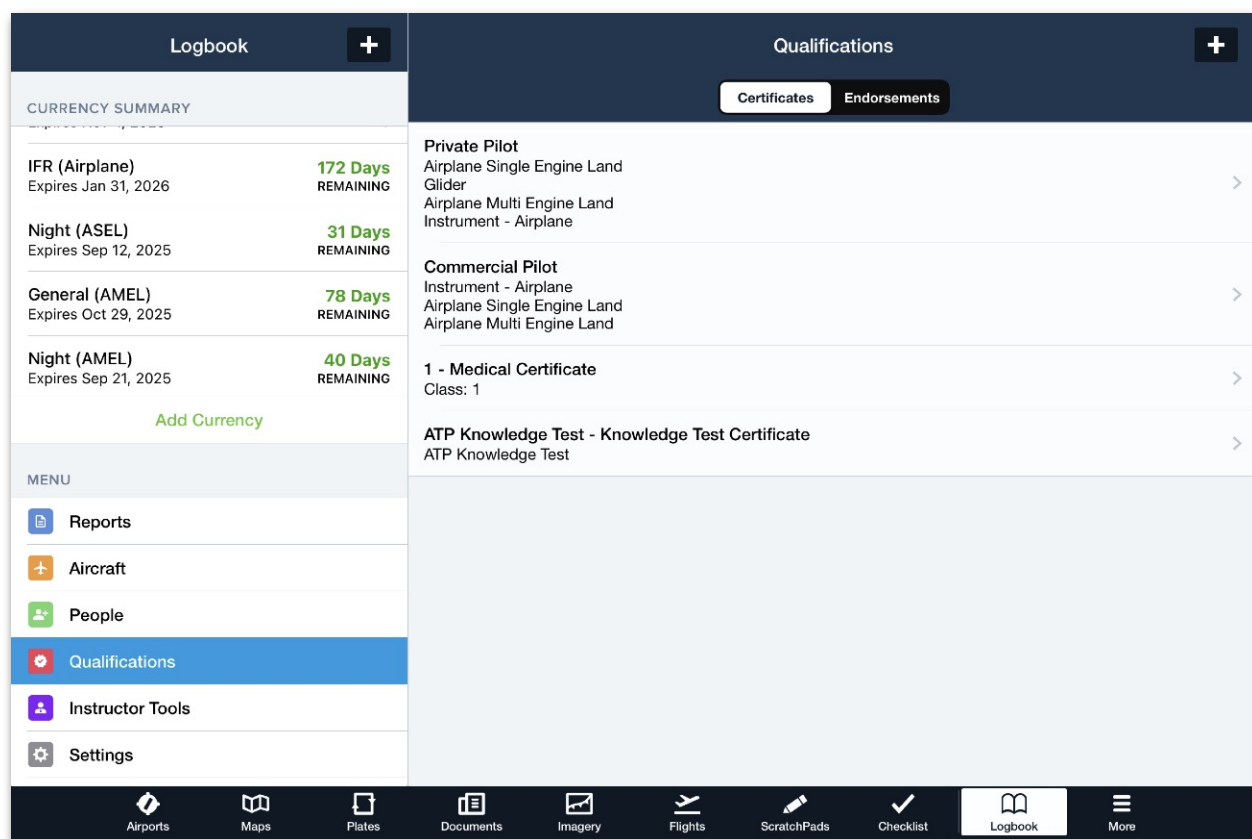


QUALIFICATIONS

The Qualifications section enables centralized management of pilot credentials, including certificates, ratings, and endorsements. These entries support tracking of regulatory compliance and are included in the PDF Logbook Report for verification and recordkeeping purposes.

Certificates and ratings reflect formal authorizations issued by aviation authorities, while endorsements are instructional validations typically provided by flight instructors. All qualification entries are securely stored within Logbook and can be updated or reviewed anytime.

This chapter outlines how to add, manage, and organize qualifications and how to apply instructor signatures to endorsements.



Qualifications Section

9. QUALIFICATIONS

9.1 Adding Qualifications

Qualifications come in the form of a certificate, rating, or endorsement. To add a qualification:

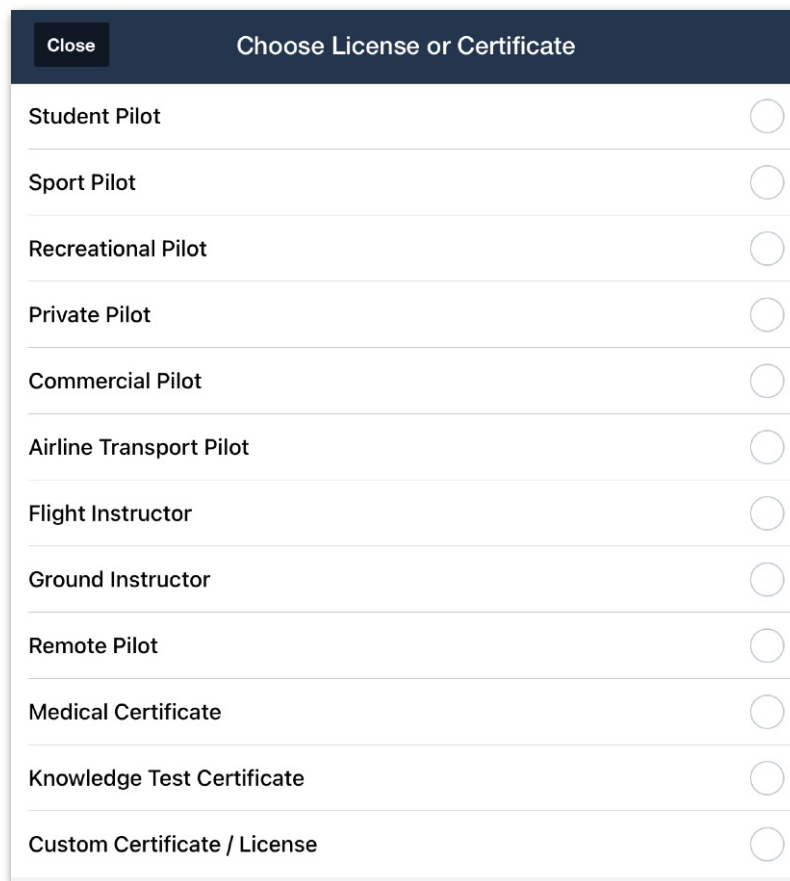
1. Tap the **[+]** button in the upper-right corner.
2. Select the type of qualification to add.

NOTE: A certificate must be added before a rating can be logged. Qualifications can only be added using ForeFlight Mobile.

9.1.1 Certificates

Certificates track essential pilot credentials, including:

- Certificate number
- Issue and expiration dates
- Limitations.



Choose License or Certificate	
Student Pilot	☐
Sport Pilot	☐
Recreational Pilot	☐
Private Pilot	☐
Commercial Pilot	☐
Airline Transport Pilot	☐
Flight Instructor	☐
Ground Instructor	☐
Remote Pilot	☐
Medical Certificate	☐
Knowledge Test Certificate	☐
Custom Certificate / License	☐

Certificate Menu

9. QUALIFICATIONS

9.1.1.1 *Adding a Certificate*

To add a certificate:

1. Tap **More** > **Logbook** > **Qualifications** > **[+]** > **Certificate**.
2. Select a certificate type.
3. Enter certificate details. If the certificate supports ratings, an **Add Rating** option appears in the certificate's detail view.
4. Optionally, add a photo.
5. Tap **Done** to save.

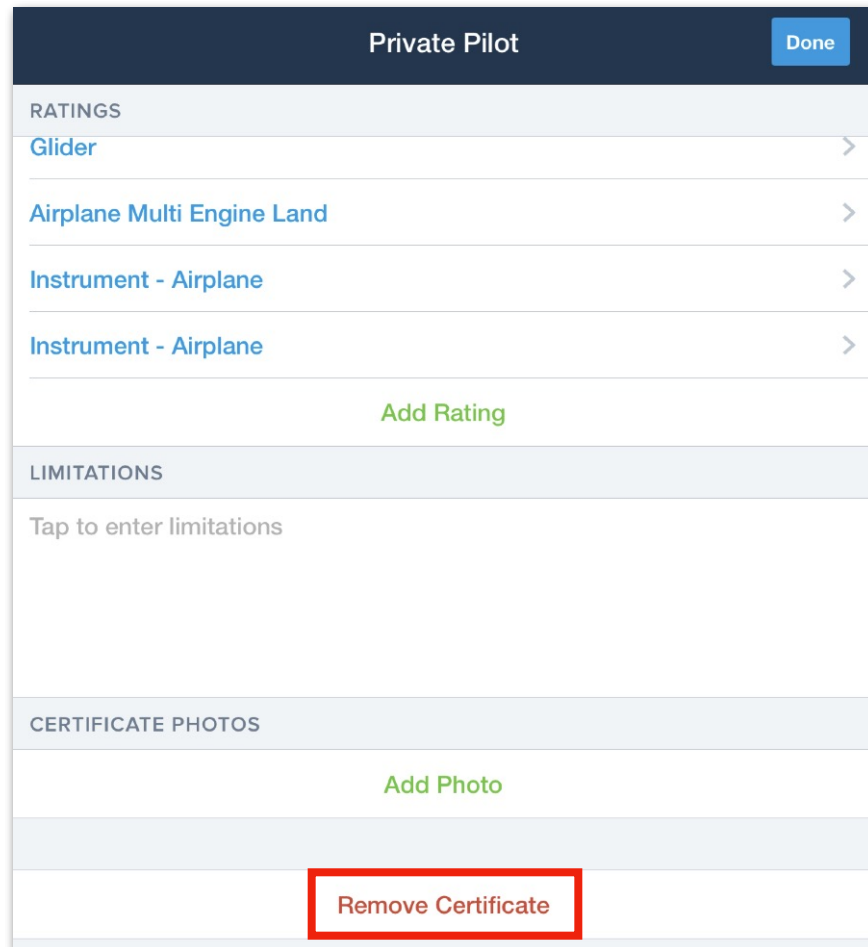
Certificate photos are excluded from the PDF Logbook Report.

9. QUALIFICATIONS

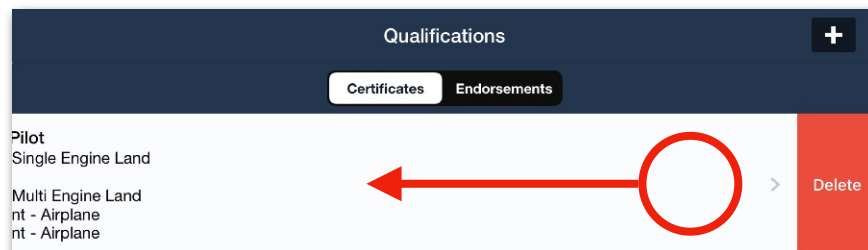
9.1.2.2 Deleting Certificates

To delete a certificate:

- Tap **Remove Certificate** at the bottom of the item's detail view, or



- Swipe left across the item in the Qualifications list and tap **Delete**.

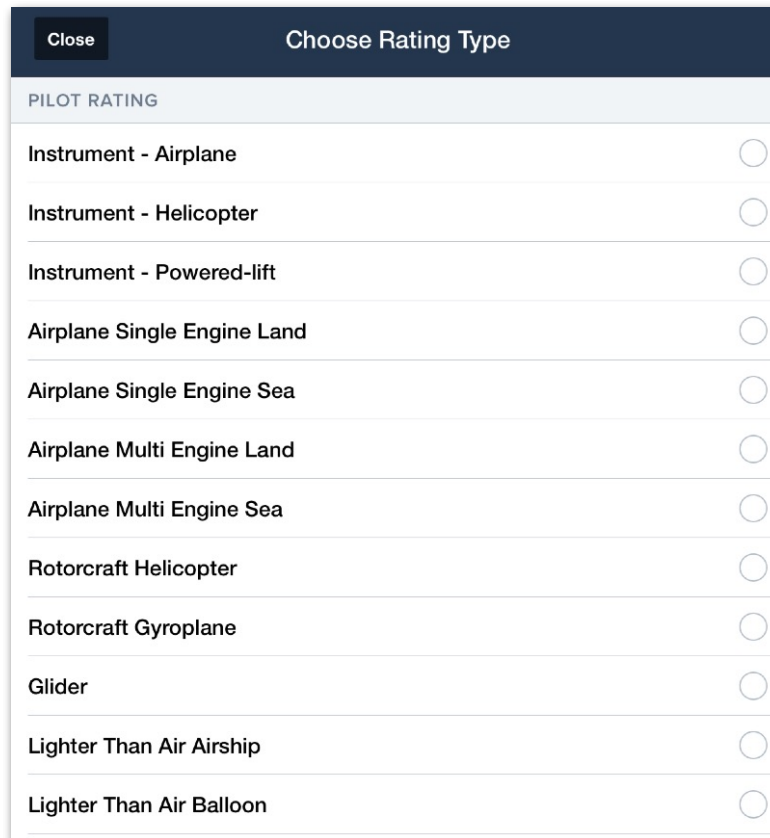


9. QUALIFICATIONS

9.1.2 Ratings

Ratings are associated with previously entered certificates and include:

- Category and class ratings
- Type ratings (aircraft-specific)



Choose Rating Type	
PILOT RATING	
Instrument - Airplane	☐
Instrument - Helicopter	☐
Instrument - Powered-lift	☐
Airplane Single Engine Land	☐
Airplane Single Engine Sea	☐
Airplane Multi Engine Land	☐
Airplane Multi Engine Sea	☐
Rotorcraft Helicopter	☐
Rotorcraft Gyroplane	☐
Glider	☐
Lighter Than Air Airship	☐
Lighter Than Air Balloon	☐

Ratings Menu

9.1.2.1 Adding a Ratings

To add a rating:

1. Tap **More > Logbook > Qualifications > [+] > Rating**.
2. Select the certificate to associate the rating with.
3. Enter applicable information.
4. Tap **Done** to save.

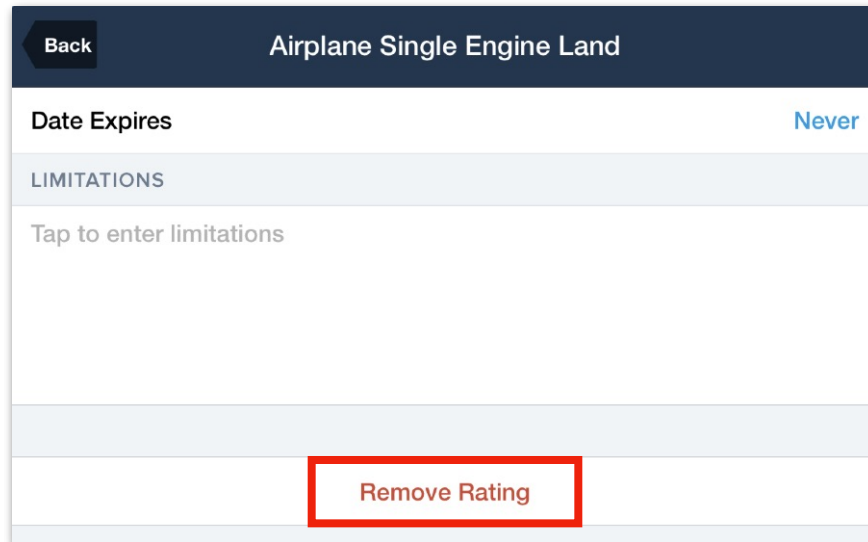
Ratings can also be added during certificate creation when applicable.

9. QUALIFICATIONS

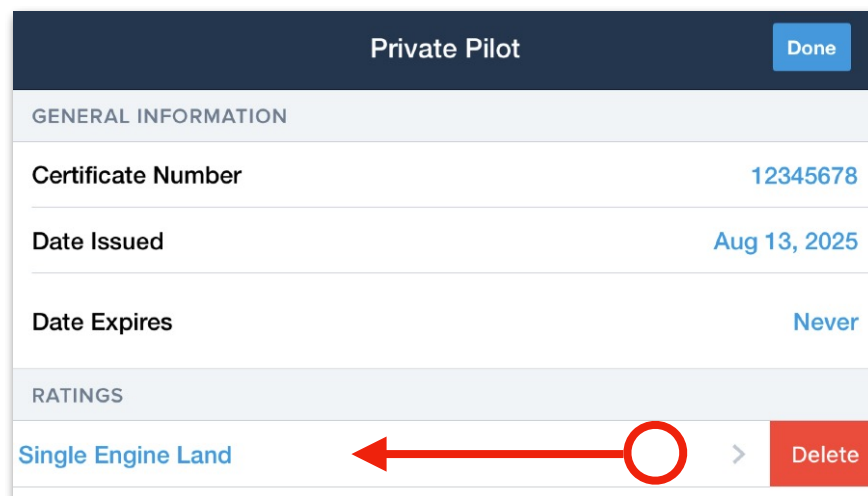
9.1.2.2 *Deleting Ratings*

To delete a rating:

- Tap **Remove Rating** at the bottom of the item's detail view, or



- Swipe left across the item in the Qualifications list and tap **Delete**.



9. QUALIFICATIONS

9.1.3 Endorsements

Endorsements allow instructors to digitally certify logbook entries for specific training events.

To add an endorsement:

1. Tap **More > Logbook > Qualifications > [+] > Endorsement**.
2. Enter details manually or use the **Lookup** feature.

The screenshot shows the 'Endorsement' form in the ForeFlight app. The form has a dark blue header with the title 'Endorsement' and a 'Done' button. Below the header is a section titled 'ENDORSEMENT DETAILS'. This section contains fields for 'Title' (with a 'Lookup' button and 'No Title' text), 'Date Issued' (set to 'Aug 13, 2025'), and 'Date Expires' (set to 'Never'). There is also a large text area for 'Endorsement Description'. Below the details section is a 'SIGNATURE' section with a green button labeled 'Add Instructor Signature'. Underneath is an 'ENDORSEMENT PHOTOS' section with a green button labeled 'Add Photo'. At the bottom of the form is a red button labeled 'Remove Endorsement'.

Endorsement Form

9. QUALIFICATIONS

9.1.3.1 *Endorsement Lookup*

Use the **Lookup** button to select from over 60 common endorsement types derived from FAA Advisory Circular 61-65.

Each selected endorsement type auto-fills the Description field with a generic template, which can be edited to include specific information such as student details or flight context.

The screenshot shows a web interface for selecting endorsements. At the top is a dark blue header with the word "Endorsement" in white. Below the header is a search bar with a magnifying glass icon and the placeholder text "Filter". The main content area is divided into sections by light blue headers. The first section is titled "Prerequisites for the Practical Test Endorsements" and contains two items: "Prerequisites for practical test: Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.39(a)(6)(i) and (ii)." and "Review of deficiencies identified on airman knowledge test: § 61.39(a)(6)(iii), as required." Each item has a radio button to its right. The second section is titled "Student Pilot" and contains five items: "Pre-solo aeronautical knowledge: § 61.87(b).", "Pre-solo flight training: § 61.87(c)(1) and (2).", "Pre-solo flight training at night: § 61.87(o).", "Solo flight (first 90 calendar-day period): § 61.87(n).", and "Solo flight (each additional 90 calendar-day period): § 61.87(p).". Each item also has a radio button to its right. The final item in the list is "Solo takeoffs and landings at another airport within 25 nautical miles (NM): § 61.93(b)(1).", which also has a radio button.

Endorsement	
Q Filter	
Prerequisites for the Practical Test Endorsements	
Prerequisites for practical test: Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.39(a)(6)(i) and (ii).	☐
Review of deficiencies identified on airman knowledge test: § 61.39(a)(6)(iii), as required.	☐
Student Pilot	
Pre-solo aeronautical knowledge: § 61.87(b).	☐
Pre-solo flight training: § 61.87(c)(1) and (2).	☐
Pre-solo flight training at night: § 61.87(o).	☐
Solo flight (first 90 calendar-day period): § 61.87(n).	☐
Solo flight (each additional 90 calendar-day period): § 61.87(p).	☐
Solo takeoffs and landings at another airport within 25 nautical miles (NM): § 61.93(b)(1).	☐

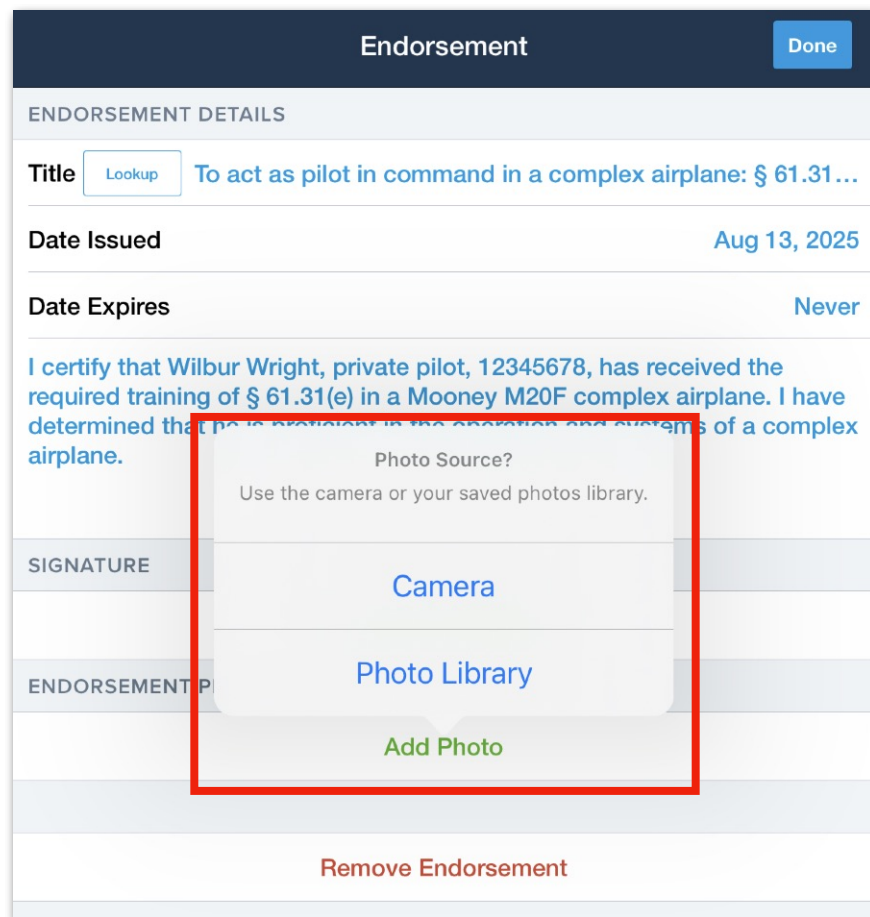
Endorsement Lookup Menu

9. QUALIFICATIONS

9.1.3.2 Endorsement Photos

To add a photo of an endorsement, tap **Add Photo**, then choose one of the following options:

- **Camera** to take a new photo
- **Photo Library** to select an existing image.

The screenshot shows a mobile application interface for an 'Endorsement'. At the top is a dark blue header with the title 'Endorsement' and a 'Done' button. Below the header is a section titled 'ENDORSEMENT DETAILS'. It contains fields for 'Title' (with a 'Lookup' button), 'Date Issued', and 'Date Expires'. The 'Title' field is filled with 'To act as pilot in command in a complex airplane: § 61.31...'. The 'Date Issued' is 'Aug 13, 2025' and 'Date Expires' is 'Never'. Below these fields is a text area containing a certification statement: 'I certify that Wilbur Wright, private pilot, 12345678, has received the required training of § 61.31(e) in a Mooney M20F complex airplane. I have determined that he is proficient in the operation and systems of a complex airplane.' A red rectangular box highlights a modal dialog box titled 'Photo Source?' that is overlaid on the form. The dialog box contains the text 'Use the camera or your saved photos library.' and two buttons: 'Camera' and 'Photo Library'. Below the dialog box, the 'Add Photo' button is visible. At the bottom of the form is a 'Remove Endorsement' button.

Add Photo Source Options

Photos must be added **before** an instructor signature is applied. Once an endorsement is signed, it becomes locked and cannot be edited.

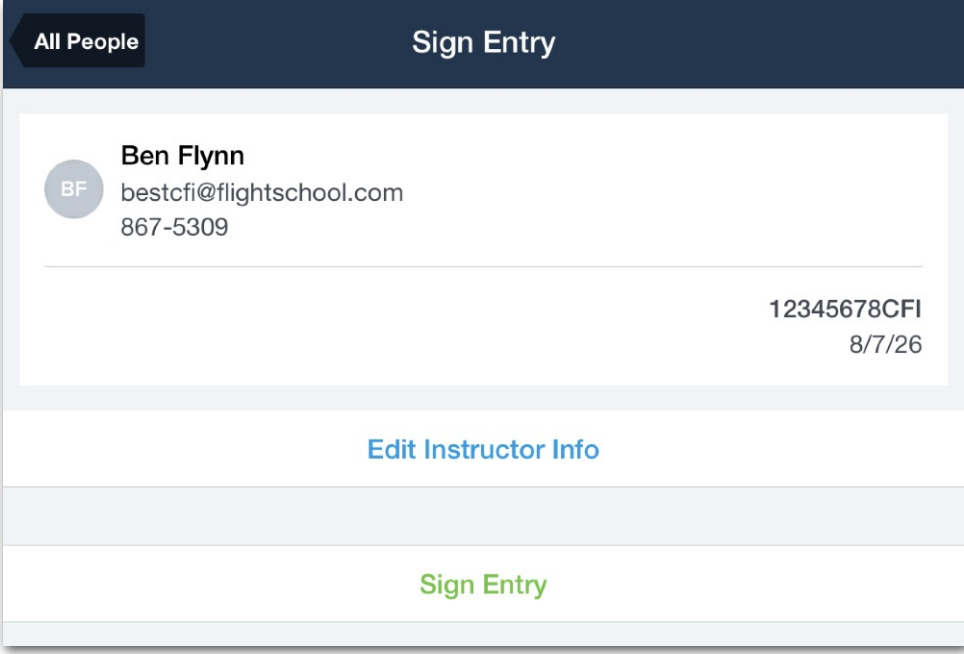
If a required photo is not added prior to signing, the instructor's signature must be deleted to unlock the endorsement. The instructor must then re-sign the entry after the photo has been added.

9. QUALIFICATIONS

9.1.3.3 *Endorsement Signatures*

To add a signature to an endorsement:

1. Tap **Add Instructor Signature**.
2. Select an instructor from the list of people in Logbook.
3. Select **Edit Instructor Info** if changes need to be made.
4. Tap **Sign Entry**.
5. Sign the endorsement using a finger or stylus.
6. Select **Done**.



The screenshot shows the 'Sign Entry' form in the ForeFlight app. At the top, there is a dark blue header with 'All People' on the left and 'Sign Entry' on the right. Below the header, the form displays the instructor's information: a circular profile picture with the initials 'BF', the name 'Ben Flynn', the email 'bestcfi@flightschool.com', and the phone number '867-5309'. To the right of this information, the endorsement number '12345678CFI' and the date '8/7/26' are displayed. Below the instructor information, there is a blue button labeled 'Edit Instructor Info'. At the bottom of the form, there is a green button labeled 'Sign Entry'.

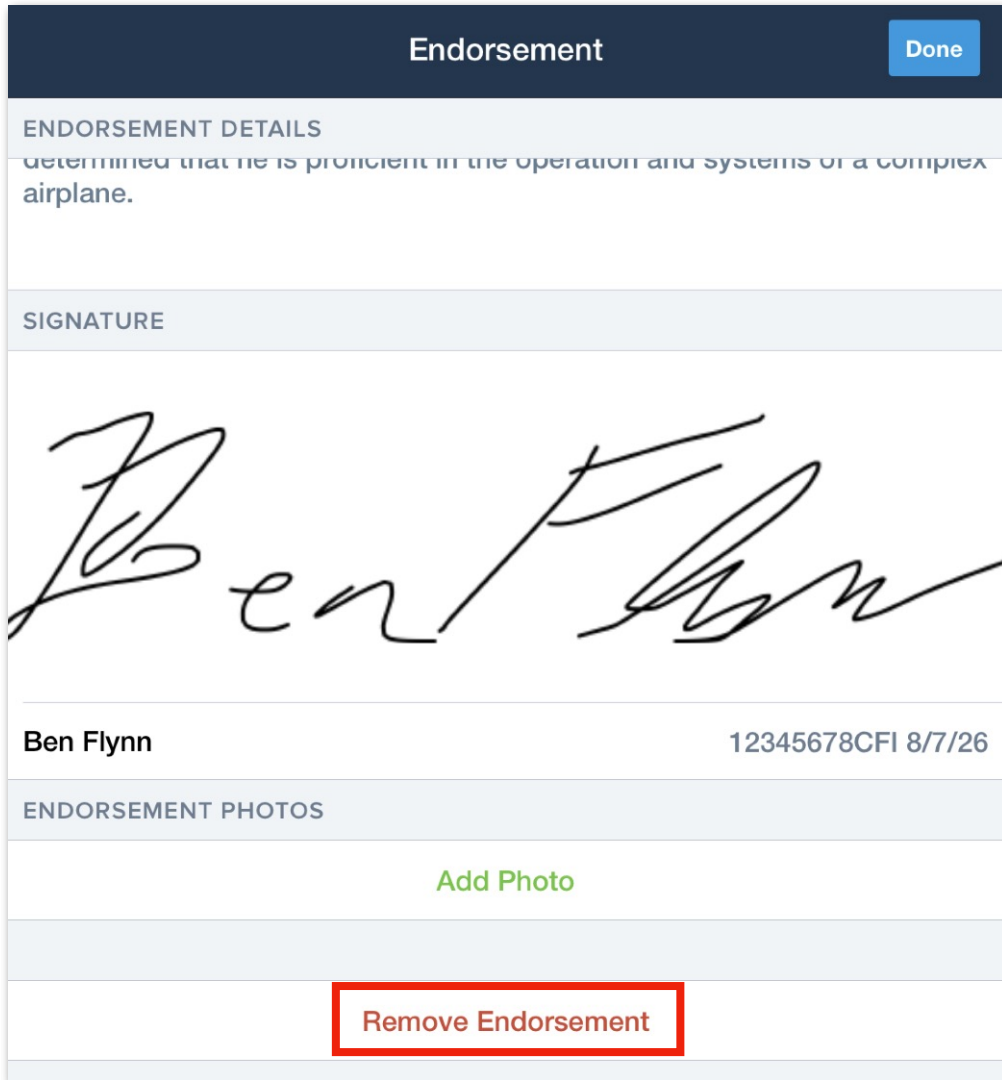
Sign Entry Form

9. QUALIFICATIONS

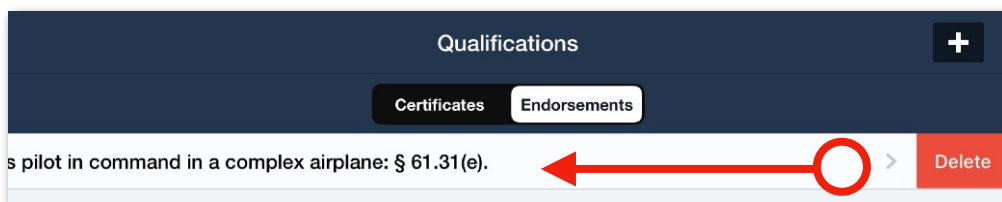
9.1.3.3 Deleting Endorsements

To delete an endorsement:

1. Tap **Remove Endorsement** at the bottom of the detail view, or



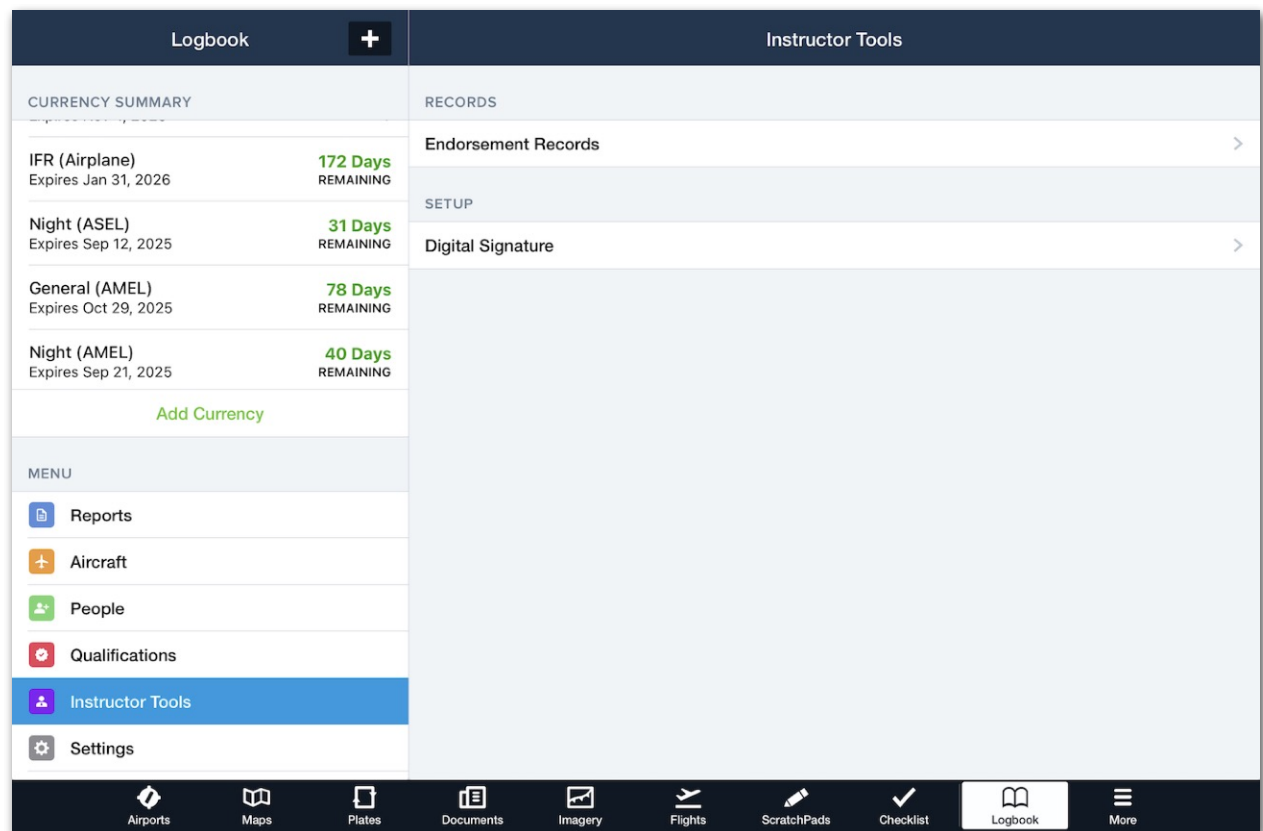
2. Swipe left on the endorsement in the Qualifications list and tap **Delete**.



INSTRUCTOR TOOLS

Instructor Tools provide flight instructors with a dedicated set of features for issuing, managing, and tracking digital endorsements, as well as configuring and applying a digital signature to logbook entries. These tools are designed to streamline instructor workflows by supporting in-person and remote student interactions.

This chapter details the use of these tools for creating endorsements, monitoring student status, and managing instructor credentials.



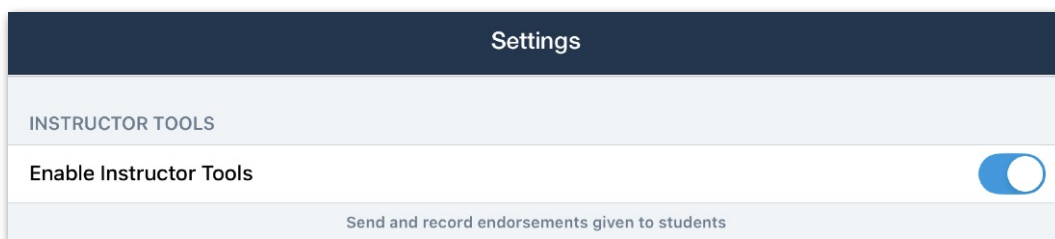
Instructor Tools View

10. INSTRUCTOR TOOLS

10.1 Enabling Instructor Tools

To enable Instructor Tools:

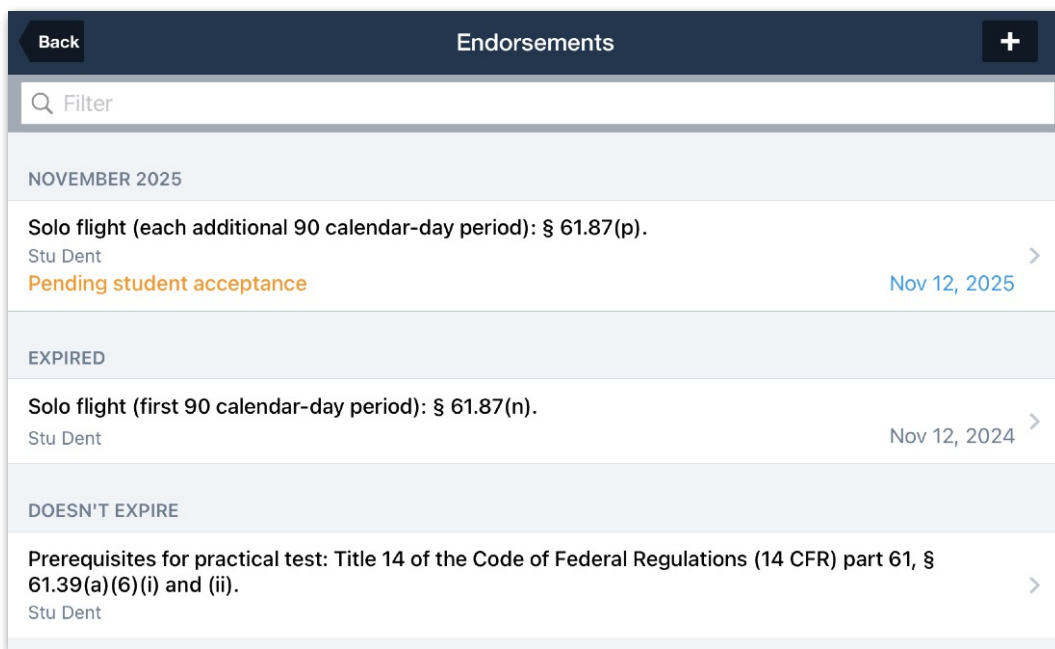
1. Select the **More** view.
2. Select **Logbook**.
3. Tap **Settings** in the lower-left column.
4. Slide the switch on next to **Enable Instructor Tools**.



Enable Instructor Tools Setting Option

10.2 Endorsement Records

Endorsement Records is a view that allows for issuing, managing, and tracking digital endorsements.



Endorsements Records

10. INSTRUCTOR TOOLS

10.2.1 Sending Endorsements Remotely

To send an endorsement remotely:

1. Select **Instructor Tools**.
2. Tap **Endorsement Records**.
3. Tap the **[+]** button in the upper-right corner.
4. Complete the endorsement form.
5. Select **Add Signature** to sign the endorsement if a signature is not set up.
6. Tap **Send Endorsement**.

When sending an endorsement intended for a student's ForeFlight account, ensure the email address in the student's profile matches the email associated with their ForeFlight subscription.

If the student does not have a ForeFlight subscription, the endorsement is emailed to them as a PDF.

The screenshot shows the 'Endorsement' form in the ForeFlight app. At the top, there are two tabs: 'Endorsements' and 'Endorsement'. Below the tabs is a section titled 'ENDORSEMENT DETAILS'. This section contains the following fields: 'Student Name' (Stu Dent), 'Title' (Solo flight (first 90 calendar-day period): \$ 61.8...), 'Date Issued' (Aug 14, 2025), and 'Date Expires' (Nov 12, 2025). Below these fields is a text area for the endorsement statement: 'I certify that Stu Dent has received the required training to qualify for solo flying. I have determined he meets the applicable requirements of § 61.87(n) and is proficient to make solo flights in Piper J-3.' Below the text area is a 'SIGNATURE' section. It features a large text input field with the handwritten signature 'Ben Flynn'. Below the signature field, the name 'Ben Flynn' and the ID '12345678CFI 8/7/26' are displayed. There is an 'Edit Signature' link below the ID. At the bottom of the form, there is a 'Delete Endorsement Record' link. The bottom of the screen has a dark blue bar with 'Not Sent' on the left and a 'Send Endorsement' button on the right.

Remote Endorsement Form

NOTE: Endorsements such as Flight Review or Solo Flight are automatically populated with the correct expiration date based on the endorsement date.

10. INSTRUCTOR TOOLS

10.2.1.1 Remote Endorsement Notifications

When an endorsement is sent:

- The student receives both an in-app notification and an email if the student has a ForeFlight subscription.
- If the student does not have a ForeFlight subscription, a **PDF** is emailed to them.

For ForeFlight subscribers, remote endorsements appear in the student's Drafts & Requests section.

Students may:

- Tap the endorsement to review.
- Tap **Accept** to add it to Logbook, or
- Tap **Decline** to reject and provide comments.

Back **Endorsement**
Pending Endorsement

Ben Flynn
Instructor
Signed

Decline **Accept**

ENDORSEMENT DETAILS

Title Solo cross-country flight: § 61.93(c)(1) and (2).

Date Issued Aug 14, 2025

Date Expires Never

I certify that Stu Dent has received the required solo cross-country training. I find he has met the applicable requirements of § 61.93, and is proficient to make solo cross-country flights in a Piper J-3 aircraft, ASEL.

SIGNATURE

Ben Flynn

Remote Endorsement on Student's Device

10. INSTRUCTOR TOOLS

10.2.1.2 Declined Endorsements

If a student declines an endorsement, comments may be included. These comments appear in the Student Comments section of the declined record.

Back

Endorsement

SD

Stu Dent
Student
Declined Endorsement

Student Comments

The date is incorrect. Please update the endorsement and resend. Thanks!

ENDORSEMENT DETAILS

Student Name

Stu Dent >

Title

Lookup

Pre-solo aeronautical knowledge: § 61.87(b).

Date Issued

Aug 14, 2025

Date Expires

Never

I certify that Stu Dent has satisfactorily completed the pre-solo knowledge test of § 61.87(b) for the Piper J-3 aircraft.

SIGNATURE



Your endorsement was declined.
You can edit and resend.

Resend Endorsement

Declined Endorsement with Comments

10. INSTRUCTOR TOOLS

10.2.2 Endorsement Records List

The Endorsement Records list displays all draft, pending, declined, and accepted endorsements.

Endorsements are grouped by expiration date. Endorsements without an expiration date appear at the top of the list.

10.2.2.1 Endorsement Status

Endorsements have the following status.

- **Draft**
- **Pending Student Acceptance**
- **Accepted**
- **Declined.**

The text of the title line of Accepted and Pending endorsements is bold. The text of a declined endorsement is light gray.

Endorsements	
Filter	
NOVEMBER 2025	
Solo flight (each additional 90 calendar-day period): § 61.87(p). Stu Dent Pending student acceptance	Nov 12, 2025 >
EXPIRED	
Solo flight (first 90 calendar-day period): § 61.87(n). Stu Dent	Nov 12, 2024 >
DOESN'T EXPIRE	
Unknown Endorsement Stu Dent Draft	>
Solo cross-country flight: § 61.93(c)(1) and (2). Stu Dent Pending student acceptance	>
Pre-solo aeronautical knowledge: § 61.87(b). Stu Dent Declined your endorsement	>

Instructor Endorsement Records List

10. INSTRUCTOR TOOLS

10.2.3 Searching Endorsements

Use the search bar in the Endorsement Records list to locate records by:

- Keyword
- Student name
- Date (using supported formats).

Supported date formats:

- YYYY-MM-DD
- YYYY.MM.DD
- YYYY/MM/DD
- YYYYMMDD.

Matching text of keyword and name searches is shown in **blue text**. Matches are highlighted in blue. Search results update dynamically while typing.



Matching text is highlighted in blue when searching.

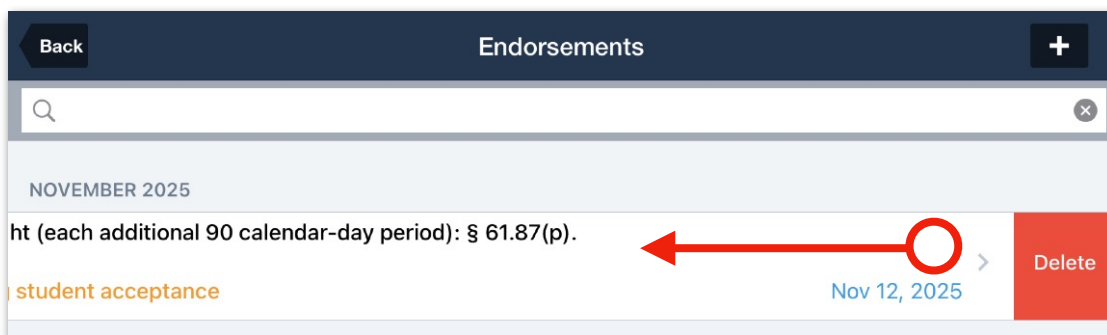
10. INSTRUCTOR TOOLS

10.2.4 Deleting Endorsements

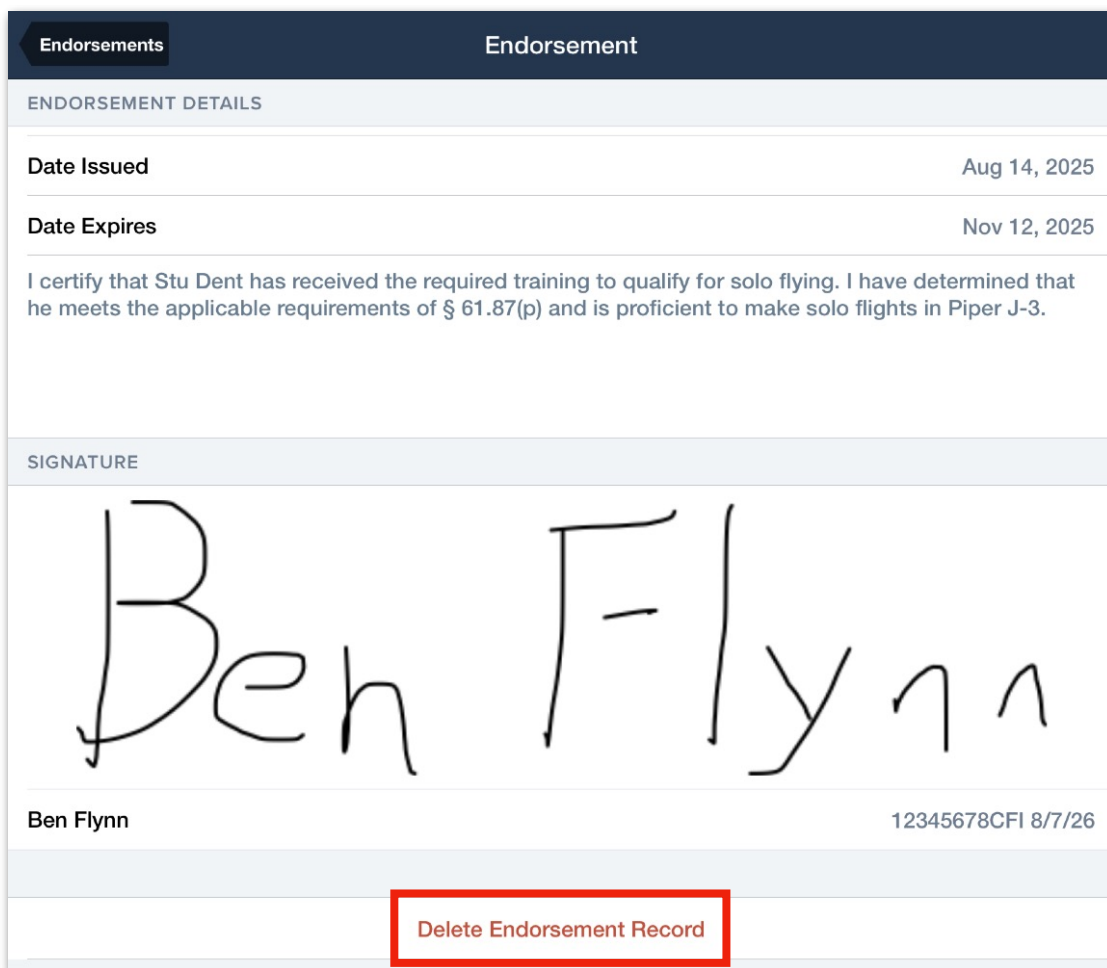
Deleting an endorsement removes the record from the instructor's account. It will not delete the student's copy.

To delete an endorsement:

1. Swipe left in the **Endorsement Records** list to reveal a **Delete** button, or



2. Tap **Delete Endorsement Record** at the bottom of the detail view.



10. INSTRUCTOR TOOLS

10.3 Digital Signature

The Digital Signature section allows instructors to save and manage their personal signature information, including:

- Name
- Instructor certificate number
- Certificate expiration date
- Signature.

Back		Ben Flynn	
First	Ben		
Last	Flynn		
Instructor Cert Number	12345678CFI		
Instructor Cert Expiration	Aug 7, 2026		
Email	bestcfi@flightschool.com		
Phone	867-5309		
Add Signature			

Digital Signature View

10. INSTRUCTOR TOOLS

10.3.1 Adding a Digital Signature Profile

To add a digital signature:

1. Select **Instructor Tools**.
2. Tap **Digital Signature**.
3. Complete the fields in the Digital Signature form.
4. Select **Add Signature**.

10.3.2 Updating a Digital Signature Profile

To update the Digital Signature profile:

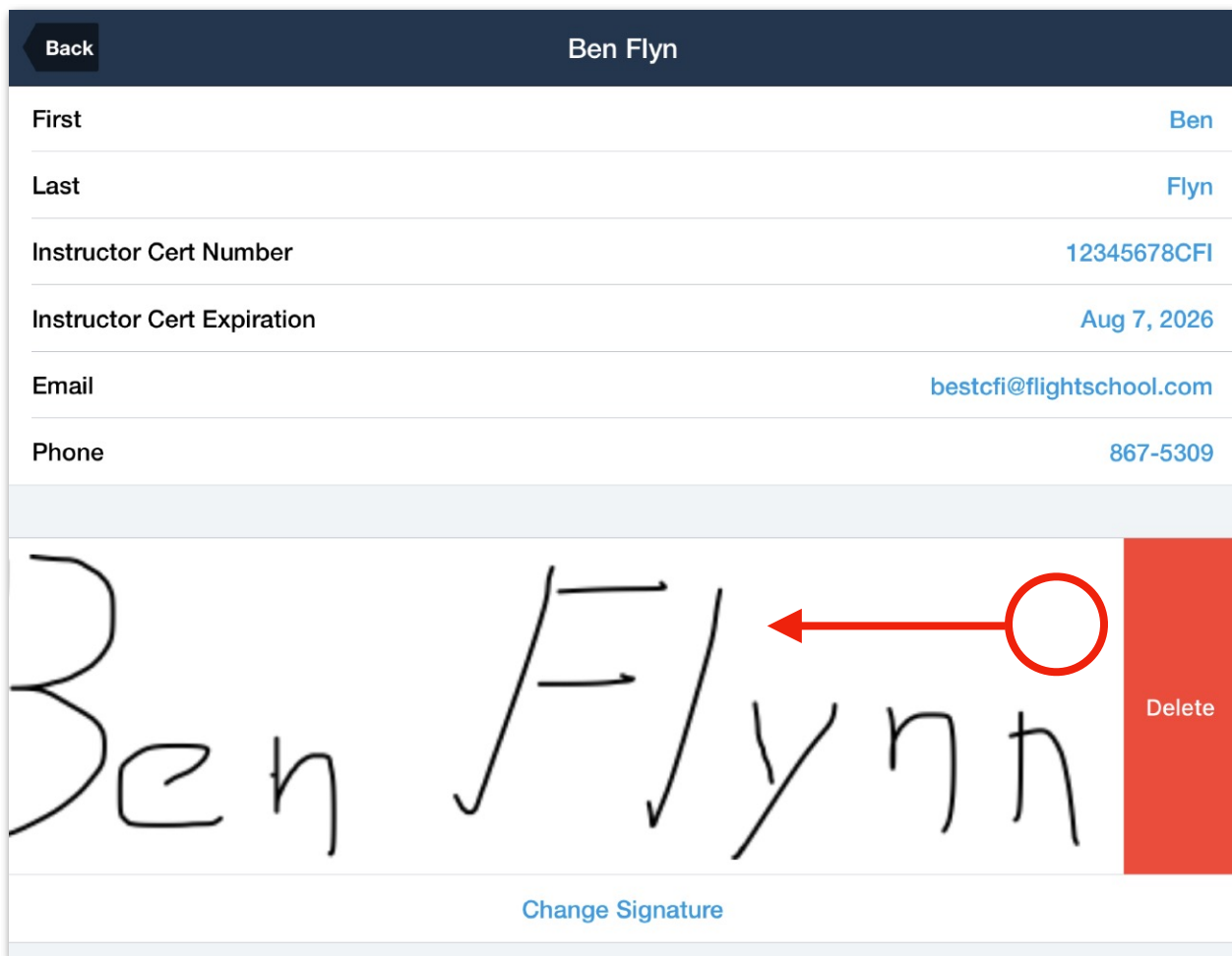
1. Select **Instructor Tools**.
2. Tap **Digital Signature**.
3. Edit the fields in the Digital Signature form.
4. Select **Change Signature** if needing to update the signature.
5. Select the **Back** button when done.

10. INSTRUCTOR TOOLS

10.3.3 Deleting a Digital Signature

To delete a signature:

1. Select **Instructor Tools**.
2. Tap **Digital Signature**.
3. Swipe left on the saved signature to reveal a **Delete** button.
4. Tap **Delete**.

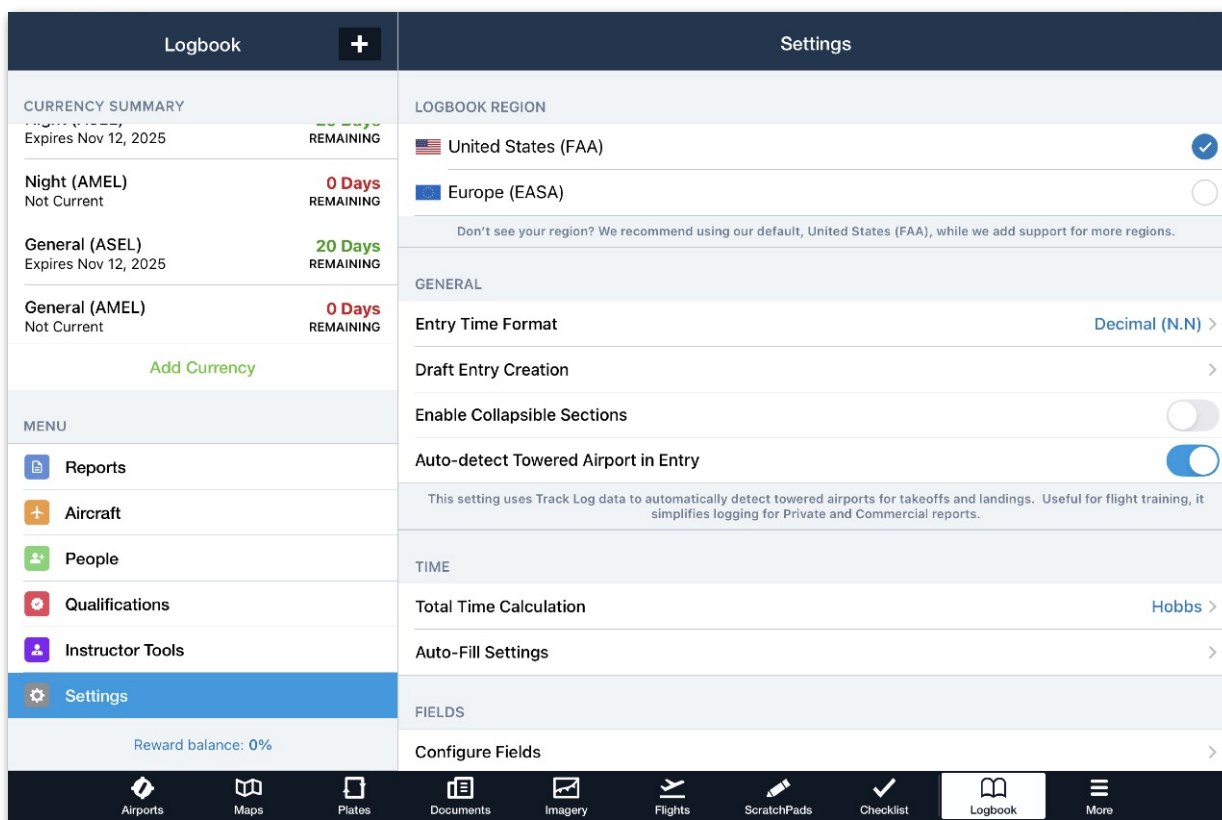


Swipe Left to Reveal a Delete Button

SETTINGS

The Settings section provides configuration options that control how Logbook functions, displays data, and interacts with other features. These settings support a wide range of customization, allowing for a more tailored experience that aligns with specific operational preferences and regulatory requirements.

This chapter describes each available setting, grouped by category.



Logbook Settings

11.1 Accessing Logbook Settings

To access Logbook settings:

1. Tap the **More** button.
2. Select **Logbook**.
3. Scroll to the **Menu** section.
4. Tap **Settings**.

11. SETTINGS

11.2 Logbook Region Settings

The Logbook Region Settings section enables selection of an FAA or EASA compliant logbook.

LOGBOOK REGION

 United States (FAA)	☒
 Europe (EASA)	☐

Don't see your region? We recommend using our default, United States (FAA), while we add support for more regions.

Logbook Region Settings

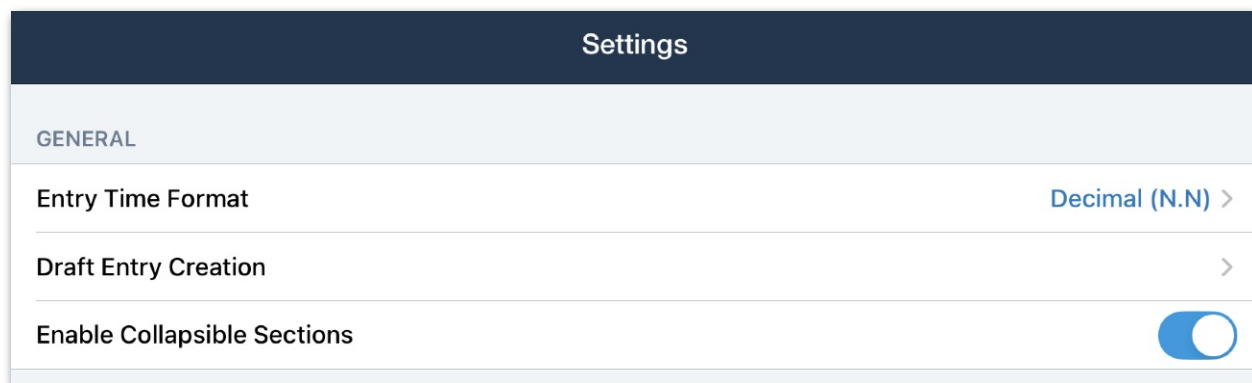
To select a region, tap the desired region.

NOTE: ForeFlight recommends using the **United States (FAA)** logbook settings if the desired region is not available.

11. SETTINGS

11.3 General Settings

The General Settings section includes preferences that control how flight entry data is displayed and managed in ForeFlight Logbook.



Logbook General Settings

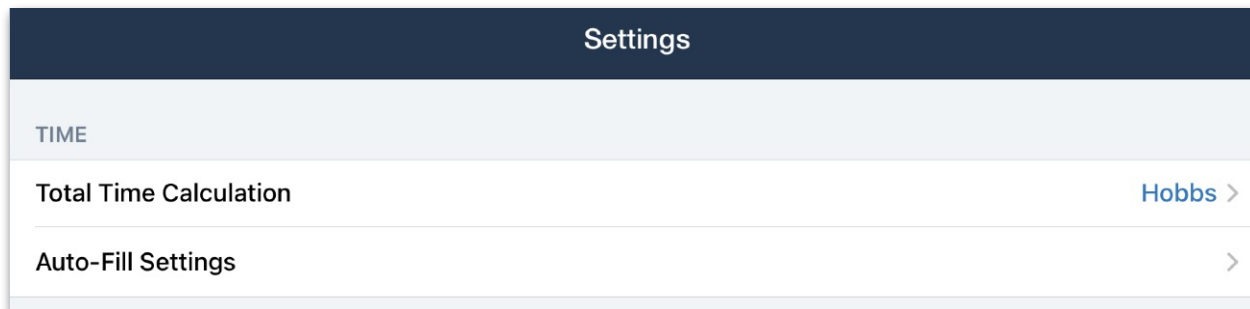
The settings in this section are:

- **Entry Time Format.** Logbook supports three time display formats:
 - **Decimal (N.N):** Displays time in hours and tenths (e.g., 1.5).
 - **Decimal (N.NN):** Displays time in hours, tenths, and hundredths (e.g., 1.55).
 - **Hours & Minutes (HH:MM):** Displays time in hours and minutes (e.g., 1:30).
- **Draft Entry Creation.** Settings in this section allow automatic draft logbook entries to be created from selected sources. Available options include:
 - **Track Log:** When enabled, draft entries are automatically created when track logs are recorded.
 - **Filed Flight Plan:** When enabled, draft entries are automatically created when flight plans are filed.
- **Enable Collapsible Sections.** This option allows logbook sections to be collapsed or expanded in the Flight Entry View. Preferences are saved between the completion of logbook entries.

11. SETTINGS

11.4 Time Settings

Time-related preferences in Logbook allow for automated calculation and autofill of flight time values.



Logbook Time Settings

The settings in this section are:

- **Total Time Calculation.** Configure the source from which Logbook automatically calculates Total Time. Options include:
 - Hobbs time
 - Tach time
 - Block time
 - Flight time
 - Duty time.

NOTE: If no Hobbs or tach times are entered and Flight Time is not selected, Logbook defaults to Block Time for total time calculation.

- **Autofill Settings.** Configure which fields are automatically filled with the total time of the entry. Options include:
 - PIC
 - Dual Given
 - Dual Received
 - Cross Country
 - Custom Fields.

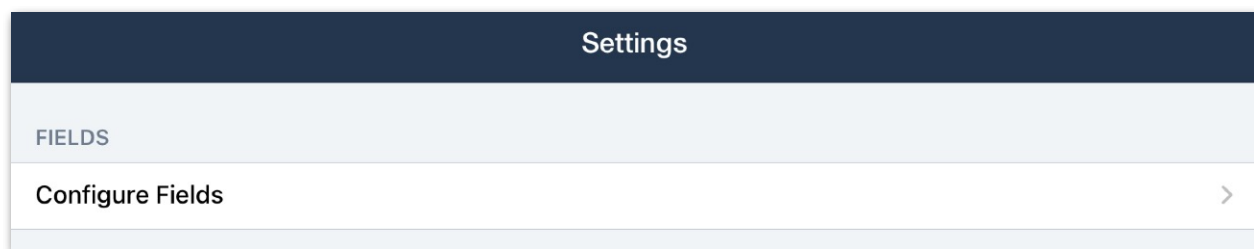
11. SETTINGS

11.5 Fields Settings

The Fields section includes a Configure Fields option, which allows customization of the Logbook Entry View by selecting which fields are shown or hidden. Enabled fields appear in every logbook entry.

This section also supports the addition of Custom Fields for tracking information not included by default.

Deselecting a standard field hides it from view but does not delete any data entered in that field.



Logbook Fields Settings

11.5.1 Custom Fields

Custom Fields allow tracking of information not included in Logbook by default.

To add a custom field:

1. Select **More > Logbook > Settings**.
2. Select **Configure Fields** in the *Fields* section.
3. Tap **Add Custom Field**.
4. Enter a field name at the top of the pop-up.
5. Select the field type (e.g., **Text**, **Numeric**, **Hours**).
6. Tap **Done** to save the field.

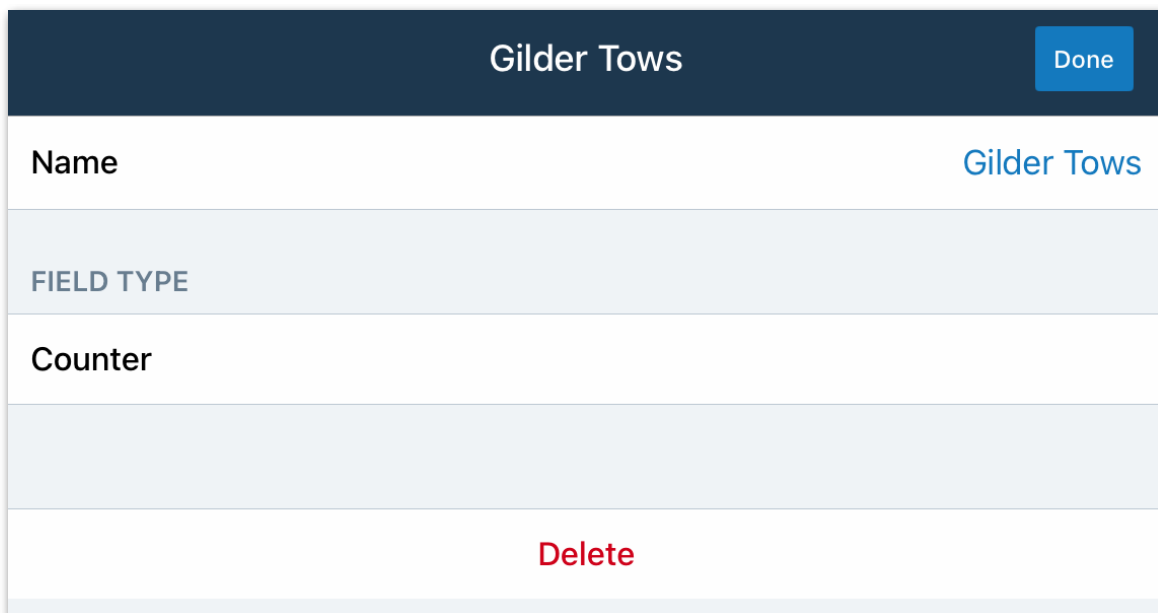
Once created, the custom field will appear near the bottom of every logbook entry.

11. SETTINGS

11.5.1.1 Deleting Custom Fields

To delete a custom field:

1. Tap **Delete** at the bottom of the custom field window, or



2. Swipe left across the field in the **Custom Fields** list to reveal a **Delete** button. Select **Delete**.



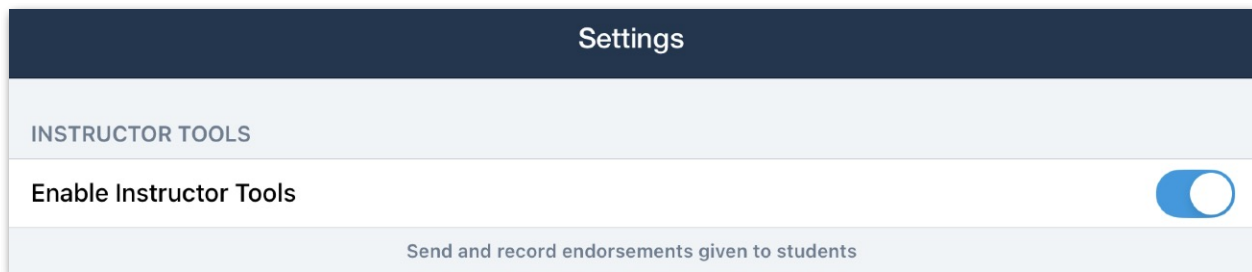
WARNING: Deleting a custom field permanently removes all associated data from every logbook entry. This action cannot be undone.

11. SETTINGS

11.6 Instructor Tools

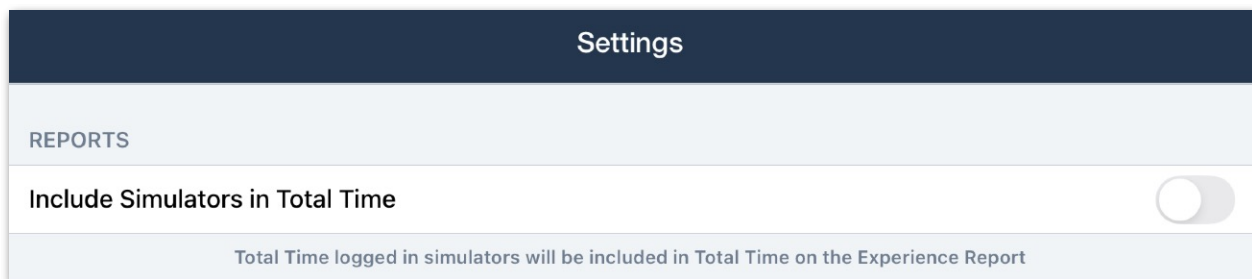
The Enable Instructor Tools setting within the Instructor Tools section controls whether the Instructor Tools option appears in the Logbook menu.

For additional information, see the [Instructor Tools](#) chapter.



11.7 Report Settings

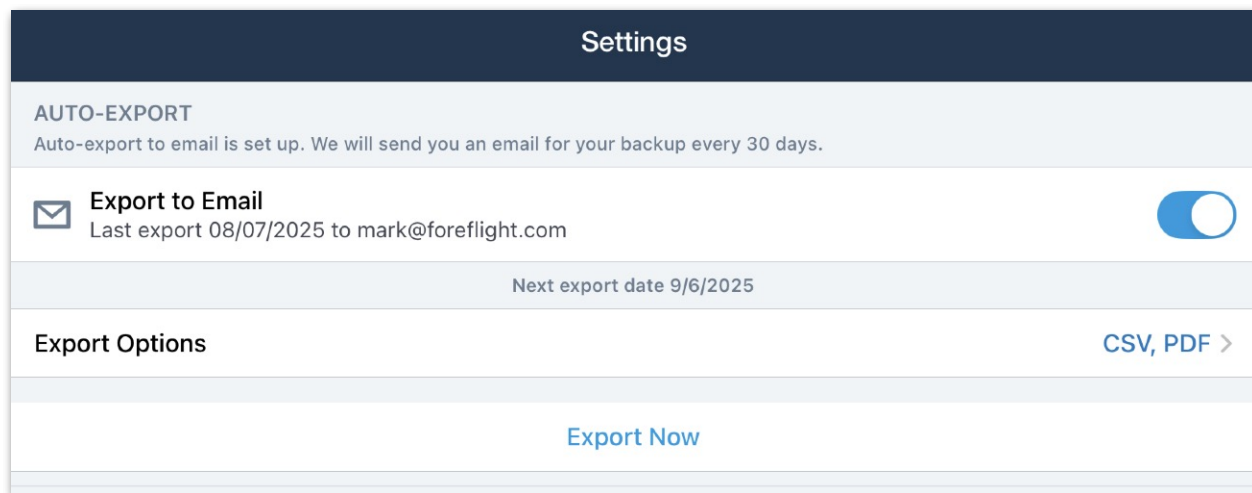
The Include Simulators in Total Time setting within the Reports section adds time logged in simulators to the total time shown on the [Experience Report](#).



11. SETTINGS

11.8 Auto-Export

The Auto-Export section in Logbook settings provides options to enable automatic exports or to export logbook data immediately.



Available settings include:

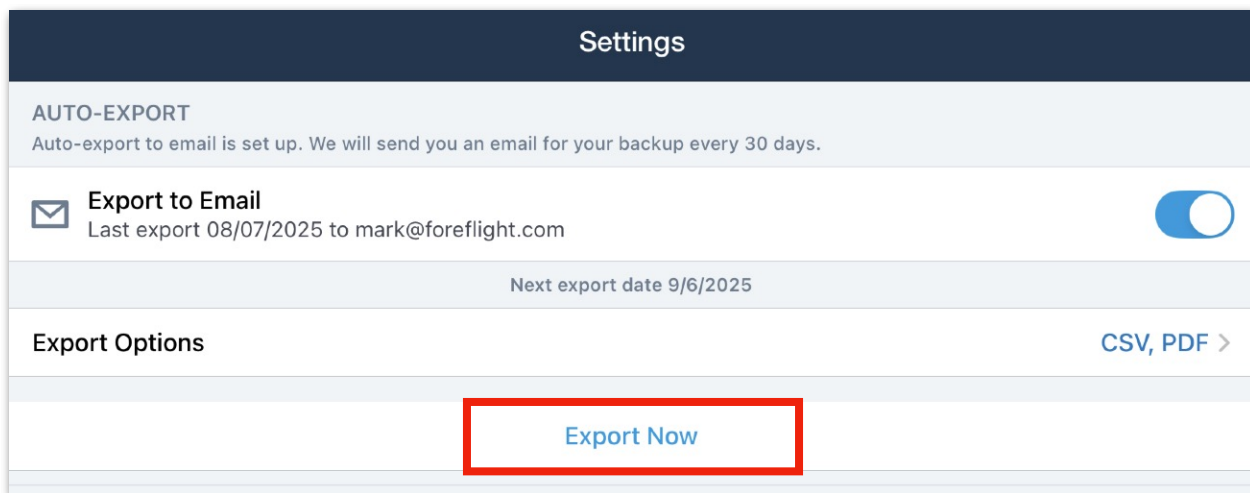
- **Export to Email:** This setting enables ForeFlight Logbook data to be sent to the account's email address in CSV and/or PDF format (Based on the Export Setting). Enabling Export to Email will automatically email the selected format(s) once every 30 days.
- **Export Options:** This setting determines whether the ForeFlight Logbook data export will be sent in either or both of the following formats:
 - **CSV:** A spreadsheet-friendly text file of all the entries. This export excludes endorsements, signatures, photos, and track logs.
 - **PDF:** A complete logbook PDF file with all entries, certificates, licenses, endorsements, and category and class information.

11. SETTINGS

11.8.1 Immediate Logbook Export

Logbook data can be exported at any time using the **Export Now** option. To export Logbook data immediately:

1. Select **More > Logbook > Settings**.
2. Select **Export Now** in the *Auto-Export* section. An email will be sent to the email address on the account. The file type sent is based on the selections made in the *Export Options* view.



Export Now Button

NOTE: Using Export Now resets the 30-day export cycle.

SHARING LOGBOOK ENTRIES

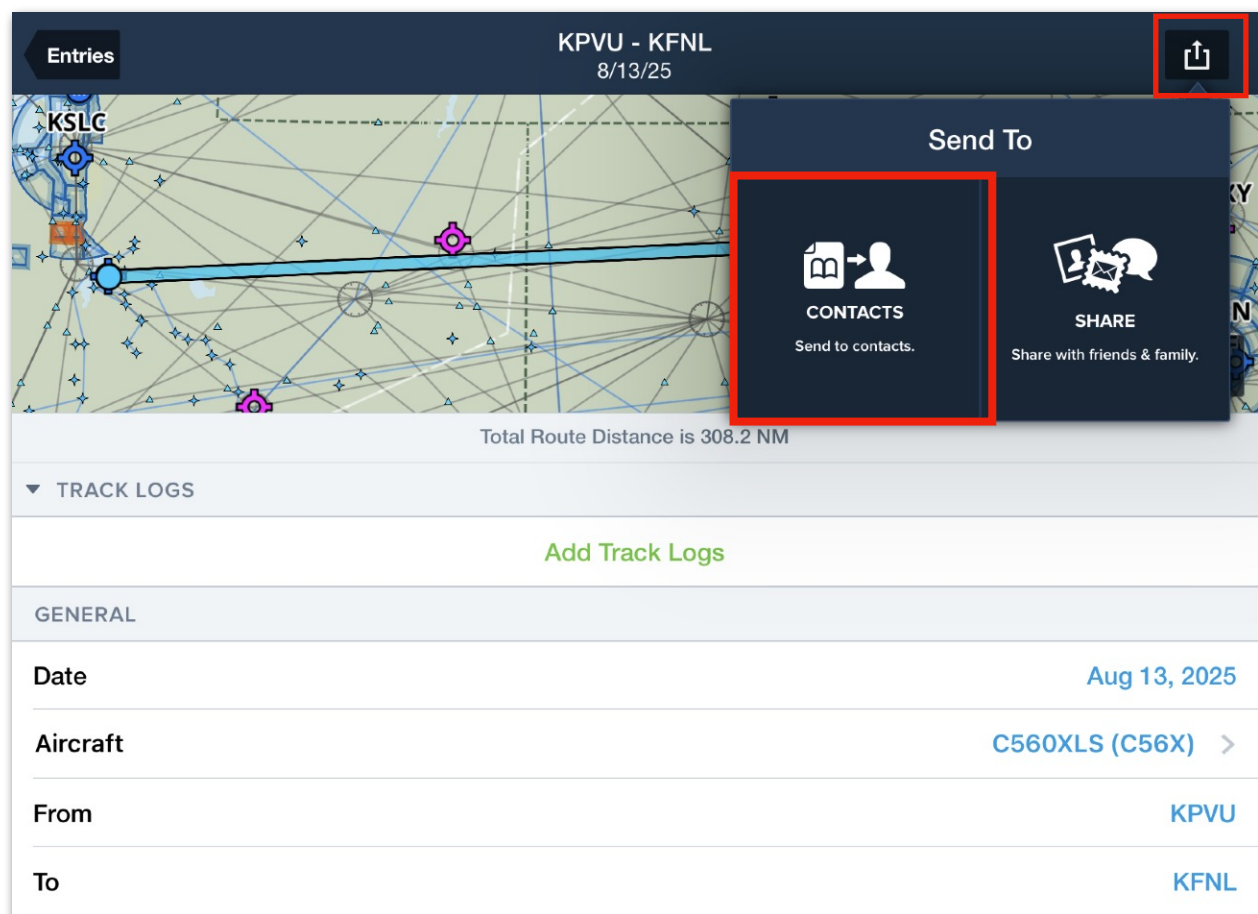
ForeFlight Logbook supports two methods of sharing flight data:

- **Contacts:** Sends complete logbook entries to other pilots
- **Share:** Generates public flight summaries for friends and family.

These features reduce redundant data entry and enhance post-flight engagement.

12.1 Sharing with Contacts

Sharing a logbook entry with a contact that also uses ForeFlight creates a draft entry in the recipient's Logbook. Sharing streamlines data transfer and prevents errors. Shared entries include all fields except Track Logs and Flight Photos.



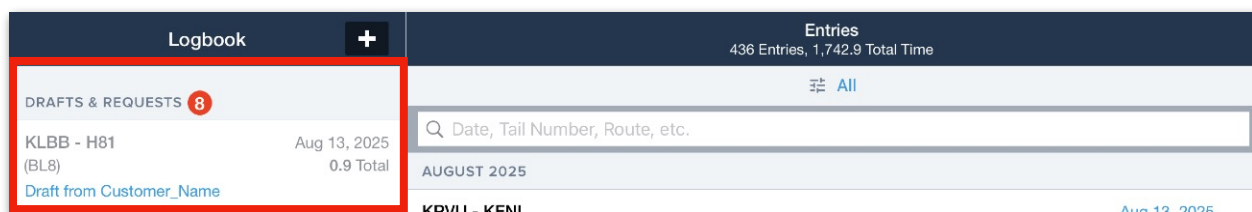
Share with Contacts

12. SHARING LOGBOOK ENTRIES

To share a logbook entry:

1. Tap the **Send To** button at the top of the logbook entry.
2. Select **Contacts**.
3. Tap the name of a saved contact or manually enter an email address in the **Send To** field.

Shared entries appear in the **Drafts & Requests** section at the top of the recipient's Logbook.



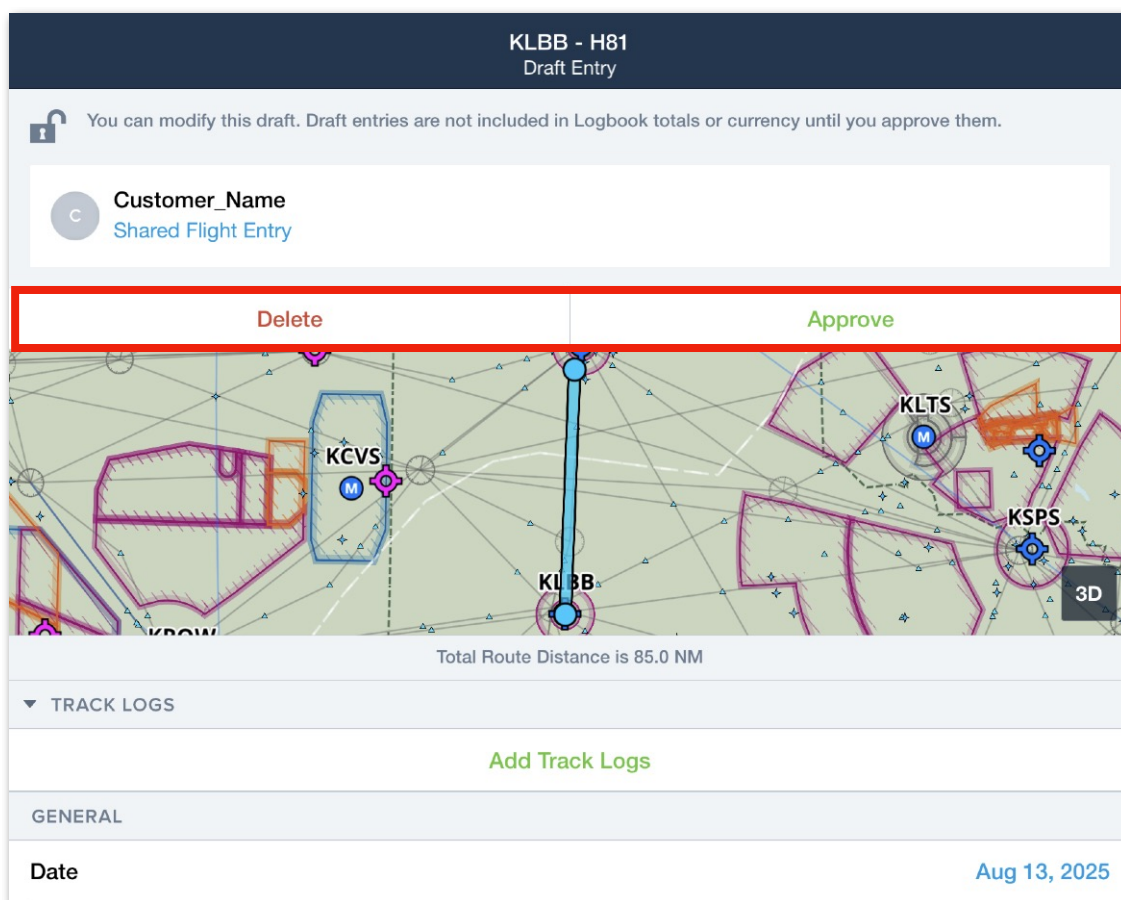
Shared Entry in Drafts & Requests

12. SHARING LOGBOOK ENTRIES

Tap the draft to review and edit if needed. To delete or accept a shared entry:

- Tap **Delete** to discard it.
- Tap **Approve** to save it to Logbook.

A push notification is sent when an entry is received. If push notifications are disabled, an email notification is sent instead.

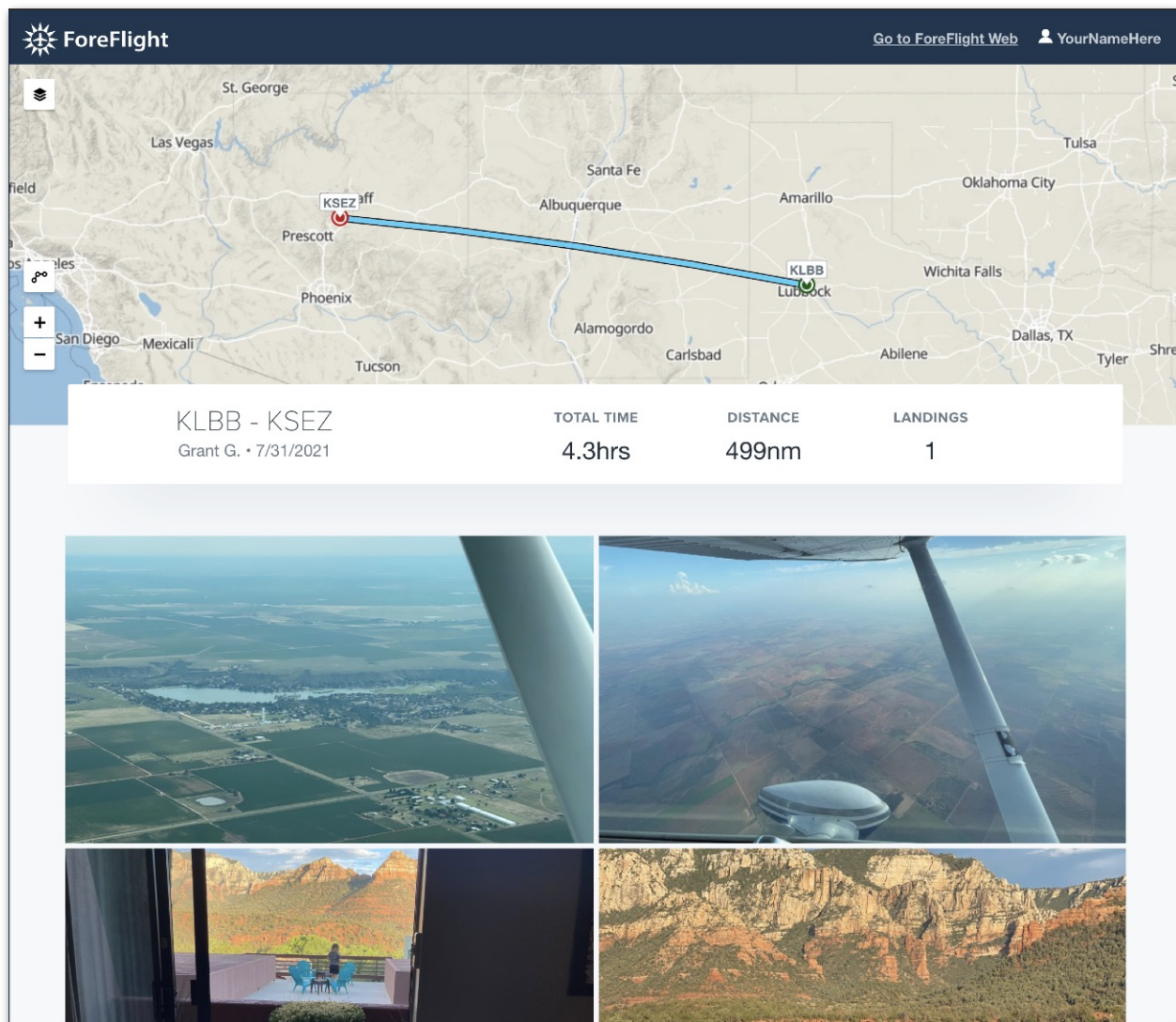


Delete and Approve Buttons in Draft Entry

12. SHARING LOGBOOK ENTRIES

12.2 Share with Friends & Family

Flight summaries can be shared with non-pilots via a public link. Summaries include flight details, photos, and an interactive map. A ForeFlight account is required to view shared summaries.

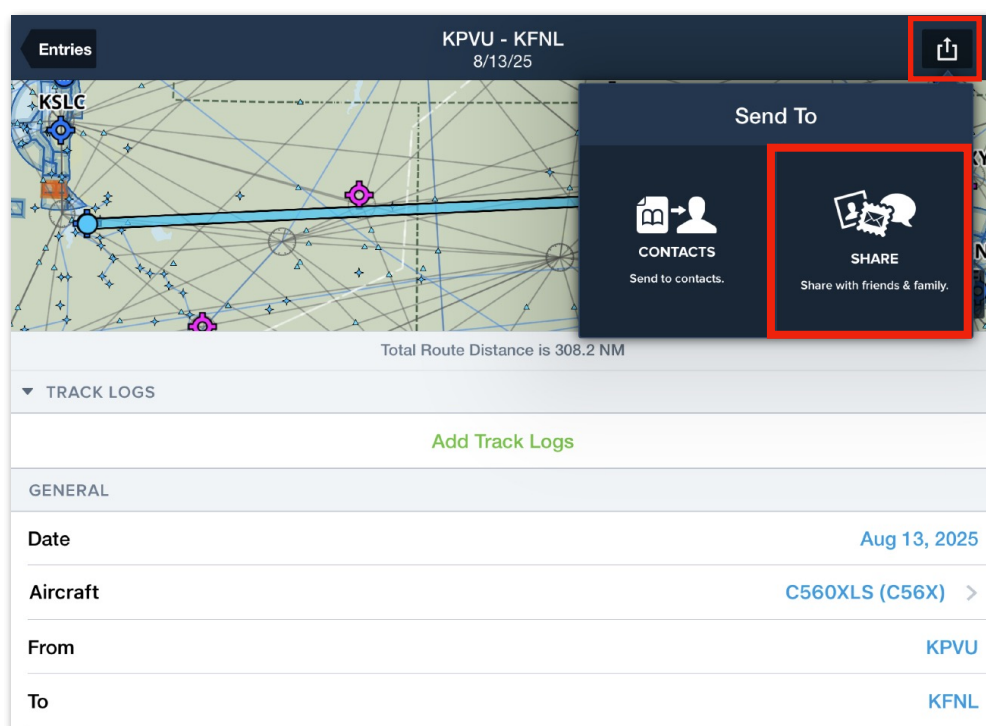


Logbook Flight Summary

12. SHARING LOGBOOK ENTRIES

To share a flight summary:

1. Tap the **Send To** button.
2. Tap **Share**. A menu will be displayed.
3. Select a sharing method (e.g., email, AirDrop, text message, or social media).



Share with Friends & Family

Shared summaries remain linked to their logbook entries. Any updates to the entry will reflect in the summary.

IMPORTANT: Summaries cannot be unlinked and can only be removed by deleting the original logbook entry.

LOGBOOK ON THE WEB

ForeFlight Web enables digital access to the Logbook, allowing pilots to create, manage, and edit flight records from a web browser. In addition to viewing and editing entries, users can generate reports, manage aircraft profiles, and import or export logbook data.

This chapter discusses the basics of Logbook on the Web.

The screenshot displays the ForeFlight Web interface. On the left is a sidebar with navigation options: My Flights, Maps, Imagery, Documents, Aircraft, Airports, Logbook (selected), Insurance, Track Logs, Directory, Trip Assistant, Users, Settings, Billing, JetFuelX, Account, Learn & Solve, Still Need Help?, and Logout. The main area is titled 'LOGBOOK ENTRIES' and contains a list of flight records. The selected entry is 'KTOL - No Dest WACO WACF' for August 13, 2025. The right-hand panel shows the 'LOGBOOK ENTRY' form for this flight, with fields for Date, Aircraft (WACO), Departure (KTOL), Destination (Eugene F Kranz Toledo Express), Total Time (0.0), PIC (0.0), Night (0.0), and Cross Country (0.0). Below this are sections for TAKEOFFS & LANDINGS, INSTRUMENT, TRAINING, ROUTE & DISTANCE, START & END, and NIGHT VISION GOGGLES, each with various sub-fields for recording flight details. At the bottom of the form are buttons for 'Request Signature', 'Add Next Entry', and 'Delete Entry'.

Logbook on the Web

13. LOGBOOK ON THE WEB

13.1 Entries Section

Entries are grouped by month with the most recent displayed first. Use the search bar to filter by date, aircraft tail number, departure, or destination. To search by date, enter the date in MM/DD format.

Selecting an entry highlights it in blue and displays its full details in the Logbook Entry Editor panel.

ForeFlight
A Boeing Company

Entries Drafts & Requests 8 Curr

LOGBOOK ENTRIES Add Entry

Q Date, Tail Number, Route, etc.

AUGUST 2025

KPVU - KFNL C560XLS C56X	Aug 13, 2025 > 0.0 Total
KABQ - KHMN WACO WACF	Aug 13, 2025 > 0.0 Total
KTOL - No Dest WACO WACF	Aug 13, 2025 > 0.0 Total

JULY 2025

KGRR - KGRR C560XLS C56X	Jul 29, 2025 > 5.2 Total
KTEB - KGRR C560XLS C56X	Jul 28, 2025 > 3.2 Total
KGRR - KBGM C560XLS C56X	Jul 23, 2025 > 3.4 Total
KGRR - KGRR C560XLS C56X	Jul 22, 2025 > 1.7 Total
KGRR - KGRR C560XLS C56X	Jul 21, 2025 > 2.3 Total
KBIV - KGRR C560XLS C56X	Jul 21, 2025 > 1.4 Total
KMKC - KTEB C560XLS C56X	Jul 19, 2025 > 2.9 Total
KGRR - KGRR C560XLS C56X	Jul 17, 2025 > 3.8 Total
KGRR - KGRR C560XLS C56X	Jul 16, 2025 > 5.1 Total

Search Box

Selected Entry

Entries

Logbook Entries View

13. LOGBOOK ON THE WEB

13.1.1 Logbook Entry Editor

The Logbook Entry Editor allows creation and modification of flight entries. The fields shown are configured in **Logbook > Settings > Configure Fields**.

ForeFlight
A training company

LOGBOOK ENTRIES [Add Entry](#)

Q Date, Tail Number, Route, etc.

LOGBOOK ENTRY

Date: Aug 13, 2025 Aircraft: WACO WACF Departure: Destination:

Total Time: 0.0 PIC: 0.0 Night: 0.0 Cross Country: 0.0

TAKEOFFS & LANDINGS

Day Takeoffs: 0 Day Landings Full Stop: 0 Night Takeoffs: 0 Night Landings Full Stop: 0 All Landings: 0

INSTRUMENT

Actual Instrument: 0.0 Simulated Instrument: 0.0 Holds: 0

[+ Add Approach](#)

TRAINING

Dual Given: 0.0 Dual Received: 0.0 Simulated Flight: 0.0 Ground Given: 0.0 Ground Training: 0.0

ROUTE & DISTANCE

Distance: 0.0 Route:

START & END

Tach Start: 0.0 Tach End: 0.0 Time Out: 0000 Time Off: 0000 Time On: 0000 Time In: 0000

NIGHT VISION GOGGLES

NVG: 0.0 NVG Operations: 0

[Request Signature](#) [Add Next Entry](#) [Delete Entry](#)

ForeFlight Web - Logbook Editor

13. LOGBOOK ON THE WEB

13.1.1.1 Logbook Entry Fields

Each logbook entry includes the following fields:

- **Date** (auto-filled with today's date, editable).
- **Aircraft** (select from a drop-down or use [Add Aircraft](#) to add a new one).
- **Departure** and **Destination** (supports any identifier; ICAO preferred).
- **Total Time**, **PIC**, **SIC**, **Night**, **Solo**, and **Cross Country times**.

When Total Time is entered, the [USE](#) button appears, allowing quick entry of other time fields.

LOGBOOK ENTRY			
Date Aug 13, 2025	Aircraft WACO	Departure KCPR	Destination KCYS
		Casper/Natrona County International	Cheyenne Regional/Jerry Olson Field
Total Time 1.2	PIC 1.2	Night 0.0	Cross Country 1.2
		USE 1.2	

Logbook Entry Fields

13.1.1.2 Takeoffs & Landings Fields

The Takeoff and Landing fields require manual entry for:

- Day Takeoffs
- Day Landings (Full Stop)
- Night Takeoffs
- Night Landings (Full Stop)
- All Landings (includes touch-and-go).

TAKEOFFS & LANDINGS				
Day Takeoffs 2	Day Landings Full Stop 1	Night Takeoffs 0	Night Landings Full Stop 0	All Landings 2

Takeoffs & Landings Fields

13. LOGBOOK ON THE WEB

13.1.1.3 *Instrument Fields*

The Instrument section supports logging of:

- Actual Instrument and Simulated Instrument time.
- Holds and Approaches.
- Approach details: airport, approach type, runway, circle to land, and comments.

INSTRUMENT				
Actual Instrument	Simulated Instrument	Holds		
0.3 USE 1.2	0.0 USE 1.2	0		
APPROACHES				
Airport	Approach	Runway	☐ Circle To Land	Comments
KCYS	RNAV (GPS) RWY 09	09		Broke out well above minimums
+ Add Approach				
				Copy Delete

Instrument Fields

13.1.1.4 *Training Fields*

The following fields in the Training section are used for logging training activity:

- Dual Given
- Dual Received
- Simulated Flight
- Ground Given
- Ground Training.

TRAINING				
Dual Given	Dual Received	Simulated Flight	Ground Given	Ground Training
1.2	0.0 USE 1.2	0.0 USE 1.2	0.8 USE 1.2	0.0 USE 1.2

Training Fields

13. LOGBOOK ON THE WEB

13.1.1.5 Route & Distance Fields

The Route and Distance fields are manually entered fields. ForeFlight calculates straight-line distance with a **USE** button to populate the Distance field. Enter route segments separated by spaces.

ROUTE & DISTANCE	
Distance	Route
128.4 USE 134.3	DEALT V611 CYS

Route and Distance Fields

13.1.1.6 Start & End Fields

The Start & End section provides manual entry fields for:

- Hobbs Start/End
- Tach Start/End
- Out/Off/On/In times (Use of the 24-hour time format is recommended.)
- Duty On/Off times. (Use of the 24-hour time format is recommended.)

Total Time is not auto-calculated from these fields.

Start & End fields can be excluded or included by selecting **Logbook > Settings > Configure Fields**.

START & END					
Hobbs Start	Hobbs End	Tach Start	Tach End	Time Out	Time Off
934.2	935.7	813.7	815.1	1030	1040
Time On	Time In	On Duty	Off Duty		
1137	1142	0000	0000		

Start & End Fields

13. LOGBOOK ON THE WEB

13.1.1.7 *Night Vision Goggles Fields*

NVG Time is manually entered or filled using the **USE** button. NVG time is used to support currency under CFR 14 §61.57(f).



The screenshot shows a form titled "NIGHT VISION GOGGLES". It contains two input fields. The first field is labeled "NVG" and has the value "0.0" entered. To the right of this field is a blue button labeled "USE 1.2". The second field is labeled "NVG Operations" and has the value "0" entered.

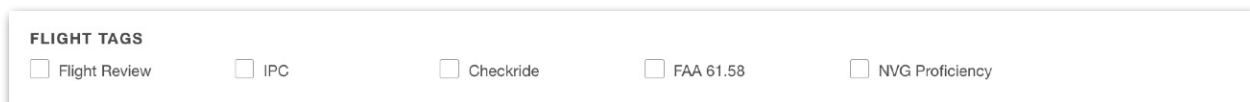
Night Vision Goggles Fields

13.1.1.8 *Flight Tags Fields*

The Flight Tags fields are used to identify specific types of flights, including:

- Flight Review
- IPC
- Checkride
- FAA 61.58
- NVG Proficiency.

These tags are used in currency evaluation and must be correctly applied for accurate tracking.



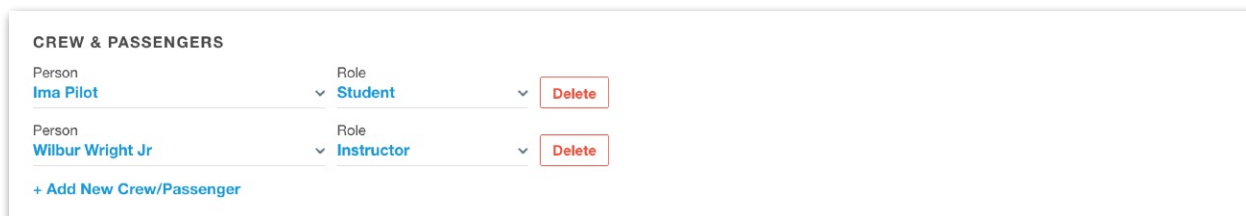
The screenshot shows a form titled "FLIGHT TAGS". It contains five checkboxes, each followed by a label: "Flight Review", "IPC", "Checkride", "FAA 61.58", and "NVG Proficiency". All checkboxes are currently unchecked.

Flight Tag Fields

13. LOGBOOK ON THE WEB

13.1.1.9 Crew & Passengers Fields

Add people to a flight by selecting from a drop-down. Use [+ Add New Crew/Passenger](#) to assign a person and a role. Use the **Delete** button to remove a person from the flight.



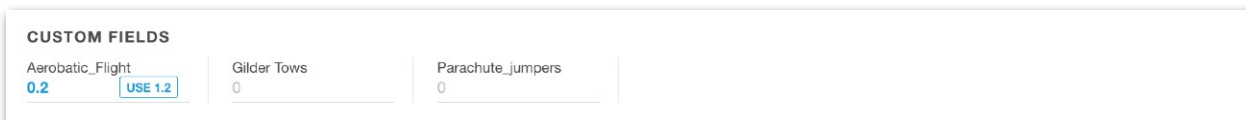
CREW & PASSENGERS	
Person Ima Pilot	Role ▼ Student ▼ Delete
Person Wilbur Wright Jr	Role ▼ Instructor ▼ Delete
+ Add New Crew/Passenger	

Crew & Passengers Fields

NOTE: New people must be created in ForeFlight Mobile.

13.1.1.10 Custom Fields

Custom Fields allow tracking of information not included in Logbook by default. To add a custom field, select **Logbook > Settings** and select [Add New Field](#). Once created, the custom field will appear in the logbook entry form.



CUSTOM FIELDS		
Aerobic_Flight 0.2 USE 1.2	Glider Tows 0	Parachute_jumpers 0

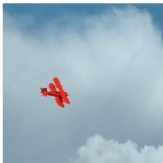
Custom Fields

13.1.1.11 Flight Photos Section

Attach images by dragging and dropping files or selecting from the file browser. Photos sync across all devices.

browse.'" data-bbox="113 695 875 823"/>

FLIGHT PHOTOS (1)



Drag photos to attach or, [browse](#).

Flight Photos Section

13. LOGBOOK ON THE WEB

13.1.1.12 *Comments*

Use the Comments field for additional notes. Content appears in the Additional Comments and Remarks section of PDF Logbook Reports.

The comments field supports numbers, letters, special characters, and emojis.

MY COMMENTS

[The flight was wonderful. The views were fantastic and the airplane performed great. I really enjoyed my time.](#)

Comments Section

13. LOGBOOK ON THE WEB

13.2 Drafts & Requests Section

Drafts are entries created automatically by ForeFlight when specific actions occur, such as recording a Track Log or filing a flight plan. Requests are entries shared by other users. Both appear under **Drafts & Requests** on the top toolbar of ForeFlight Web.

A red badge indicates the number of unreviewed drafts and requests. Until approved, these entries do not affect currency calculations or appear in reports.

ForeFlight
A Boeing Company

Entries **Drafts & Requests** 6 Currency Summary Reports Logbook Aircraft Settings Import Export

LOGBOOK ENTRIES
Q Date, Tail Number, Route, etc.

AUGUST 2025
KJFK - KSAF Aug 04, 2025 > 0.1 Total
C55B C55B
Draft from ForeFlight Track Log

JULY 2025
KCPR - KOGD Jul 31, 2025 > 0.1 Total
C55B C55B
Draft from ForeFlight Track Log
KGCC - KCPR Jul 31, 2025 > 0.1 Total
C55B C55B
Draft from ForeFlight Track Log
KBIL - KGCC Jul 31, 2025 > 0.1 Total
C55B C55B
Draft from ForeFlight Track Log
KLWT - KBIL Jul 31, 2025 > 0.0 Total
C55B C55B
Draft from ForeFlight Track Log

DRAFT ENTRY
ForeFlight Track Log
ForeFlight Track Log draft
Approve Delete Entry

LOGBOOK ENTRY
Date Aug 04, 2025 Aircraft C55B Departure KJFK Destination KSAF
John F Kennedy International Santa Fe Regional
Total Time 0.1 PIC 0.0 SIC 0.0 Night 0.0
Solo 0.0 Cross Country 0.0

TAKEOFFS & LANDINGS
Day Takeoffs 0 Day Landings Full Stop 1 Night Takeoffs 0 Night Landings Full Stop 0 All Landings 1

INSTRUMENT
Actual Instrument 0.0 Simulated Instrument 0.0 Holds 0
+ Add Approach

TRAINING
Dual Given 0.0 Dual Received 0.0 Simulated Flight 0.0 Ground Given 0.0 Ground Training 0.0 Examiner Duration 0.0

ROUTE & DISTANCE
Distance 0.0 Route USE 1,548.9

Approve Delete Entry

Drafts & Requests - Logbook on the Web

13. LOGBOOK ON THE WEB

13.2.1 Enabling Draft Entries

Logbook on the Web draft entries on are enabled using ForeFlight Mobile. To enable draft entries:

1. Open ForeFlight Mobile.
2. Tap **More > Logbook > Settings**.
3. Tap **Draft Entry Creation**.
4. Enable Draft Entry Creation for Track Logs, Filed Flight Plans, or both.

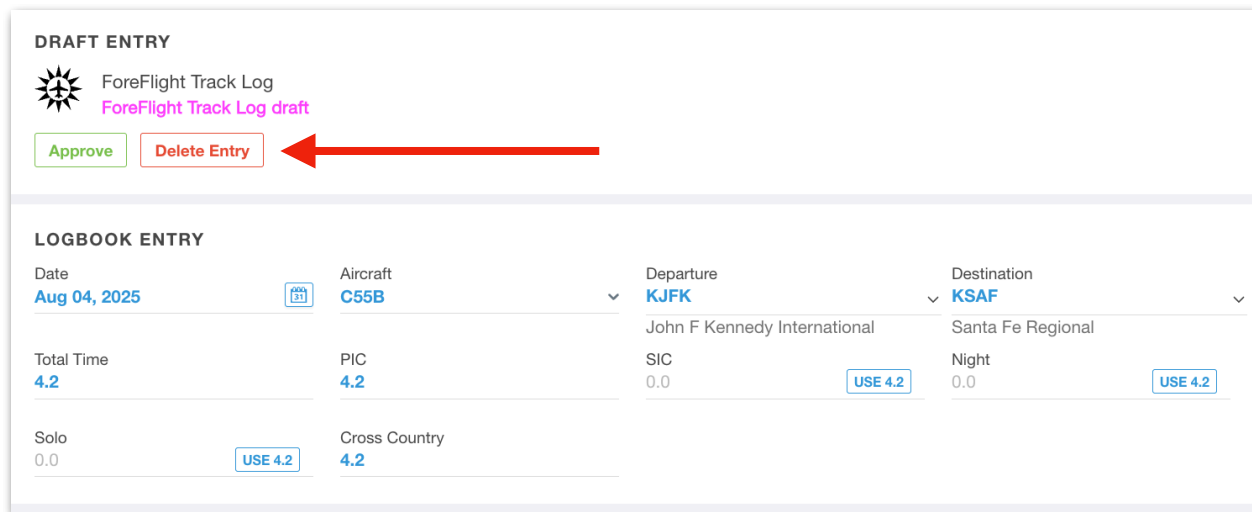
Once a qualifying event occurs, the draft entry syncs to ForeFlight Web via ForeFlight Sync.

13.2.2 Approving Draft Entries

To approve a draft entry:

1. Select the draft from **Drafts & Requests**.
2. Review and edit the entry if needed.
3. Tap **Approve** to add it to Logbook or **Delete** to discard it.

Approved entries become editable flight records in the main logbook.



The screenshot displays the 'DRAFT ENTRY' screen in the ForeFlight mobile app. At the top, it shows a sun icon, 'ForeFlight Track Log', and 'ForeFlight Track Log draft'. Below this are two buttons: a green 'Approve' button and a red 'Delete Entry' button. A red arrow points to the 'Delete Entry' button. The bottom section, titled 'LOGBOOK ENTRY', contains a form with the following fields: Date (Aug 04, 2025), Aircraft (C55B), Departure (KJFK), Destination (KSAF), Total Time (4.2), PIC (4.2), SIC (0.0), Night (0.0), Solo (0.0), and Cross Country (4.2). Each field has a 'USE 4.2' button next to it.

Draft Entry Approve and Delete Buttons

13. LOGBOOK ON THE WEB

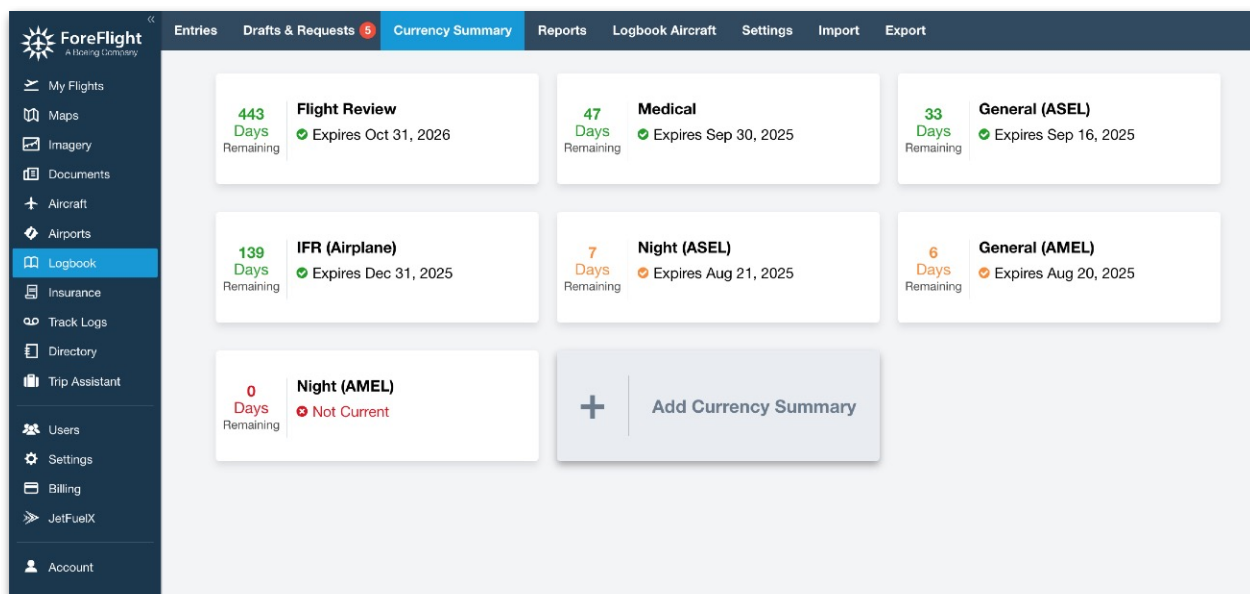
13.3 Currency Summary Section

Currency tracking is displayed in the Currency Summary section. This section monitors compliance with applicable regulatory and operational currency requirements, based on logbook and certificate entries.

Each currency type displays:

- Color-coded days remaining until expiration:
 - **Green:** More than 7 days until expiration
 - **Yellow:** Within 7 days of expiration
 - **Red:** Expired
- Specific expiration date.

These values update automatically as qualifying flights are logged or certificates are modified and are synced with the ForeFlight Mobile account.



Currency Summary Section

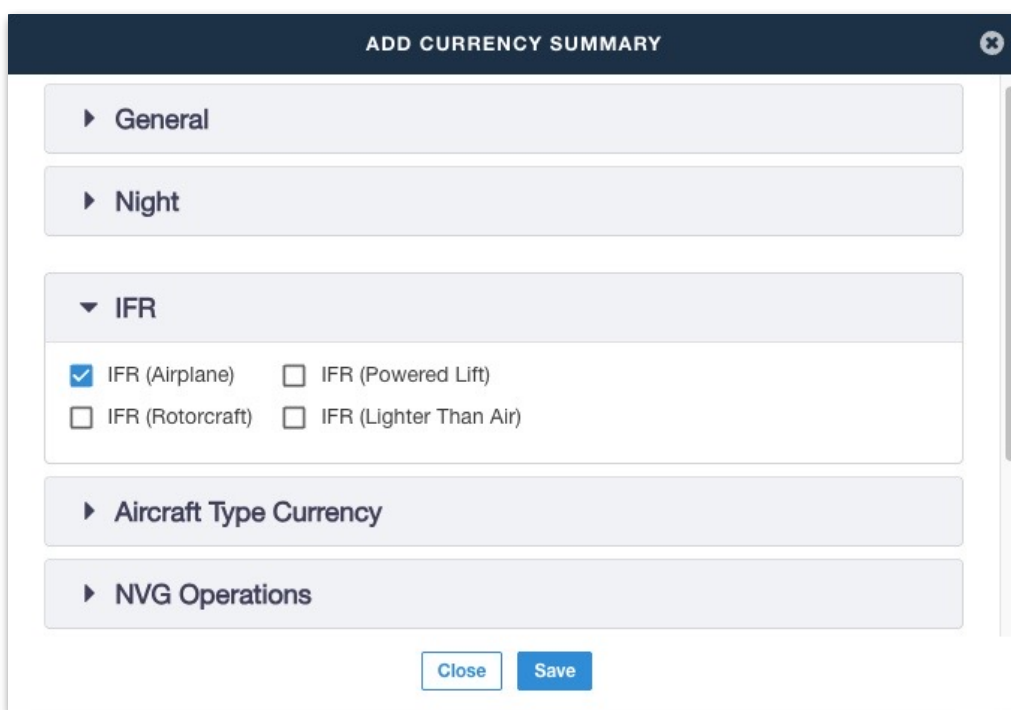
NOTE: Accurate currency tracking depends on complete and accurate flight and aircraft data. Ensure all relevant logbook and aircraft information is entered correctly.

13. LOGBOOK ON THE WEB

13.3.1 Adding Currency Items

To add a new currency summary item:

1. Click **Logbook** in the sidebar.
2. Click the **Add Currency Summary** tile.
3. Click a currency type to open a drop-down menu.
4. Select one or more of the sub categories and then click **Save**.

The image shows a web-based dialog box titled "ADD CURRENCY SUMMARY" with a close button (X) in the top right corner. The dialog contains several expandable sections: "General", "Night", "IFR", "Aircraft Type Currency", and "NVG Operations". The "IFR" section is expanded, showing four checkboxes: "IFR (Airplane)" (checked), "IFR (Powered Lift)" (unchecked), "IFR (Rotorcraft)" (unchecked), and "IFR (Lighter Than Air)" (unchecked). At the bottom of the dialog are "Close" and "Save" buttons.

Currency Type Options

13.3.2 Currency Types

See [5.2 Currency Types](#) for descriptions. Logbook on the Web does not support Custom Currency.

13. LOGBOOK ON THE WEB

13.3.3 Currency Details

Click any currency tile in the Currency Summary to view detailed information.

The screenshot shows a modal window titled "IFR (AIRPLANE)" with a close button in the top right corner. The window has a dark blue header bar. Below the header, there is a status bar with a green checkmark and the word "Current" on the left, and "198 Days Remaining" on the right. The main content area is titled "Currency Requirements" with the subtitle "In the Past 6 Calendar Months". It displays two progress bars: "6/6 Approaches" and "1/1 Hold", both showing 100% completion with green bars. Below these, separated by an "OR" label, is a box with a red "X" icon and the text "IPC Flight Tag". At the bottom of the modal, there are two buttons: "Delete" (red outline) and "Close" (blue solid).

IFR (AIRPLANE)

✓ Current 198 Days Remaining

Currency Requirements
In the Past 6 Calendar Months

6/6 Approaches 1/1 Hold

OR

✗ IPC Flight Tag

IFR (Airplane) requires 6 Approaches and 1 Hold or IPC Flight Tag on an entry in an aircraft with the respective category within the past 6 calendar months.

Delete Close

Currency Details

13.3.4 Deleting a Currency Summary

To delete Currency summaries:

1. Click a currency tile.
2. Click **Delete**.

13. LOGBOOK ON THE WEB

13.4 Reports Section

Logbook on the Web supports viewing and exporting select logbook reports.

EXPERIENCE REPORT

GENERAL

- Experience Report
Summary of your flight experience
- Condensed Logbook Report (1-Page)
All entries, certificates & endorsements
- Complete Logbook Report (2-Page)
All entries, certificates, endorsements & category/class
- 8710 Report
Guide for completing FAA 8710
- 14 CFR PART 61
- Private Pilot ASEL
Progress toward checkride
- Instrument Airplane
Progress toward checkride
- Commercial ASEL
Progress toward checkride
- 14 CFR PART 141
- Private Pilot ASEL
Progress toward checkride
- Instrument Airplane
Progress toward checkride
- Commercial ASEL
Progress toward checkride

ACCOUNT

Flight Experience Report: All
Aug 15, 2025

CERTIFICATES

Medical Certificate
Class: 1
Date Issued: 2025-04-28
Date Expires: 2025-09-30

Knowledge Test Certificate
ATP Knowledge Test
Date Issued: 2025-08-08
Date Expires: 2025-08-08

Commercial Pilot
Instrument - Airplane
Airplane Single Engine Land
Airplane Multi Engine Land
Date Issued: 2025-08-13
Date Expires: No Expiration

Private Pilot
Date Issued: 2025-08-13
Date Expires: No Expiration

FLIGHT TAGS

Last Flight Review
Oct 15, 2024

Last IPC
Oct 30, 2024

AIRCRAFT

CHARACTERISTIC	TOTAL	CAT / CLASS	TOTAL	PIC
Complex	896.4	AMEL	883.2	441.2
High Performance	1564.0	ASEL	825.4	793.0
Retractable Gear	901.0	GL	20.0	20.0
TAA	46.8	Undefined	19.0	15.8
Tailwheel	780.4			

[Print](#) [Download](#)

Reports - Logbook on the Web

13. LOGBOOK ON THE WEB

13.4.1 Generating Reports in ForeFlight Web

To generate a report using Logbook on the Web:

1. Click **Logbook** in the left sidebar.
2. Click the **Reports** tab.
3. The **Experience Report** loads by default. Use the **Report** list to select other reports.

GENERAL
Experience Report Summary of your flight experience
Condensed Logbook Report (1-Page) All entries, certificates & endorsements
Complete Logbook Report (2-Page) All entries, certificates, endorsements & category/class
8710 Report Guide for completing FAA 8710
14 CFR PART 61
Private Pilot ASEL Progress toward checkride
Instrument Airplane Progress toward checkride
Commercial ASEL Progress toward checkride
14 CFR PART 141
Private Pilot ASEL Progress toward checkride
Instrument Airplane Progress toward checkride
Commercial ASEL Progress toward checkride

Reports List

13. LOGBOOK ON THE WEB

13.4.2 Types of Reports in Logbook on the Web

Report types available on Logbook on the Web are the same as those in ForeFlight Mobile. Refer to the [Reports](#) chapter for a complete list and descriptions.

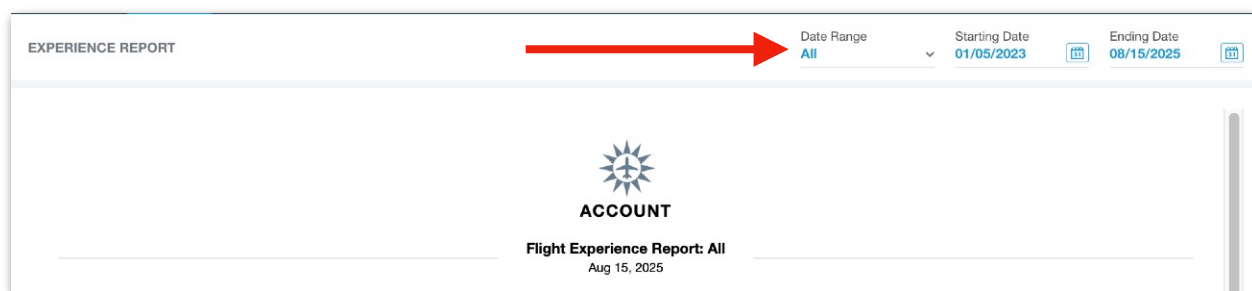
13.4.3 Filtering Reports in Logbook on the Web

The following reports support date filtering:

- Complete Logbook Report (2-Page)
- Condensed Logbook Report (1-Page)
- Experience Report.

13.4.3.1 Filtering Reports

To filter a report, use the **Date Range**, **Start Date**, or **End Date** fields at the top of the report.



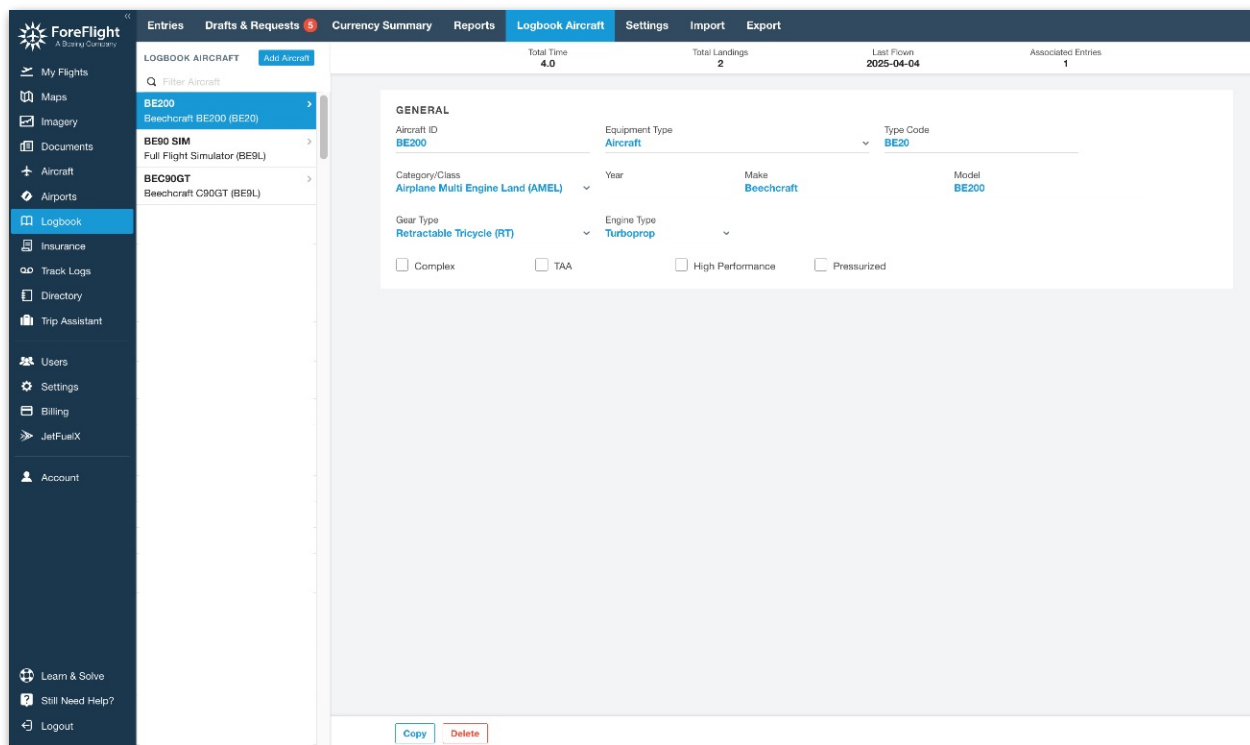
Filtering Options

13. LOGBOOK ON THE WEB

13.5 Logbook Aircraft Section

Aircraft profiles support accurate logging and currency tracking. Aircraft with at least one logbook entry are shown in the left-hand list.

Click any aircraft to open its detail editor. Use the search bar to locate a specific aircraft.



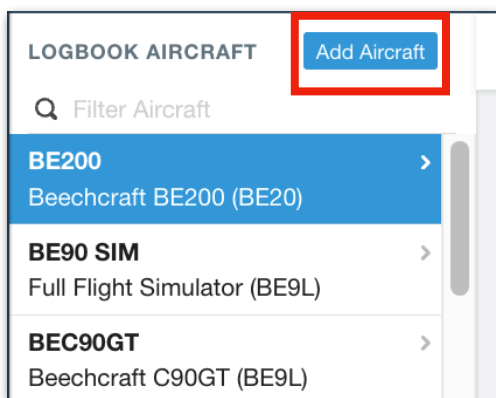
Logbook Aircraft - Logbook on the Web

13. LOGBOOK ON THE WEB

13.5.1 Adding Aircraft

To add a new aircraft:

- Click [Add Aircraft](#) and complete the fields, or
- Click **Aircraft** within an entry and select [Add Aircraft](#).



Add Aircraft Button

Aircraft used for flight planning are available in the entry Aircraft field, but do not appear in the Logbook Aircraft list until flown.

13.5.1 Aircraft Field Definitions

Aircraft field definitions on Logbook on the Web are the same as those in ForeFlight Mobile. Refer to the [Aircraft Field Definitions](#) chapter for a full list and descriptions.

13. LOGBOOK ON THE WEB

13.5.3 Copying Aircraft

Use the **Copy** option at the bottom of the aircraft page to duplicate a profile. The new aircraft will have the same details with "Copy" added to its ID. This capability is useful for tracking different configurations.

Total Time	Total Landings	Last Flown	Associated Entries
4.0	2	2025-04-04	1

GENERAL

Aircraft ID
BE200

Equipment Type
Aircraft

Type Code
BE20

Category/Class
Airplane Multi Engine Land (AMEL)

Year

Make
Beechcraft

Model
BE200

Gear Type
Retractable Tricycle (RT)

Engine Type
Turboprop

☐ Complex

☐ TAA

☐ High Performance

☐ Pressurized

Copy

Delete

Copy Button in Aircraft Profile

13.5.4 Deleting Aircraft

To delete an aircraft, open the aircraft profile and click **Delete**. Deleting a profile does not remove associated logbook entries.

Total Time	Total Landings	Last Flown	Associated Entries
4.0	2	2025-04-04	1

GENERAL

Aircraft ID
BE200

Equipment Type
Aircraft

Type Code
BE20

Category/Class
Airplane Multi Engine Land (AMEL)

Year

Make
Beechcraft

Model
BE200

Gear Type
Retractable Tricycle (RT)

Engine Type
Turboprop

☐ Complex

☐ TAA

☐ High Performance

☐ Pressurized

Copy

Delete

Delete Button in Aircraft Profile

13. LOGBOOK ON THE WEB

13.6 Settings Section

Settings on Logbook on the Web allow customization of time formats and field visibility.

The screenshot displays the 'Settings' page for the ForeFlight Logbook on the Web. The left sidebar contains navigation links: My Flights, Maps, Imagery, Documents, Aircraft, Airports, Logbook (selected), Insurance, Track Logs, Directory, Trip Assistant, Users, Settings, Billing, JetFuelX, and Account. The main content area is titled 'ENTRY TIME FORMAT' and includes three radio buttons: 'Decimal (N.N)' (selected), 'Decimal (N.NN)', and 'Hours & Minutes (HH:MM)'. Below this is the 'CONFIGURE FIELDS' section, which is organized into a grid of checkboxes for various logbook fields. The 'GENERAL' column includes 'Route' and 'All Landings'. The 'START & END' column includes 'Hobbs', 'Tach', 'Out/Off/On/in', and 'Duty Type (On Duty + Off Duty)'. The 'TIMES' column includes 'SIC' and 'Solo'. The 'CROSS COUNTRY' column includes 'Distance'. The 'INSTRUMENT' column includes 'Actual Instrument', 'Simulated Instrument', and 'Holds'. The 'TRAINING' column includes 'Dual Given', 'Dual Received', 'Simulated Flight', 'Ground Given', 'Ground Training', and 'Examiner Duration'. The 'NIGHT VISION GOGGLES' column includes 'NVG'. Below the grid, there are three custom fields: 'Aerobatic Flight' (Type: Hours), 'Glider Tows' (Type: Counter), and 'Parachute jumpers' (Type: Counter). Each custom field has a 'Delete' button. At the bottom, there is a 'REPORTS' section with a checkbox for 'Include Simulators in Total Time' and an 'AUTO-EXPORT' section with a note about email backups.

ENTRY TIME FORMAT

☒ Decimal (N.N) ☐ Decimal (N.NN) ☐ Hours & Minutes (HH:MM)

CONFIGURE FIELDS

GENERAL	START & END	TIMES	CROSS COUNTRY
☒ Route	☒ Hobbs	☒ SIC	☒ Distance
☒ All Landings	☒ Tach	☒ Solo	
	☒ Out/Off/On/in		
	☒ Duty Type (On Duty + Off Duty)		

INSTRUMENT	TRAINING	NIGHT VISION GOGGLES
☒ Actual Instrument	☒ Dual Given	☒ NVG
☒ Simulated Instrument	☒ Dual Received	
☒ Holds	☒ Simulated Flight	
	☒ Ground Given	
	☒ Ground Training	
	☒ Examiner Duration	

Custom Field Name: **Aerobatic Flight** Type: **Hours** [Delete](#)

Custom Field Name: **Glider Tows** Type: **Counter** [Delete](#)

Custom Field Name: **Parachute jumpers** Type: **Counter** [Delete](#)

[Add New Field](#)

Select the standard fields you want to see in your Logbook entries, or you can create your own custom fields in your Logbook entries. Totals for hours, Numeric, Counter, and Toggle (On) Custom Fields are displayed in your experience report.

REPORTS

☐ Include Simulators in Total Time

Total Time Logged in simulators will be included in Total Time on the Experience Report.

AUTO-EXPORT

Auto-export to email is set up. We will send you an email for your backup every 30 days.

Settings Section - Logbook on the Web

13. LOGBOOK ON THE WEB

13.6.1 Entry Time Format

The settings in this section are:

- **Entry Time Format.** Logbook supports three time display formats:
 - **Decimal (N.N):** Displays time in hours and tenths (e.g., 1.5).
 - **Decimal (N.NN):** Displays time in hours, tenths, and hundredths (e.g., 1.55).
 - **Hours & Minutes (HH:MM):** Displays time in hours and minutes (e.g., 1:30).



The screenshot shows a settings box titled "ENTRY TIME FORMAT". It contains three radio button options: "Decimal (N.N)" which is selected, "Decimal (N.NN)", and "Hours & Minutes (HH:MM)".

Entry Time Format Section - Logbook on the Web

Changing formats automatically converts existing entries. New entries must use the selected format.

13. LOGBOOK ON THE WEB

13.6.2 Configure Fields

Toggle visibility of logbook fields. Fields with a blue checkmark appear in every entry. Disabled fields are hidden but not deleted.

Example: If **Tach** is deselected, previously entered Tach times remain stored but are no longer shown.

CONFIGURE FIELDS

GENERAL	START & END	TIMES	CROSS COUNTRY
☒ Route	☒ Hobbs	☒ SIC	☒ Distance
☒ All Landings	☒ Tach	☒ Solo	
	☒ Out/Off/On/In		
	☒ Duty Type (On Duty + Off Duty)		

INSTRUMENT	TRAINING	NIGHT VISION GOGGLES
☒ Actual Instrument	☒ Dual Given	☒ NVG
☒ Simulated Instrument	☒ Dual Received	
☒ Holds	☒ Simulated Flight	
	☒ Ground Given	
	☒ Ground Training	
	☒ Examiner Duration	

Custom Field Name

Aerobic_Flight

Type

Hours

Delete

Custom Field Name

Glider Tows

Type

Counter

Delete

Custom Field Name

Parachute_jumpers

Type

Counter

Delete

Add New Field

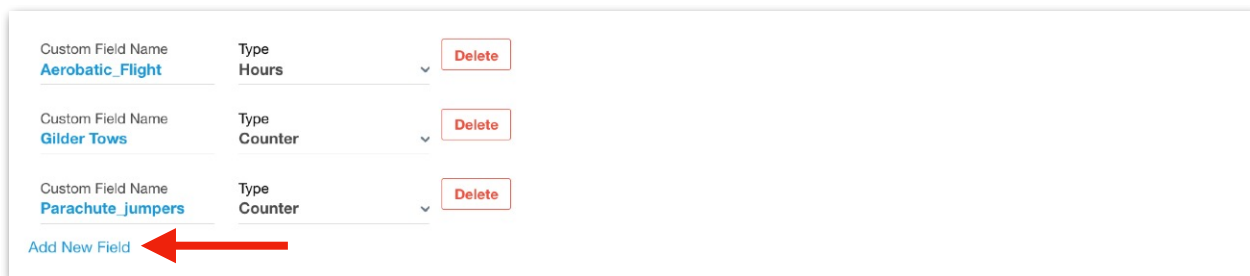
Configure Fields Section - Logbook on the Web

13. LOGBOOK ON THE WEB

13.6.2.1 Custom Fields

To track data not included by default:

1. Select [Add New Field](#).
2. Name the field and select its data type (e.g., text, numeric, toggle).

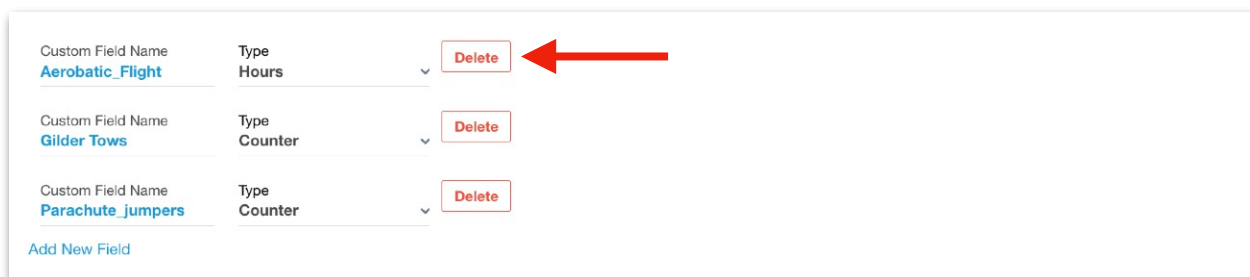


Custom Field Name	Type	
Aerobic_Flight	Hours	Delete
Glider Tows	Counter	Delete
Parachute_jumpers	Counter	Delete
Add New Field		

Configure Custom Fields Within Configure Fields Section

13.6.2.2 Deleting Custom Fields

To delete a custom field, tap **Delete** next to the custom field.



Custom Field Name	Type	
Aerobic_Flight	Hours	Delete
Glider Tows	Counter	Delete
Parachute_jumpers	Counter	Delete
Add New Field		

Delete Custom Fields Within Configure Fields Section

WARNING: Deleting a custom field permanently removes all associated data. This action cannot be undone.

13.6.3 Reports

The **Include Simulators in Total Time** setting within the Reports section adds time logged in simulators to the total time shown on the [Experience Report](#).



REPORTS

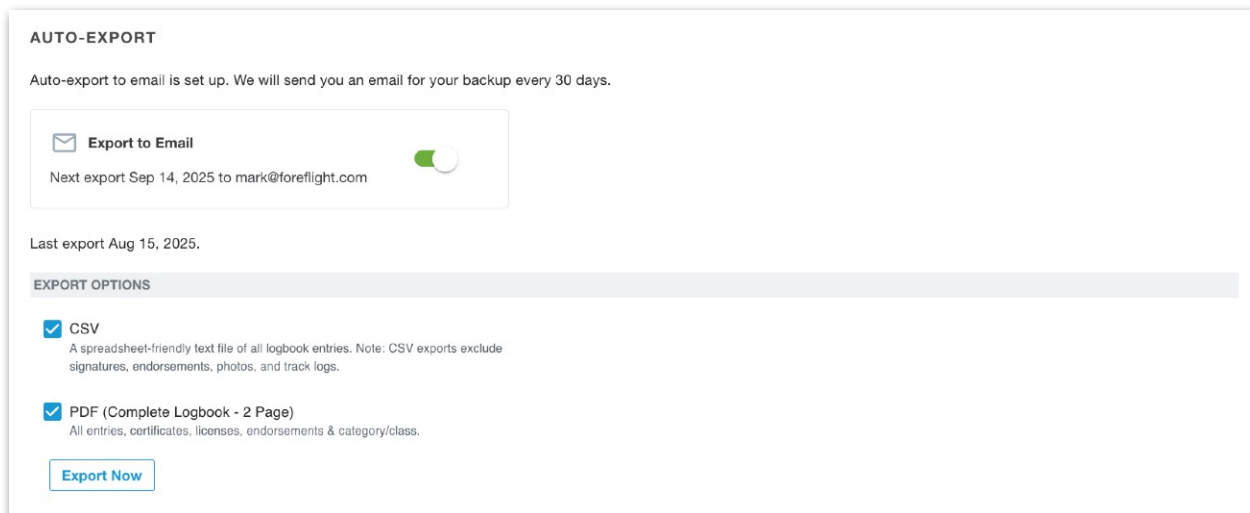
☐ Include Simulators in Total Time

Reports Setting - Logbook on the Web

13. LOGBOOK ON THE WEB

13.6.4 Auto-Export

The Auto-Export section in Logbook on the Web settings provides options to enable automatic exports or to export logbook data immediately.



The screenshot shows the 'AUTO-EXPORT' settings page. At the top, it states 'Auto-export to email is set up. We will send you an email for your backup every 30 days.' Below this is a toggle switch for 'Export to Email', which is currently turned on. The text 'Next export Sep 14, 2025 to mark@foreflight.com' is displayed next to the toggle. Below the toggle, it says 'Last export Aug 15, 2025.' Underneath is a section titled 'EXPORT OPTIONS' with two checked options: 'CSV' (described as a spreadsheet-friendly text file excluding signatures, endorsements, photos, and track logs) and 'PDF (Complete Logbook - 2 Page)' (described as containing all entries, certificates, licenses, endorsements, and category/class information). An 'Export Now' button is located at the bottom of the options section.

Auto Export Settings - Logbook on the Web

Available settings include:

- **Export to Email:** This setting enables ForeFlight Logbook data to be sent to the account's email address in CSV and/or PDF format (Based on the Export Setting). Enabling Export to Email will automatically email the selected format(s) once every 30 days.
- **Export Options:** This setting determines whether the ForeFlight Logbook data export will be sent in either or both of the following formats:
 - **CSV:** A spreadsheet-friendly text file of all the entries. This export excludes endorsements, signatures, photos, and track logs.
 - **PDF:** A complete logbook PDF file with all entries, certificates, licenses, endorsements, and category and class information.

13. LOGBOOK ON THE WEB

13.6.4.1 Immediate Logbook Export

Logbook data can be exported at any time using the **Export Now** option. To export Logbook data immediately:

1. Select **Logbook > Settings**.
2. Select **Export Now** in the *Auto-Export* section. An email will be sent to the email address on the account. The file type sent is based on the selections made in the *Export Options* view.

AUTO-EXPORT

Auto-export to email is set up. We will send you an email for your backup every 30 days.

Export to Email

Next export Sep 14, 2025 to mark@foreflight.com

Last export Aug 15, 2025.

EXPORT OPTIONS

☒ **CSV**
A spreadsheet-friendly text file of all logbook entries. Note: CSV exports exclude signatures, endorsements, photos, and track logs.

☒ **PDF (Complete Logbook - 2 Page)**
All entries, certificates, licenses, endorsements & category/class.

Export Now

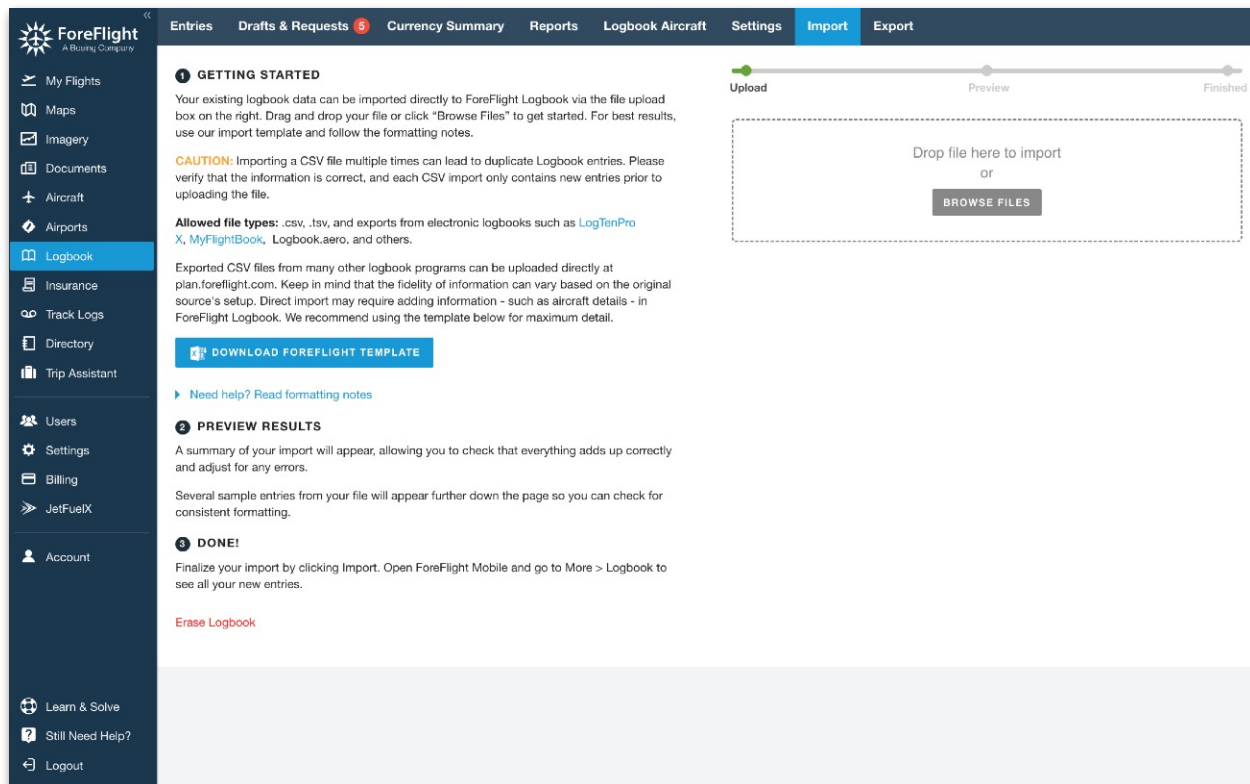
Export Now

NOTE: Using Export Now resets the 30-day export cycle.

13. LOGBOOK ON THE WEB

13.7 Import Section

ForeFlight Web supports importing digital logbooks. For instructions, refer to the [Getting Started](#) chapter of this guide.

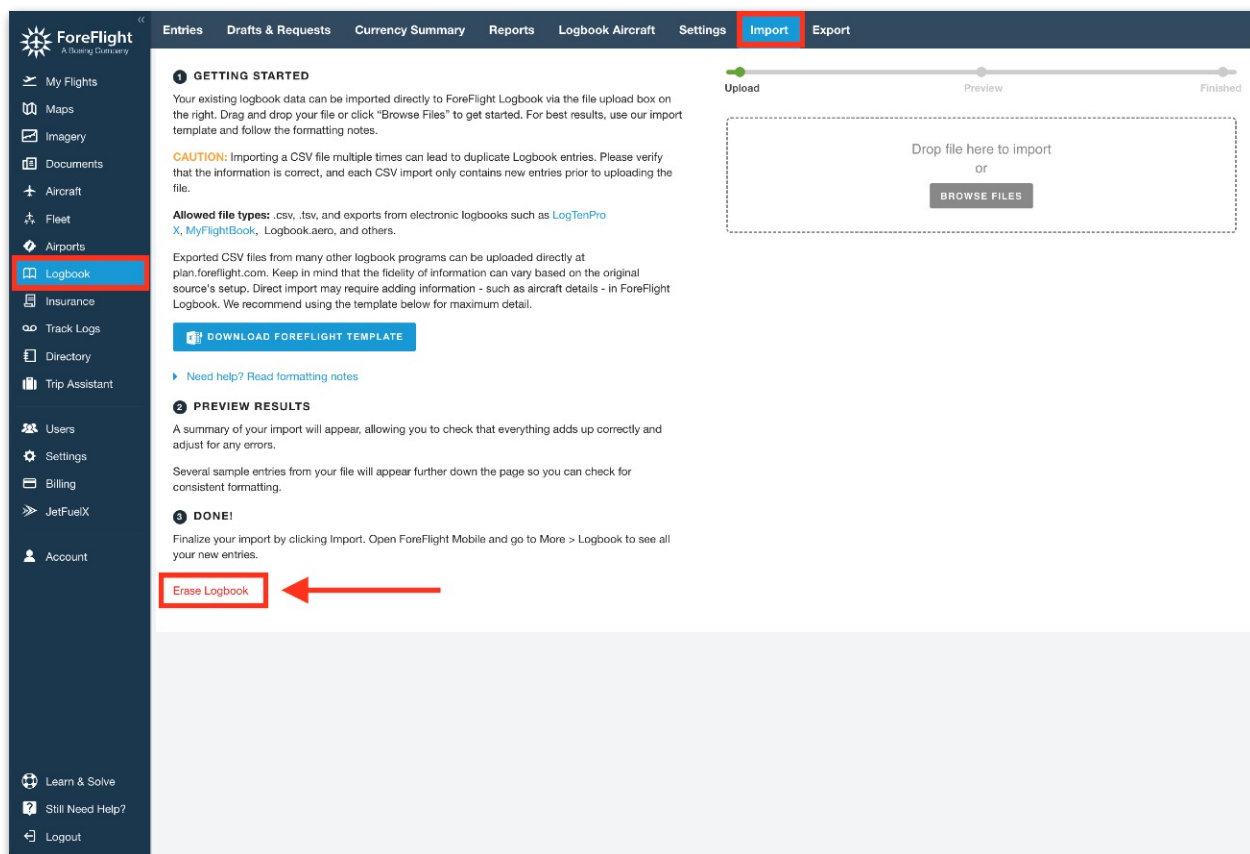


Import Section - Logbook on the Web

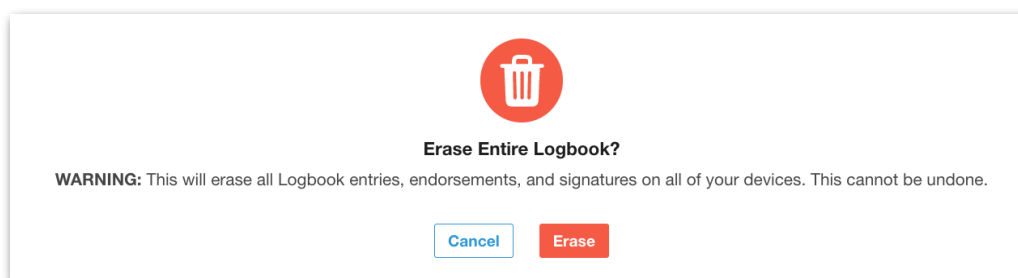
13. LOGBOOK ON THE WEB

13.7.1 Erasing Logbook

Use **Erase Logbook** to permanently delete all logbook content, including entries, aircraft, people, certificates, signatures, images, and endorsements. Always back up data before confirming erasure.



Erase Logbook Button

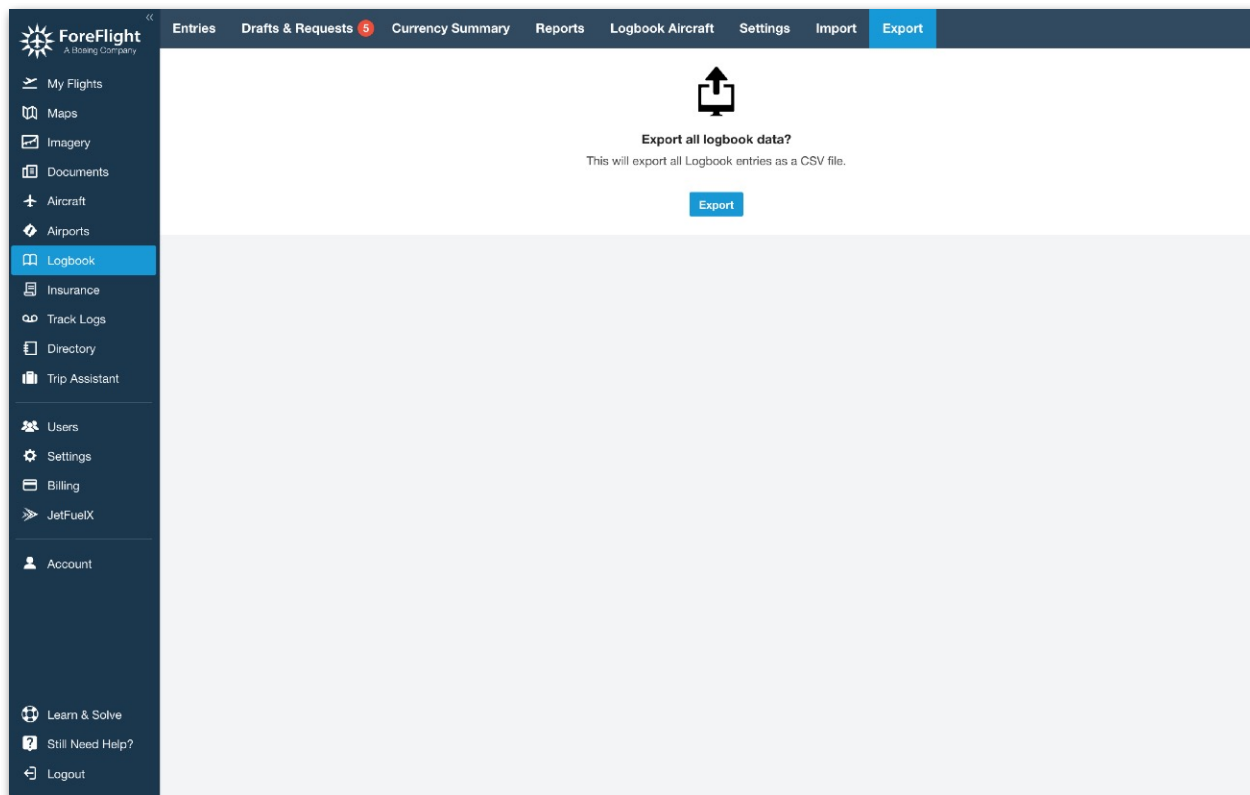


Logbook Erase Confirmation Removes all Logbook Information

13. LOGBOOK ON THE WEB

13.8 Export Section

The Export section allows logbook data to be exported as a CSV file.



Export Section - Logbook on the Web

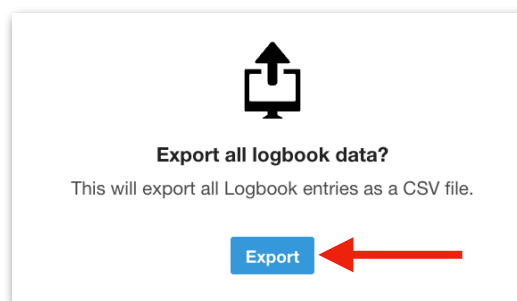
13.8.1 Exporting Logbook Data

To export data:

1. Navigate to **Logbook > Export**.
2. Select the **Export** button.

When exporting data:

- Logbook data will be compiled into a CSV file compatible with spreadsheet editors such as Excel, Numbers, or Google Sheets.
- The file is named `logbook.csv`, and the export date appended.



Export Button

13. LOGBOOK ON THE WEB

13.8.2 Logbook Export Exclusion List

The following are not included in CSV exports:

- Flight Photos
- Aircraft Photos
- Track Logs
- Endorsements
- Signatures
- Ratings
- Certificates.

13.8.3 Editing the Logbook CSV File

While CSV files can be edited and re-imported, note the following:

- Importing appends entries to the current logbook and may cause duplicates.
- Use **Erase Logbook** prior to import to prevent duplicates.
- **Erase Logbook** removes all logbook content, including entries, aircraft, people, and endorsements.
- Some data is not included in exports, which may lead to a loss of data when re-importing. Use the Experience Report to save endorsements, ratings, and certificates.

CHANGE HISTORY

Version	Date	Change Summary
17.11	December 2025	Added EASA logbook support.
17.9	October 2025	- Added Total Takeoffs Section 4.7. - Added Total Landings Section 4.8. - Revised Takeoffs & Landings Section 4.9.
17.7	August 2025	- Updated 13.7.1 Erasing Logbook - Added Currency Widget section 5.5. - Added Currency Summary on Web section 13.3 - Added Custom Currency section 5.2.10. - Removed section 4.2.5. - General update to the content of the guide.
17.6	June 2025	- Added 11.6 Auto Export. - Added 13.3.3 Bulk Draft Approval/Deletion.
16.11	December 2024	- Added 11.6 Auto-Export (mobile) and 13.6.2 Auto-Export (web). - Revised Logbook Aircraft section introduction for clarity.
16.5	May 2024	Added settings diagram.
16.2	February 2024	Student comments are visible to the instructor in the signature request.
16.1	January 2024	Added decimal (N.NN) time entry format.



ForeFlight

Jeppesen ForeFlight, Inc.
55 Inverness Drive East, Englewood, CO 80112
www.foreflight.com